



**MINUTES OF THE
FEBRUARY 6, 2018
LENEXA CITY COUNCIL MEETING
COMMUNITY FORUM, 17101 W 87th STREET PARKWAY
LENEXA, KS 66219**

CALL TO ORDER

The meeting was called to order at 7:00 PM.

SWEARING IN CEREMONY

Joe Karlin was sworn into office.

ROLL CALL

The following Councilmembers were present with Mayor Mike Boehm presiding: Steve Lemons, Bill Nicks, Thomas Nolte, Dan Roh, Corey Hunt, Andy Huckaba, and Mandy Stuke. Councilmember Joe Karlin was absent.

Staff present included Eric Wade, City Administrator; Todd Pelham, Deputy City Administrator; Mike Nolan, Assistant to the City Administrator; Beccy Yocham, Community Development Director; Cindy Harmison, City Attorney; Danielle Dulin, Interim City Clerk; and other City Staff.

APPROVE MINUTES

A motion to approve the minutes of the January 23, 2018 City Council meeting was made and seconded. Motion passed unanimously.

MODIFICATION OF AGENDA

Denise Rendina, Director of Communications, will provide a Farmers Market update during staff reports.

RECOGNITION

Doug Bach, County Administrator for Unified Government of Wyandotte County and Kansas City, Kansas and Past President of the Kansas Association of City/County Managers, presented Eric Wade with the Buford Watson, Jr. Award for Excellence in Public Management.

CONSENT AGENDA

1. Acceptance of public right-of-way as shown on the Final Plat for Cottonwood Canyon, Street Plat. PT18-01F

This final plat request for the Cottonwood Canyon Subdivision is being made to allow dedication of the 50-foot right-of-way in which 28-foot back of curb to back of curb private streets have been constructed to city specifications. At the time of preliminary plan approval in 2006, the proposed subdivision did not have public street access. The developer was allowed to proceed with development using private streets with the understanding that at some time in the future they would be dedicated as public streets.

2. Acceptance of public right-of-way, drainage easements, and utility easements as shown on the Final Plat for The Timbers at Clear Creek, Sixth Plat. PT17-20F

This Final Plat is a 15-acre parcel proposed to be subdivided into 34 lots. It is a continuation of the Timbers of Clear Creek Subdivision. Public right-of-way, drainage easements, and utility easements are being dedicated to the City of Lenexa as part of the subdivision Final Plat.

3. Ordinance granting a telecommunications franchise to Unite Private Networks, LLC.

The ordinance will renew the franchise with Unite Private Networks, LLC to construct, operate and maintain a telecommunications system in City. The franchise ordinance includes a 5% fee on gross receipts and a two-year term with four automatic renewal terms of two years for a total of 10 years.

4. Resolution approving an Estoppel Certificate regarding a Stormwater Management/BMP Facilities Maintenance Agreement with Himoina Power Systems, Inc.

In November 2015, the City entered into an agreement with Himoina Power Systems, Inc. ("HiPower") setting forth the terms and conditions under which HiPower could construct and maintain on-site stormwater management and BMP facilities on property located at the northwest corner of 110th Street and Lakeview Avenue. The Estoppel Certificate states that to the best of the City's knowledge, HiPower is not in default of the agreement.

5. Resolution authorizing the Mayor to execute an architectural/engineering services agreement with HNTB Corporation for on-call street lighting design.

This is an engineering services agreement with HNTB Corporation for the design of various street lighting projects on an on-call basis. The total cost of these services is not to exceed \$200,000.00.

6. Resolution providing notice and calling for a public hearing to appear and show cause why the fire damaged structure at 8513 Constance should not be condemned and ordered repaired or demolished as an unsafe or dangerous structure in accordance with K.S.A. 12-1750 et. seq.

A fire occurred to the single family dwelling at 8513 Constance on December 17, 2017 resulting in substantial damage to the structure. In order to ensure that a fire damaged property is not left in an unsafe or unsightly condition, City Code Article 1-9-H and K.S.A. 12-1750 require insurance companies to provide the City with a portion of any claim paid when certain conditions are met. The City must initiate abatement proceedings within 30 days of the receiving the funds.

7. Resolution approving the Advisory Services Agreement with Lockton Investment Advisors, LLC to provide investment services for the City's supplemental retirement plans.

On September 19, 2017, the City published a Request for Proposals (RFP) from qualified firms to provide investment advisory services for the City's supplemental employee retirement plans. The City received 14 proposals. After a detailed analysis of the proposals, and interviews with five of the 14 firms, staff recommends Lockton Investment Advisors, LLC to provide investment advisory services for the City's supplemental employee retirement plans. The cost of services for the first year is \$40,000.

8. Resolution approving adjustments to the pay ranges contained in the fiscal year 2018 Pay Plan and authorizing the City Administrator to implement the updated pay plan.

The city's pay plan is a key component in recruiting and retaining a quality workforce. Staff worked with Lockton Companies, Inc. to review the plan's internal equity and market competitiveness. Staff is recommending changes to the pay grades and salary ranges. The estimated cost of merit increases and pay plan adjustments is approximately \$1.7 million.

9. Ordinance amending City Code Section 1-4C-1 dealing with compensation.

This is a clean up item to amend the City Code on Mayor and Councilmember salaries to be consistent with the City's practice over the last three years to set the annual salary by resolution as part of the City's budget process.

END OF CONSENT AGENDA

A motion to approve items through on the consent agenda was made by Councilmember Huckaba, seconded by Councilmember Stuke. Motion passed unanimously.

BUSINESS FROM FLOOR

None.

COUNCILMEMBER REPORTS

None.

STUDENT INTRODUCTIONS

The following Boy Scouts were in attendance: Nathan Cowley & Will Cross. Riley Janasz was present for American Government class.

STAFF REPORTS

10. Farmers Market update

Denise Rendina, Communications Director, and Jenny Doty, Recreation Supervisor, provided an update on the farmers market. Applications for farmers are currently being accepted. The farmers market will be open on Saturdays from 8 AM to noon starting April 21 and Tuesday mornings 8 AM to noon starting May 30. The last day of the farmers market will be September 2. Ms. Rendina presented the farmers market logo.

11. Legislative update

Dr. Stuart Little, Little Government Relations, stated the legislative session in its fifth week, and it is the last week to introduce new bills. He provided an update on several bills that could have implications for the city.

EXECUTIVE SESSION

12. Executive Session to discuss a personnel issue of non-elected personnel. (City Administrator's annual evaluation)

A motion to recess into Executive Session for 30 minutes to discuss a personnel matter involving nonelected personnel for the purpose of conducting the annual

performance evaluation of the City Administrator with Eric Wade, City Administrator, present for the discussion was made by Councilmember Nolte, seconded by Councilmember Roh. Motion passed unanimously.

The regular meeting recessed at 7:35 PM, and the executive session commenced at 7:40 PM in the Monticello Conference Room on the third floor of City Hall.

At 8:10 PM, a motion to extend the executive session by 45 minutes was made by Councilmember Roh, seconded by Councilmember Stuke. Motion passed unanimously.

Mayor Boehm announced the extension in the Community Forum although no one was present or still waiting in the public meeting room and then returned to the Monticello Conference Room.

The executive session closed at 8:55 PM, and the Governing Body reconvened in the Community Forum at 9:00 PM. No votes were taken or decision made during the executive session.

ADJOURN

Meeting adjourned at 9:00 PM.

/s/ Danielle Dulin

Danielle Dulin

Assistant to the City Administrator/

Interim City Clerk