



AMENDMENTS NOT REQUIRING A COURT APPEARANCE

The City Prosecutor’s Office has implemented a standing order to allow Court Clerks to process requests for traffic ticket amendments¹ or reduced fines² in certain instances, without requiring an appearance on your scheduled court date. Previously, all persons requesting traffic amendments or reduced fines were required to personally speak to a prosecutor on their scheduled court date. The City believes this new process will provide a more efficient service to residents and visitors to our community charged with certain violations. If you are interested, forms are available at the municipal court during hours of operation.

Following is a list of traffic violations that are eligible for amendment or a reduced fine without a court appearance. If you believe you qualify, you may fill out a written request at the Court Clerk’s office to have your ticket amended or to have your fine reduced. **AMENDMENT AND REDUCED FINES ARE A PRIVILEGE AND NOT A RIGHT.** Nothing herein shall be construed as an agreement or promise to amend or reduce your ticket.

FULL PAYMENT IS DUE AT THE TIME THE AMENDMENT OR REDUCTION IS REQUESTED. IF YOU CANNOT PAY, YOU MUST APPEAR ON YOUR COURT DATE.

AMENDMENTS		
ELIGIBLE CHARGES	REQUIREMENTS	FINE AMOUNT
§ 38A2 – Speeding § 13 – Disobey Traffic Light § 32 – Basic Speed Rule § 50 – Illegal Turn § 51 – U-Turns § 54 – Failure to Signal § 59 – Disobey Stop Sign	1) No accident. 2) Not in a construction or school zone. 3) No amendments in the past 12 months. 4) No objection by Officer or other City staff. 5) For speeding violations, no more than 20 mph over posted speed limit and/or maximum speed of 90 mph. 6) Maximum of 2 infractions per ticket may be amended. 7) No unresolved charges remaining on ticket after amendment. 8) No previous failures to appear for court. 9) Must be 18 or older.	Double the fine on the ticket, plus court costs.

REDUCED FINE		
ELIGIBLE CHARGE	REQUIREMENTS	FINE AMOUNT
Expired Tags < 6 mos	1) Must provide proof vehicle was registered within 30 days of ticket date. 2) No objection by Officer or other City staff.	Fine amount reduced to \$35, plus court costs.

¹ An amendment involves reducing a moving violation to a non-moving violation upon payment of a higher fine.

² A reduced fine can be imposed upon a plea of guilty to certain tag violations upon proof the offending vehicle is now registered.