

## CR-05 - Goals and Outcomes

### **Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)**

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The 2017 Annual Action Plan is the City's second program year.

There was significant interest in the Minor Home Repair Program from the community after the first year. The City estimated that it would be able to rehabilitate 6 households with its Minor Home Repair program and allocated \$50,000 to the program. Thirty-two applications were received, and 11 applications were approved and received funding. The Minor Home Repair Program had \$14,857 of residual funds that were used in 2017, and \$35,380 was expended from the 2017 PY allocation for the program. There is approximately \$50,000 available for the Minor Home Repair Program in the 2018 Annual Action Plan. The Lenexa Rec Center opened in July 2017, and several households have participated in the Recreation Scholarship Program funded through CDBG. Eighty-nine (89) individuals were awarded scholarships for membership to the Rec Center and other recreation programs offered by the city for a total of \$11,777. The 2017 Annual Action Plan allocated \$25,000 for this activity and estimated to assist 25 households. No additional funds have been allocated for this program for the 2018 PY, as there is a remaining balance of approximately \$22,500 in the activity from the 2016 and 2017 PYs. As part of the 2018 PY, Parks and Recreation staff is going to increase the advertisement and promotion of the scholarship program. The City requested proposals and conducted interviews for the Senior/Community Center feasibility study. A firm was selected to begin the study; however, the project was delayed to allow the Parks and Recreation staff to dedicate its efforts toward opening the new Lenexa Recreation Center facility. The study is underway and designing concepts for the rehabilitation of the Senior/Community Center are being developed. The study will cost \$53,800 which has been drawn down from the 2016 PY Community Center public facility activity. The remaining available funds for this activity are \$360,628. There are several ADA concerns that are being addressed in the study. These funds will be used to improve the accessibility of the facility.

The city allocated \$21,500 in Administration for the 2017 PY and expended the remaining \$400 from the 2016 PY Administration allocation and \$600 from the 2017 PY to pay for the notice of public comment period on the 2018 Annual Action plan. The city intended to complete an Assessment of Fair Housing in 2017 PY; however, the requirements for this changed in May 2017. The city is currently covered under an Analysis of Impediments (AI) to Fair Housing and is working with Johnson County, Shawnee and Overland Park to update the AI for the next Consolidated Plan. There is approximately \$26,896 available for Administration costs in the 2018 PY to assist with any costs incurred as part of updating the AI and working with the county as well as Shawnee and Overland Park to participate in the joint 5-year Consolidated Plan.

**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Administration	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$41000	Other	Other	0	0				
Community facilities	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$240000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	4000	0	0.00%	4000	0	0.00%
Housing Rehabilitation	Affordable Housing Non-Homeless Special Needs	CDBG: \$53000	Homeowner Housing Rehabilitated	Household Housing Unit	30	20	66.67%	6	11	183.33%

Public Services	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$33000	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	100	97	97.00%			
Public Services	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$33000	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0		25	68	272.00%

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

In its strategic plan and annual action plans, the City has determined the following objectives:

1. Sustain affordable housing opportunities by preserving existing housing stock.
2. Improve vitality, livability and safety of neighborhoods through preservation of housing stock, infrastructure improvements, and community facility improvements.
3. Support community facilities that that improve the quality of life for low- and moderate-income residents.

In regards to the first objective, sustaining affordable housing opportunities by preserving existing housing stock, the City was able to assist five more households than anticipated through its Minor Home Repair Program. Examples of work that was completed include removing and replacing entryways and porches, wood rot repair and exterior paint, new siding, and replacing inoperable garage doors. This activity also supports the second objective of improving the vitality, livability, and safety of neighborhoods by perserving the existing housing stock. \$50,000 was allotted to the Minor Home Repair Program in the 2017 PY, and approximately \$50,000 was spent towards this activity.

The second objective was also addressed when the City selected a firm to study the rehabilitation of the Lenexa Community Center and Lenexa

Senior Center. The study is underway; stakeholder meetings have been held and design concepts are being developed. \$53,800 was expended in the 2017 PY.

Eighty-nine individuals received recreation scholarships for the Lenexa Recreation Center in 2017 program year. This addresses the third objective of supporting a community facility that improves the quality of life for low- and moderate-income families. Each quarter, the City pays for these recreation scholarships with CDBG funds. Approximately \$10,000 was spent in the 2017 program. The remaining funds will continue to be used for recreation scholarships in the 2018 program year. Interest in the recreation scholarship program remains high for the upcoming year.

**CR-10 - Racial and Ethnic composition of families assisted**

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	<b>CDBG</b>
White	66
Black or African American	34
Asian	0
American Indian or American Native	0
Native Hawaiian or Other Pacific Islander	0
<b>Total</b>	<b>100</b>
Hispanic	8
Not Hispanic	92

**Table 2 – Table of assistance to racial and ethnic populations by source of funds**

**Narrative**

**CR-15 - Resources and Investments 91.520(a)**

**Identify the resources made available**

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	CDBG	366,975	114,932
HOME	HOME		
HOPWA	HOPWA		
ESG	ESG		
Other	Other		

**Table 3 - Resources Made Available**

**Narrative**

**Identify the geographic distribution and location of investments**

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
City of Lenexa	100	100	

**Table 4 – Identify the geographic distribution and location of investments**

**Narrative**

## Leveraging

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

The Minor Home Repair Program provides assistance to low- to moderate-income households for exterior repairs to homes. Each household is eligible to receive up to \$5,000 in grant funds; there is no matching requirement to receive the funds. The city also has the Neighborhood Revitalization District Exterior Grant program. Annually, the city budgets \$45,000 used for similar work and repairs as the Minor Home Repair Program; however, households do not have to meet income qualifications for these grants.

The Recreation Scholarship Program requires individuals to pay up to 50% of the cost of a membership to the Lenexa Recreation Center depending on income level. The Recreation Scholarship Program was supplemented by approximately \$5000 of private funds from the individuals receiving the scholarships.

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
<b>Total</b>	<b>0</b>	<b>0</b>

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	6	11
Number of households supported through Acquisition of Existing Units	0	0
<b>Total</b>	<b>6</b>	<b>11</b>

Table 6 – Number of Households Supported

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

The city anticipated being able to help 6 households through the Minor Home Repair Program. There was significant interest in the program from residents. Thirty-two applications were submitted, and 11 properties were selected for the program.

**Discuss how these outcomes will impact future annual action plans.**



In the 5-year Strategic Plan, the City planned to increase the funds to this program each year to be able to assist more households and preserve additional affordable housing stock. However, staff has found that \$50,000 allocation is the appropriate annual allocation based staff resources, applications, and contractor interest in the program. Based on the success of the first two years, the city is very optimistic about the future of this program.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

<b>Number of Households Served</b>	<b>CDBG Actual</b>	<b>HOME Actual</b>
Extremely Low-income	33	0
Low-income	54	0
Moderate-income	13	0
<b>Total</b>	<b>100</b>	<b>0</b>

**Table 7 – Number of Households Served**

### **Narrative Information**

Income by family size is required to determine eligibility for the Minor Home Repair Program and the Recreation Scholarship Program. A total of 100 families were served through activities funded by CDBG funds in the 2017 program year.

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City's primary effort to address homelessness is to prevent it by keeping individuals in their homes through the Minor Home Repair Program. The City was able to assist 11 households through the program during the 2017 program year.

Lenexa does not have specific objectives to reach out to homeless persons, especially unsheltered, and to assess their individual needs. Staff regularly participate in the Johnson County Continuum of Care (CoC) in addition to the other services provided by UCS as described in the Consolidated and Annual Action Plans. The CoC has been able to provide the City with information on resources that might be available to these individuals when the city encounters a homeless person in the community. The City looks forward to continuing this relationship with the CoC and finding more opportunities to address the needs of homeless persons.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The City's primary effort to address homelessness is to prevent it by keeping individuals in their homes through the Minor Home Repair Program. The City was able to assist 11 households through the program during the 2017 program year.

Lenexa does not have specific objectives to address emergency shelter and transitional housing needs of homeless person. Staff regularly participate in the Johnson County Continuum of Care (CoC) in addition to the other services provided by UCS as noted above. The CoC has been able to provide the City with information on resources that might be available to these individuals. The City looks forward to continuing this relationship with the CoC and finding more opportunities to address the needs of homeless persons in the community.

### **Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

The City's primary effort to address homelessness is to prevent it by keeping individuals in their homes through the Minor Home Repair Program. The City was able to assist 11 households through the

program during the 2017 program year. Of the 11 households assisted, one was extremely low income. The repairs done on these 11 homes will allow these households to stay in their homes rather than seek shelter through emergency or transitional housing.

Lenexa does not have specific objectives for helping low-income families or individuals discharged from publicly funded institutions and systems of care or receiving assistance from public or private agencies that address housing, health, social services, employment, education or youth needs.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The City's primary effort to address homelessness is to prevent it by keeping individuals in their homes through the Minor Home Repair Program. The City was able to assist 11 households through the program during the 2017 program year.

Lenexa does not have specific objectives for helping homeless persons make the transition to permanent housing and independent living, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again. Staff regularly participate in the Johnson County Continuum of Care (CoC) in addition to the other services provided by UCS as noted above. The CoC has been able to provide the City with information on resources that might be available to these individuals. The City looks forward to continuing this relationship with the CoC and finding more opportunities to address the needs of homeless persons in the community.

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

There are no public housing structures within the City of Lenexa. During the consultation process and based on available input from Lenexa residents, public housing was not identified as a need or a priority in the City. Therefore, the City has allocated its limited CDBG funds for projects that address needs and priorities as identified in the Annual Action Plan. No actions were taken to address the needs of public housing.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

During the consultation process and based on available input from Lenexa residents, encouraging public housing residents to become more involved in management and participate in homeownership was not identified as a need or a priority in the City. Therefore, the City has allocated its limited CDBG funds for other projects that address needs and priorities as identified in the Annual Action Plan. No actions were taken to encourage public housing residents to become more involved in management and participate in homeownership.

### **Actions taken to provide assistance to troubled PHAs**

Johnson County Public Housing Authority is not a troubled PHA.

### **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

The City has not identified any policies or procedures that negatively impact affordable housing; therefore, no action was taken.

### **Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

Lenexa is committed to collaborating with community partners to address underserved community needs as they are identified; however, the largest obstacle to addressing underserved needs is funding, not only in Lenexa, but throughout the community.

### **Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

The City complied with all federal regulations regarding lead-based paint hazards. The City conducted lead-paint clearance tests on each of the 11 homes that were repaired as part of the Minor Home Repair Program. Additionally, the City provided educational materials from the Environmental Protection Agency on its website and to individuals that applied for the Minor Home Repair Program.

### **Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

Lenexa does not have any specific objectives to reduce the number of poverty-level families in its Consolidated or Annual Action Plans; therefore, no action was taken. However, Lenexa works with the United Community Services of Johnson County, whose mission is to reduce poverty in Johnson County. Representatives from Lenexa serve on its boards and committees. Furthermore, the City allocates \$17,000 to the United Community Services of Johnson County's Human Service Fund and \$130,000 to the Alcohol Tax Fund to meet underserved needs in the community and reduce the number of poverty-level families.

### **Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

The city's Comprehensive Plan promotes development and revitalization that is balanced and orderly to enhance the built environment for residents of all ages, abilities, and financial means. The city referred to its Comprehensive Plan when making all development decisions.

### **Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

Lenexa does not have any specific objectives to enhance coordination between public and private housing and social service agencies; therefore, no action was taken. However, Lenexa collaborated with the various social service agencies to identify additional resources available to low- to middle-income individuals and households and encourage all public and private housing and service agencies to do so as well. The City continuously works with the United Community Services of Johnson County by serving on its boards and committees and allocating dollars from its General Fund to the Human Service Fund and using them to administer its Alcohol Tax Fund dollars.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

The City of Lenexa was part of the urban county with the analysis of impediments that was conducted for the Kansas City Region; therefore, data and information for Lenexa is included in this final report. It is the same AI that is currently being used for Johnson County and the cities of Shawnee, Overland Park and Olathe. The city is working with our community partners, Johnson County, Shawnee, and Overland Park, in the next few months to provide an updated AI. This will allow us to take a regional approach to affordable housing as well as use funds in the most efficient manner. Additionally, the city is working to rejoin the Johnson County consortia. The city will alter its program year and consolidated 5-year strategic plan with Johnson County's in the next several months to be able to do this.

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

In order to receive a recreation scholarship, individuals must provide proof of residency, income eligibility, and household size. The recreation scholarship program uses 130% of the federal poverty level to determine the amount of scholarship a household receives. This guideline is more restrictive than the HUD income limits for the Kansas City MSA. Applications are reviewed on a first-come, first served basis, and applications are approved and/or denied without regard to sex, sexual orientation, marital status, race, creed, religion, disability, national origin or ancestry. For additional requirements, the administrative policy for the recreation scholarship program has been attached.

To receive a Minor Home Repair Grant, beneficiaries must own a single-family residential dwelling and qualify per HUD guidelines as having low to moderate income. All proposed work must be eligible for repair as defined in the administrative policy, and all work must be in compliance with city codes, federal, state and local laws and regulations. Homeowners must get at least two bids from contractors on the pre-qualified contractor list. The pre-qualified contractor list was created by sending letters to those businesses with Johnson County contractor licenses and women and minority owned businesses registered with the State of Kansas. Contractors must have or be able to obtain a DUNS number, federal tax identification number, be trained in lead-safe work practices and have a person certified in lead safe work practices by the State of Kansas. Upon completion of the work, the City inspects the work and issues a certificate of completion. Then the contractor submits an invoice to the City for final payment. Final payment is not made until the lead-based clearance testing is satisfactorily passed.

## **Citizen Participation Plan 91.105(d); 91.115(d)**

**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

The public comment period and hearing were noticed in the Legal Record on November 6, 2018, as well as on the City's website. The notice was published in English and Spanish. Public comments were accepted through December 27, 2018; however, none were received. The public hearing was held on December 19, 2018 at the regularly scheduled City Council meeting.

**CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

There were no changes to the program objectives.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**



**CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

There were no changes to the program objectives.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**