

LENEXA POLICE DEPARTMENT Report of Complaint Against Police Personnel

Complaint # _____
(To be filled out by Police personnel)

CONFIDENTIAL

Name of Complainant _____ Date of Birth _____

Address _____ City _____ State _____ Zip Code _____

Residence Phone _____ Work _____ Cell _____

Date & Time of Incident _____ Location _____

Employee Against Whom the Complaint is Being Filed

Name _____ Badge _____ Rank _____ Vehicle _____

Name(s), Address, Phone Number or Other Identifying Information Concerning Witnesses

Relevant Ticket or Case Number _____

Statement of Allegation

(Use additional sheet if necessary)

I understand that this statement of complaint will be submitted to the Lenexa Police Department and may be the basis for an investigation. I understand that it is a violation of Kansas state law and the Lenexa City Code to knowingly make a false accusation of misconduct against a law enforcement officer, and sincerely and truly declare and affirm that the facts herein are complete, accurate and true, to the best of my knowledge and belief. I declare and affirm that my statement has been made by me voluntarily without persuasion, coercion, or promise of any kind.

Signature of Complainant

Date

Signature of Person Receiving Complaint

Date

CITIZEN COMPLAINTS



LENEXA POLICE DEPARTMENT

913.477.7301

*Working in partnership
to protect and serve
the community with
professionalism, integrity
and honor*

LENEXA POLICE DEPARTMENT
12500 W. 87th St. Pkwy.
Lenexa, KS 66215

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THE COMPLAINT PROCESS

The reputation of the Lenexa Police Department depends on the personal integrity and discipline of our employees. We realize that the public image of our organization is determined to a large degree by our professional response to allegations and concerns regarding our employees' conduct.

- Complaints regarding operations will be handled through the Watch Commander or on duty supervisor.
- Complaints alleging criminal conduct shall be investigated by the appropriate authority, appointed by the Chief of Police.
- Formal written complaints, regardless of nature, are strongly encouraged. However, any substantive complaint will be investigated regardless of how it is received by the Department. Anonymous complaints involving serious misconduct will be followed up to the extent possible.
- Citizens who file a formal written complaint will receive a formal written response from the Chief of Police.
- A citizen wishing to file a complaint will be referred to a supervisor who will assist them. If the complaint involves a supervisor, it will be referred to another supervisor as soon as possible.
- Complaints received by the Communications Unit by telephone will be referred to the on duty supervisor. If the supervisor is not available, they will be referred to the most appropriate person's voice mail.
- Complaints should be made as soon as practicable after the alleged incident has occurred. Investigation will occur upon receipt of the complaint, however failure to report a complaint in a timely manner may hinder the availability of evidence pertinent to the investigation.

Any complaint of bias-based policing may also be filed with:

Office of the Attorney General
120 SW 10th Avenue, 2nd Floor
Topeka, KS 66612
785.296.3751