



2020

**Annual Budget Document
City of Lenexa
January 1 - December 31**



Lenexa 
K A N S A S



ACKNOWLEDGMENT

This document was prepared by a team of city staff members who worked very enthusiastically, with pride and dedication, to provide a meaningful and useful document for the benefit of the citizens, the business community, and the City of Lenexa organization.

The following individuals are recognized for their significant contribution in the *budget* process:

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Todd Pelham, Deputy City Manager
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We would also like to acknowledge the cooperation and efforts put forth by the *Management Team* and their staff members in assisting with the preparation of this document.

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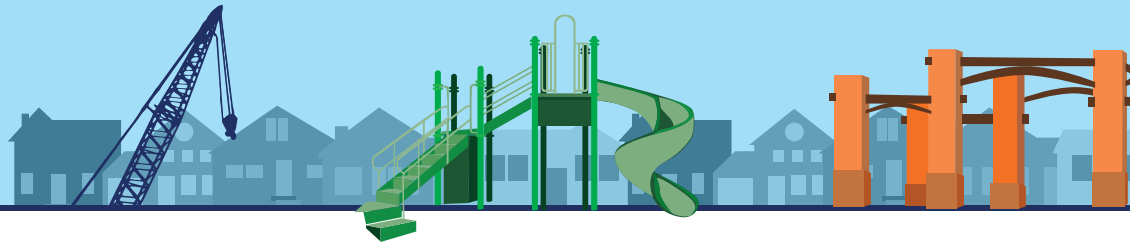
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Governing Body Goals



The Governing Body has established six strategic goals that guide the city's activities and allocation of resources.

City Services: *Ensure that city services assist in creating a superior quality of life and a safe atmosphere where people desire to live, work and play.*

The primary challenge in meeting this goal is addressing increased demands for services. The adopted budget includes limited additional staffing to help meet service demands. The budget also continues to provide funding for technology and training to enhance staff productivity.

Fiscal Responsibility: *Provide exceptional value for community-provided resources and strive for long-term financial balance in the city's operational and capital activities.*

The primary challenge in meeting this goal is achieving structural financial balance (revenues equal to or exceeding expenditures and transfers) in the General Fund, Debt Service Fund, and Stormwater Fund (these three funds comprise approximately 80% of the total budget). The adopted budget maintains structural balance in the General Fund for 2020, and the long-term financial forecast shows structural balance for all three funds by 2021.

Economic Development: *Promote and stimulate quality development (including retail, corporate headquarters, bioscience, high technology companies and residential) to enhance the city's diverse economic base.*

The city continues to offer various incentives to stimulate economic development projects within the community. Current active programs include the issuance of private activity bonds in conjunction with tax abatements, tax increment financing (TIF) for projects located within existing TIF districts, and community improvement district (CID) financing. CID financing in particular has been successful in attracting new retail development.

Reinvestment: *Promote and support efforts to redevelop retail sites and improve our neighborhoods to continue the city's reputation as a safe and friendly community.*

The city's primary challenge in meeting this goal is balancing new development opportunities with redevelopment needs in the eastern part of the city. The adopted budget continues to support this goal by providing funding for the pavement management program. In addition, CID financing has assisted with redevelopment efforts for aging retail properties such as the Orchard Corners and the Greystone Plaza shopping areas. The City is also receiving additional funding through the Community Development Block Grant (CDBG) program to assist with redevelopment needs in low- to moderate-income areas and to income-qualified residents through our Minor Home Repair Program.

City Center: *Partner in the development of a premier destination point – "City Center" – that serves as a community gathering place integrating a variety of uses (including residential, retail and office uses).*

The development of Lenexa City Center has made significant progress in the past few years. The new civic campus -- with the Lenexa Rec Center and City Hall featuring the Lenexa Public Market and Park University -- opened July 2017. Johnson County's City Center Library opened in June 2019, and the Shawnee Mission School District Aquatic Center opened in December 2019. Other mixed-use projects under construction feature space for retail, office, restaurant and multifamily housing.

Sense of Community: *Celebrate Lenexa's heritage and history to enhance the sense of community, pride and quality of life for residents.*

To meet this goal, the city continues to fund a number of community festivals in the adopted budget, including the Art Fair, Great Lenexa BBQ Battle, the Spinach Festival, Lenexa Freedom Run and the Chili Challenge. Other programs and amenities, including the Public Market and Farmers Market, also support this goal.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Lenexa
Kansas**

For the Fiscal Year Beginning

January 1, 2019

Christopher P. Merrill

Executive Director

The Government Finance Officers Association of the United States and Canada (G.F.O.A.) presented an award of Distinguished *Budget* Presentation Award to the City of Lenexa, Kansas for its annual *budget* for the *fiscal year* beginning January 1, 2019.

In order to receive this award, a governmental unit must publish a *budget* document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.

The award is valid for a period of one year only. We believe our current *budget* continues to conform to program requirements, and we are submitting it to G.F.O.A. to determine its eligibility for another award.



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General Overview

**Annual Budget Document
2020
City of Lenexa
January 1 - December 31**

Budget Message



DATE: December 2, 2019

TO: Members of the Governing Body

FROM: Beccy Yocham, City Manager

INTRODUCTION AND ECONOMIC ENVIRONMENT

I am submitting the final budget for fiscal year 2020 approved at the August 20, 2019 City Council meeting. As required by law and by sound fiscal management, the adopted budget is balanced and ready for implementation. The budget document communicates the city's plan on how to allocate available resources to provide services to the residents and businesses of Lenexa.

The city continues to operate in a positive economic environment after the end of the "Great Recession." Assessed valuation increased by 6% for the 2020 budget – this is the seventh consecutive year of growth in assessed valuation. The unemployment rate in Johnson County continues to remain low (the unemployment rate averaged 2.8% in 2018 and has averaged 3.0% in 2019 through August compared to a peak of 6.5% in 2010). Construction activity in the city has slowed in 2019 compared to the record years in 2017 and 2018, but remains near the five-year average of annual valuation amounts. Overall, the city's General Fund financial projections remain in structural balance for the next five years.

The Governing Body strategic goals align the financial decisions included in the annual budget and Capital Improvement Program (CIP) with city services. In order to implement the Governing Body goal of fiscal responsibility, the city has developed a set of budget principles to guide the preparation of the annual budget, CIP, and multi-year financial models. These budget principles are:

- Fund ongoing operating expenditures with ongoing revenue sources.
- Use one-time revenues for one-time expenditures (capital projects, for example).
- Maintain sufficient reserve balances to address unforeseen events.
- Use a conservative approach to revenue estimation to avoid budget shortfalls during the fiscal year.
- Prepare equipment replacement and building maintenance schedules (and provide appropriate funding for these schedules).

By adhering to these budget principles, the city has achieved the best possible credit ratings (Aaa and AAA) on existing general obligation bonds.

Overall, the adopted budget:

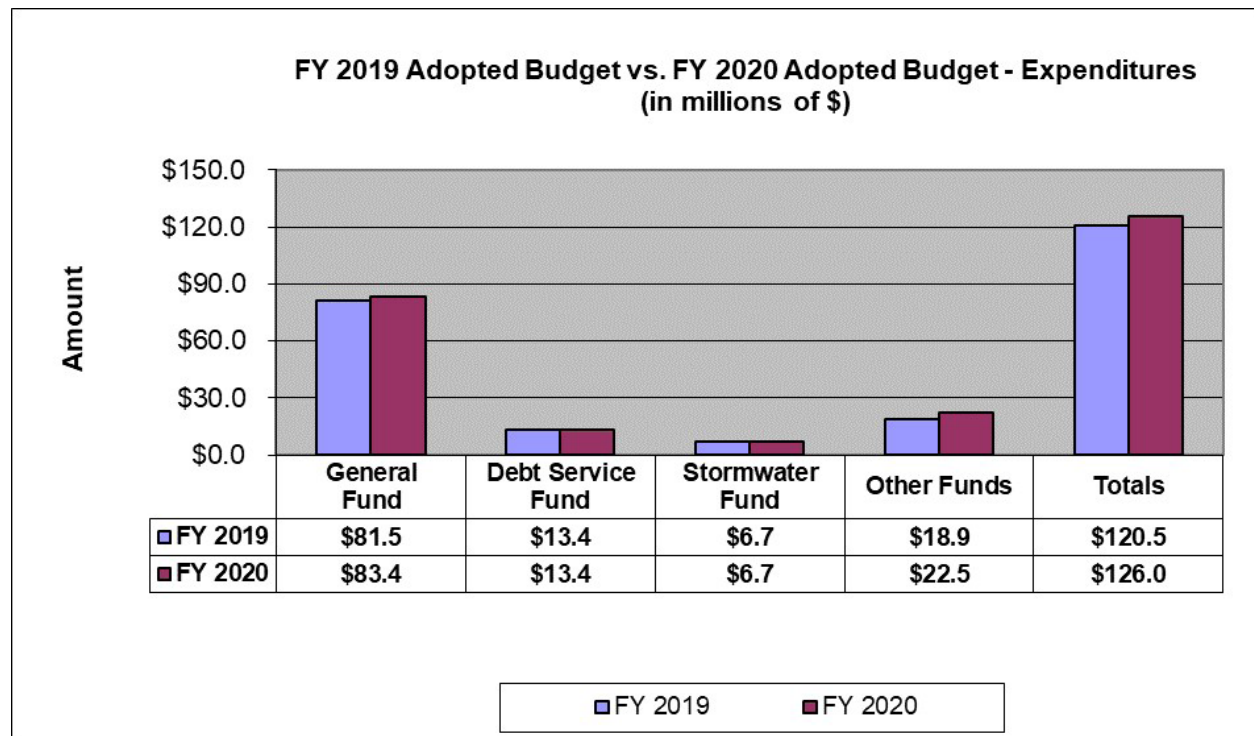
1. Includes a projected property tax mill levy at 29.319 mills (decrease of 0.59 mills from 2019).
2. Maintains appropriate reserve levels in all city funds (the projected reserve for the General Fund is 35% of budgeted revenues in FY 2020, which is within the city's policy range of 30% to 35%).

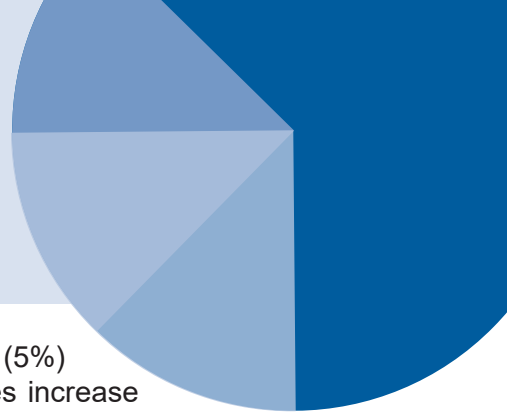
3. Continues the focus on providing quality city services (including an increase in staffing levels to address greater service demands).
4. Continues funding for the pavement management program and parks/civic projects (including the new Rec Center facility) due to the 3/8-cent sales tax adopted by voters in 2008.

The total adopted budget for all funds, including projected reserve amounts, is \$174.2 million (\$126.0 million for expenditures plus \$48.2 million for projected reserve balances). This is an increase of \$10.1 million, or 6%, compared to the 2019 adopted budget.

BUDGET SUMMARY

The major funds in the annual operating budget are the General Fund, the Debt Service Fund (which accounts for retirement of all general obligation debt excluding stormwater debt), and the Stormwater Fund (which accounts for stormwater operations and debt service activities). The following chart summarizes budgeted expenditure information for these funds.





Total budgeted expenditures in FY 2020 increase by \$5.5 million (5%) compared to the adopted FY 2019 budget. General Fund expenditures increase by \$1.9 million (2%) compared to the previous budget amount for 2019. Budgeted expenditures for other funds increase by \$3.6 million (19%) compared to the previous year due to additional tax increment financing (TIF) payments resulting from increased assessed valuation for economic development projects.

The total budget of \$174.2 million is the sum of budgeted expenditures plus projected ending reserve balances in each budgeted fund as of December 31, 2020. The projected ending reserve balances are \$48.2 million for FY 2020, which is an increase of \$4.6 million compared to the 2019 projections.

REVENUE HIGHLIGHTS

The city’s property tax rate of 29.319 mills allocates 23.006 mills to the General Fund and 6.313 mills to the Debt Service Fund. The estimated mill levy decreases by 0.59 mills for 2020 – 0.114 mills in the General Fund and 0.476 mills in the Debt Service Fund. In total, the city will receive approximately \$35.9 million in property taxes, which is an increase of \$1.2 million (4%) from 2019.

The total estimated assessed valuation, to which the property tax rate is applied, increases from \$1.19 billion in 2019 to \$1.26 billion in 2020 (increase of 6%). The estimated delinquency rate for property taxes is 3% in the adopted budget (no change from the 2019 budget).

The following table shows assessed valuation changes by category for the past five years.

Percentage Change in Assessed Valuation

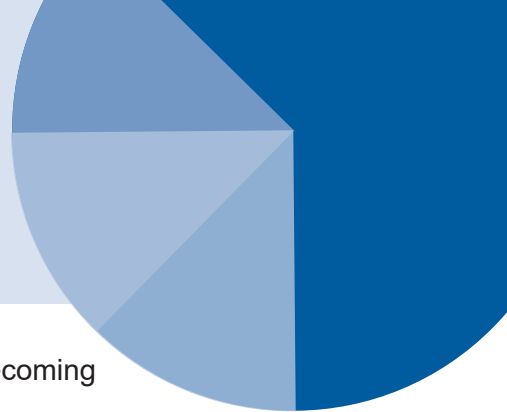
	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>
Real Estate	8.8 %	7.1%	6.4%	8.8%	6.1%
Personal	-13.0%	-5.6%	-5.8%	-14.9%	-7.9%
Utilities	1.7%	2.1%	-0.5%	6.2%	3.0%
Total	7.9%	6.7%	6.0%	8.3%	5.8%

The 6% increase in the city’s total assessed valuation for 2020 is the sixth consecutive year of growth greater than 5%.

Property Tax Limit Calculation

The property tax limit calculation adopted by the State Legislature will make it more difficult to maintain structural balance in the General Fund. The calculation (which was effective beginning with the 2018 budget) limits the rate of growth of property tax revenue to the five-year rolling average of the consumer price index (CPI). However, the legislation exempts a few key items from the calculation:

- Bond and interest payments (primarily accounted for in the city’s Debt Service Fund)
- Increased expenditures above the CPI for public safety functions as long as the increased expenditures are not for construction or remodeling of buildings



- Expenditures mandated by federal or state law with such mandates becoming effective on or after July 1, 2015
- New real property improvements
- Property that has changed in use

Due to these exemptions, the city projects structural balance will still be attainable for the General Fund financial projections during the next five fiscal years (the property tax limit calculation only applies to the city's General Fund). The 2020 adopted budget includes a property tax levy less than the calculated property tax limit.

Sales and Compensating Use Taxes (General Fund)

The revenue projections for city sales taxes reflect an increase of 4% compared to the original FY 2019 budget due to new retail establishments and continued growth in retail spending. County sales and use taxes decrease by 3% compared to FY 2019 budget due to the county sales tax distribution formula, which is based on population and property tax levied. The city's percentage share of the county sales and use tax revenue has decreased due to the city mill levy reductions in both FY 2019 and FY 2020. City use taxes reflect an increase of 2% compared to the original FY 2019 budget. City staff monitors sales and use tax collections monthly, and provides updates to the Governing Body in the quarterly financial report presentations.

Franchise Tax Revenues

Franchise tax revenue from electricity consumption increases by 1% compared to the FY 2019 budget (based on current actual collections).

Motor Vehicle Taxes

Motor vehicle tax revenue increases by 0.3% compared to the FY 2019 budget. The Johnson County Treasurer's office prepares the motor vehicle tax revenue estimates for all governmental jurisdictions in Johnson County.

User fees

City staff evaluated all user fees during preparation of the budget and will submit any potential FY 2020 fee adjustments to the Governing Body for consideration in December 2019.

EXPENDITURE HIGHLIGHTS

Total budgeted expenditures (including transfers) in FY 2020 are \$126 million. The following table compares FY 2019 and FY 2020 expenditures by fund.

Summary of FY 2020 Budgeted Expenditures by Fund

Fund	FY 2019 Budget	FY 2020 Budget	\$ Increase (Decrease)	% Increase (Decrease)
General	\$81,543,522	\$83,448,010	\$1,904,488	2.3%
Debt Service	\$13,447,265	\$13,373,666	(\$73,599)	-0.5%
Special Highway	\$1,435,000	\$1,460,550	\$25,550	1.8%
Special Alcohol	\$266,000	\$311,385	\$45,385	17.1%
Special Parks	\$266,000	\$311,385	\$45,385	17.1%
Tourism & Convention	\$1,760,000	\$1,690,000	(\$70,000)	-4.0%
Park & Recreation Impact Fee	\$475,000	\$425,000	(\$50,000)	-10.5%
Street Tree	\$85,000	\$90,000	\$5,000	5.9%
Transportation Improvement Program (TIP)	\$546,000	\$695,000	\$149,000	27.3%
Neighborhood Revitalization District	\$300,000	\$350,000	\$50,000	16.7%
City Center TIF District	\$5,100,000	\$7,367,000	\$2,267,000	44.5%
Mining TIF District	\$2,639,000	\$3,107,000	\$468,000	17.7%
Ridgeview Mining TIF District	\$1,018,000	\$1,123,000	\$105,000	10.3%
I-35 & 95th Street TIF District	\$1,204,000	\$1,290,000	\$86,000	7.1%
Orchard Corners CID	\$650,000	\$650,000	\$0	0.0%
Prairie Creek CID	\$110,000	\$110,000	\$0	0.0%
Quivira 95 CID	\$52,000	\$52,000	\$0	0.0%
Greystone Plaza CID	\$70,000	\$70,000	\$0	0.0%
City Center East CID #1	\$60,000	\$20,000	(\$40,000)	-66.7%
City Center East CID #2	\$90,000	\$90,000	\$0	0.0%
Springhill Suites CID	\$44,000	\$55,000	\$11,000	25.0%
Candlewood Suites CID	\$24,000	\$24,000	\$0	0.0%
Holiday Inn Express CID	\$28,000	\$30,000	\$2,000	7.1%
Sonoma Plaza CID	\$0	\$280,000	\$280,000	
City Center Area E CID	\$0	\$50,000	\$50,000	
Stormwater	\$6,710,091	\$6,659,856	(\$50,235)	-0.7%
Rec Center	\$2,585,404	\$2,866,237	\$280,833	10.9%
TOTALS	\$120,508,282	\$125,999,089	\$5,490,807	4.6%



Expenditures for the General Fund, which is the largest portion of the budget, will increase by 2% compared to the 2019 budget due to increases for employee compensation and other operating costs. Expenditures for the Special Alcohol Fund and the Special Parks Fund increase due to improving collections of alcohol tax revenues. Expenditures for the Transportation Improvement Program Fund increase due to additional collections of transportation impact fees (these funds will be used for traffic improvement projects in the Capital Improvement Program). City Center TIF District, Mining TIF District, Ridgeview Mining TIF District, and I-35/95th Street TIF District expenditures increase due to additional TIF payments from increased assessed valuation for economic development projects. Expenditures for the Rec Center Fund increase due to increased staffing and other operating costs (mostly covered from fees charged to Rec Center users). The Sonoma Plaza CID (Community Improvement District) and City Center Area E CID are new funds for the FY 2020 budget.

Staffing Levels & Employee Pay Increases

The following table summarizes FTE levels by department for FY 2017 through FY 2020.

Budgeted FTEs by Department: FY 2017 – FY 2020

Department	FY 2017	FY 2018	FY 2019 Budget	FY 2019 Revised	FY 2020 Budget
Executive	5.50	5.50	5.50	5.50	5.50
Public Market	1.63	3.50	3.50	3.50	3.50
Communications	4.00	4.00	4.00	4.00	4.00
Court	5.50	6.00	6.00	6.00	6.00
Finance	6.00	7.00	7.00	7.00	7.00
Human Resources	7.00	7.30	7.30	7.30	7.38
Enterprise Systems & Technology	14.00	13.00	13.00	13.00	13.00
Legal	8.88	8.88	8.88	8.88	8.88
Community Development	40.17	43.17	42.17	43.17	43.17
Fire	94.50	95.73	96.00	96.00	96.00
Police	144.81	148.23	148.23	148.23	150.23
Emergency Management	0.00	1.00	1.00	1.00	1.00
Municipal Service (includes Stormwater)	67.75	71.00	71.00	71.00	72.00
Parks & Recreation (includes Rec Center)	102.83	124.48	128.14	128.14	126.86
TOTALS	502.57	538.79	541.72	542.72	544.52

Budgeted full-time equivalent positions (FTEs) are 544.52 for the FY 2020 budget compared to 542.72 for FY 2019. The net increase of 1.80 FTEs is due to additional staffing for Police Department activities, park maintenance, and the Rec Center.



In order to attract and retain a quality workforce, the adopted budget includes approximately 4% of pay as funding for compensation increases. In December, City staff will submit a proposal on how to allocate the compensation funding between merit pay increases and other pay plan adjustments for city employees.

CAPITAL IMPROVEMENT PROGRAM

The amended Capital Improvement Program (CIP) for FY 2019 through FY 2023 totals \$155 million (including prior year expenditures) and includes 38 funded projects. The primary funding sources for the CIP include general obligation bonds, the 3/8-cent sales tax, and transfers from the General Fund. The Governing Body will consider adopting the recommended CIP for FY 2020 through FY 2024 in December 2019.

FINAL COMMENTS

Overall, the FY 2020 budget contains positive news for the city. Real estate values have increased, sales tax revenues have increased, and reserve levels comply with the city's reserve policy for all city funds.

I am extremely grateful for the hard work and positive spirit of city employees as they continue to provide quality services to the community. I would also like to thank the Governing Body for their support throughout the process of preparing the budget for FY 2020. Please contact me if you have questions or concerns regarding the adopted budget.



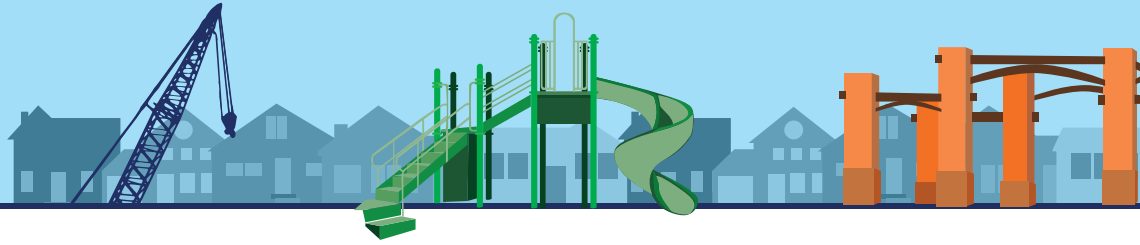
Budget Highlights

The 2020 *budget* is the city of Lenexa's fiscal plan for the next year. The total *budget* for all funds, including projected reserve balances, is \$174.2 million - up 6% from the 2019 *budget* of \$164.1 million. The highlights for the 2020 *budget* by *department* are listed in the table below.

Department	Budget Highlights for 2020	Personnel
Governing Body	The Governing Body health insurance increase \$10,000 for 2020.	Not applicable.
Executive	Funding for the annual contributions to United Community Services & Johnson County Utility Assistance fund moved to Non-Departmental.	<i>FTEs</i> remain at 5.50.
Public Market	Increase in funding for utility costs, property taxes and advertising.	<i>FTEs</i> remain at 3.50 (funding is for 2 full time employees and 1.50 part time/variable employees).
Municipal Court	No significant changes.	<i>FTEs</i> remain at 6.00.
Information Technology	No significant changes.	<i>FTEs</i> remain at 13.00.
Communications	Funding for citizen survey, staff business cards and envelopes moved to Non-Departmental. Increases for printing, postage and subscription services.	<i>FTEs</i> remain at 4.00.
Finance	Funding for property taxes and special assessments moved to Non-Departmental.	<i>FTEs</i> remain at 7.00.
Legal	No significant changes.	<i>FTEs</i> remain at 8.88.
Human Resources	Funding for education reimbursement moved to Non-Departmental. Additional funding to scan employee personnel files into ADP DocCloud.	<i>FTEs</i> increased .08 to 7.38 (to fund increase in variable HR Specialist).
Community Development	<i>Contractual services</i> decrease due to the 2019 completion of the complete streets study. Funding for Comprehensive Plan update is moved to Non-Departmental.	<i>FTEs</i> remain at 43.17.
Police	<i>Contractual Services</i> increase for a 2 nd Mental Health Co-Responder, and body worn/in car cameras.	<i>FTEs</i> increased 2.00 to 150.23(to fund a Crime Analyst and Police Investigative Specialist).

Department	Budget Highlights for 2019	Personnel
Fire	<i>Contractual services</i> increase to fund the purchase of a diesel emissions control system.	<i>FTEs</i> remain at 96.00
Emergency Management	No significant <i>budget</i> changes.	<i>FTE</i> remains at 1.00
Municipal Services	Increase in <i>capital outlay</i> to handle vehicle purchases for public safety, parks, municipal services and snow removal and street cleaning equipment.	<i>FTEs</i> remain at 50.90
Stormwater	No significant <i>budget</i> changes.	<i>FTEs</i> increased 1.00 to 21.10 (to fund a Street Sweeper).
Parks and Recreation	Overall decrease due to the proposed closing of Ad Astra Pool. <i>Contractual services</i> and <i>commodities</i> include replacement of artificial turf surface and installation of lighting bollards around Sar-Ko-Par trails Park.	<i>FTEs</i> decrease from 76.70 to 72.61 (move 3.05 Building Services division to Rec Center, fund Maintenance Worker, convert 2 seasonal Attendant positions to 1.00 FTE, remove Ad Astra Pool positions).
Rec Center	Increase in <i>commodities</i> to purchase additional folding tables and inflatable structures for birthday parties.	<i>FTEs</i> increase from 50.94 to 53.75 (to fund conversion of Aquatics Program coordinator to full-time, a Fitness Coordinator, and transfer of Building Services division).

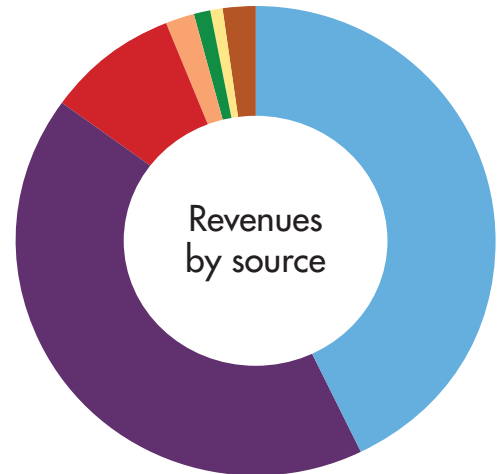
Revenues



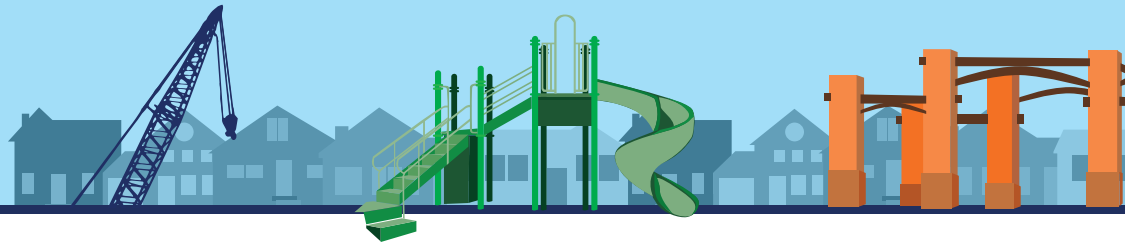
Revenue Highlights

- The mill levy is 29.319 mills. This is a decrease of 0.590 mills (2%) compared to the 2019 mill levy of 29.909. Of this, 23.006 mills are allocated to the General Fund, and 6.313 mills are allocated to the Debt Service Fund.
- Estimated assessed valuation is \$1.26 billion for 2020 (increase of 6%).
- One mill of property tax generates \$1.22 million in property tax revenue.
- City sales tax revenues are projected to increase by 4% compared to the amount budgeted for 2019.
- County sales tax revenues are projected to decrease by 3% compared to the amount budgeted for 2019.
- City use tax revenues are projected to increase by 2% compared to the amount budgeted for 2019.
- The stormwater service charge user fee is \$109 per equivalent dwelling unit (EDU) in 2020 (no change from 2019).

Revenues by Source		
Property Taxes & Special Assessments	\$53,763,450	43%
Sales Taxes & Other Taxes	\$53,434,664	42%
Charges for Services	\$11,835,019	9%
Licenses & Permits	\$1,841,500	2%
Transfers & Use of Prior Year Balances	\$1,219,142	1%
Fines & Forfeitures	\$1,321,000	1%
Other Revenues	\$2,584,314	2%
Total	\$125,999,089	100%



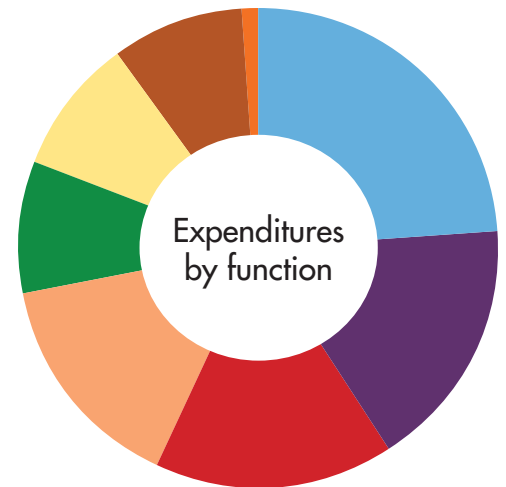
Expenditures



Expenditure Highlights

- Total estimated expenditures are \$126.0 million (\$5.5 million increase, or 5%). The expenditure increase is due to a variety of factors, including: increased operating costs for the General Fund (\$1.9 million), additional tax increment financing (TIF) payments due to increased assessed valuation for economic development projects (\$2.9 million), and additional community improvement district (CID) payments due to increased sales tax collections for economic development projects (\$0.3 million).
- Approximately 4% of pay is included for increased employee compensation in the adopted budget. Staff will submit a recommendation to the Governing Body on the allocation of the 2020 compensation funding between merit pay increases and other pay plan increases in December of 2019.
- Budgeted full-time equivalent positions (FTEs) are 545 for 2020 – an increase of approximately 3 FTEs. This increase is primarily due to additional staffing for Police Department activities, park maintenance and the Rec Center.

Expenditures by Function		
Public Safety	\$30,125,055	24%
Community Infrastructure	\$21,365,688	17%
Economic Development	\$19,548,144	16%
Debt Service	\$19,353,260	15%
Transfers for Capital Projects	\$11,287,952	9%
General Government	\$11,481,721	9%
Parks & Recreation	\$11,137,269	9%
Other Transfers	\$1,700,000	1%
Total	\$125,999,089	100%





How to Use This Document

This document is divided into 5 sections. The breakdown is listed below:

General Overview: This section is designed to give the reader a general look at Lenexa and an overview of the total *budget* and is divided into two main sections. The City Overview includes demographic data and tables and the Financial Overview includes summary information on the *budget*. Many parts of this section can be reproduced for the general public and media.

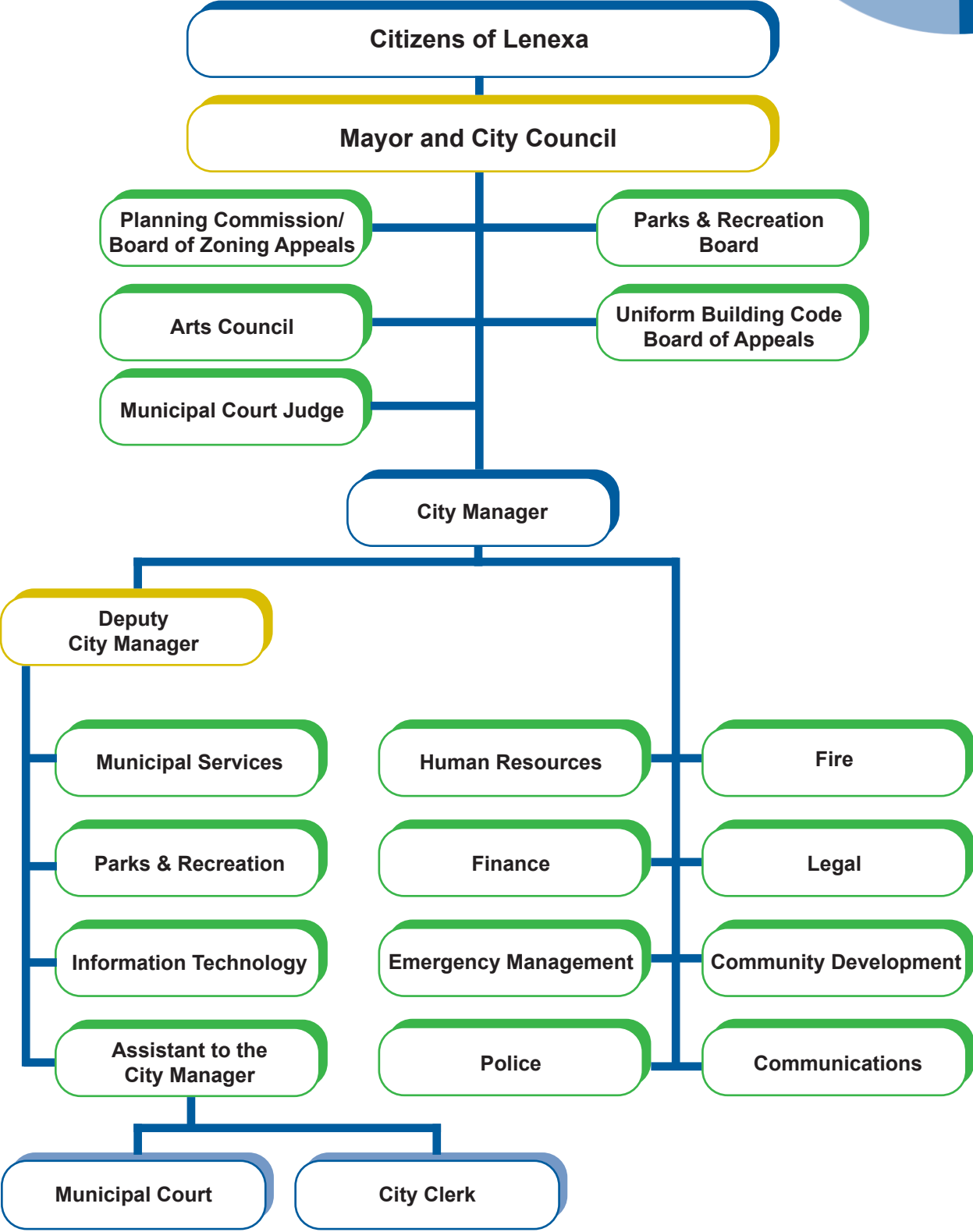
Capital Improvement Program/Debt Management: A general description of the 2019 – 2023 Capital Improvement Program along with the funding sources can be found in this section. The general guidelines the city uses to manage the Debt program, debt ratios and debt schedules are also listed.

Fund Budgets: A description of the funds and *departments* can be found in this section. A summary of all *department* expenditures is listed, along with a mission statement, accomplishments, *objectives*, key performance measures, staffing requirements and *budget* highlights.

Non-Budgeted Funds: This section lists the city's non-*budgeted* funds with a short description of each one. Also included are listings of uses for the money *transfers* into the Capital Improvement Fund.

Appendix: This section contains a detailed personnel table and a glossary of terms and acronyms that are used throughout the document. *Italicized* words can be found in the glossary

City Overview





Tax Value Illustration

To determine *assessed valuation* multiply the Johnson County appraised value of home by 11.5 percent.

Commercial properties have a 25 percent assessment rate

$$\$317,400 \times .115 = \$36,501$$

$$\text{Assessed valuation} = \$36,501$$

To determine city tax liability multiply *assessed valuation* by *mill levy*.

$$\$36,501 \times .029319 = \$1,070.18$$

$$\text{City tax liability} = \$1,070.18$$

To determine the monthly *expense* for city services divide tax liability by 12 months.

$$\$1,070.18 / 12 = \$89.19$$

$$\text{Monthly expense for city services} = \$89.19$$



Average Home Value = \$317,400

Value of Your Lenexa Dollar

The following list represents a sample of the city services provided for the \$89.19 per month tax.

- Fire Protection/Prevention/Safety
- Public Parks
- Public Swimming Pools
- Traffic Control
- Community Development
- Municipal Court
- Community Activities
- Legal Counsel/Prosecution
- Community Standards
- Senior Citizen Taxi Service
- Rec Center and Community Center
- Building Inspection
- Public Market
- Police Protection
- Snow Removal
- Governmental Administration
- Animal Control
- Road Maintenance
- Drug Prevention Education
- Sidewalk Repair
- Street Lighting
- New Road Construction
- Senior Citizen Center
- School Crossing Guards
- Community Newsletter
- Farmers Market

For comparison purposes, these items denote common monthly *expenses* for a Lenexa family:

- One 15-gallon tank of unleaded fuel at \$2.40/gallon: \$36.00
- One-month digital TV service with DVR, & high speed internet: \$139.45



City Profile

LENEXA, KANSAS

Year Platted:	1869
Year of Incorporation:	1907
Form of Government:	Mayor/Council
Location:	12 miles Southwest of Downtown Kansas City, Missouri
County:	Johnson County

Population Trends:

<u>Year</u>	<u>Lenexa</u>
1960	2,487
1970	5,242
1980	18,639
1990	34,110
2000	40,230
2010	48,190
2018	55,294

Selected Economic Indicators (Lenexa):

Labor Force – 31,415
 Median Household Income - \$75,400
 Total Housing Units – 21,343

Police Protection:

Number of Stations - 1
 Police Officers/Support Staff –
 150.23 FTEs

Fire Protection:

Number of Stations - 5
 Fire Fighters and Support Staff – 96.00 FTEs
 Number of Vehicles – 34

Bond Rating:

Moody's- Aaa
 Standard & Poor's- AAA

Climate:

Average Summer Temperature - 75°
 Average Winter Temperature - 36°
 Average Annual Precipitation - 38.8"
 Average Annual Snowfall – 17.6"

School Districts:

Shawnee Mission School District #512
 Olathe School District #233
 DeSoto School District #232

Education:

Schools:

Elementary Schools - 14
 Middle Schools - 8
 Senior High Schools – 8
 Private Schools - 3

Serviced by universities:

Johnson County Community College within 1
 mile of the city
 University of Kansas located 30 minutes west in
 Lawrence, Kansas
 KU Satellite campus within 2 miles
 KSU Satellite campus within 7 miles
 Park University located in Civic Center campus

Transportation Advantages:

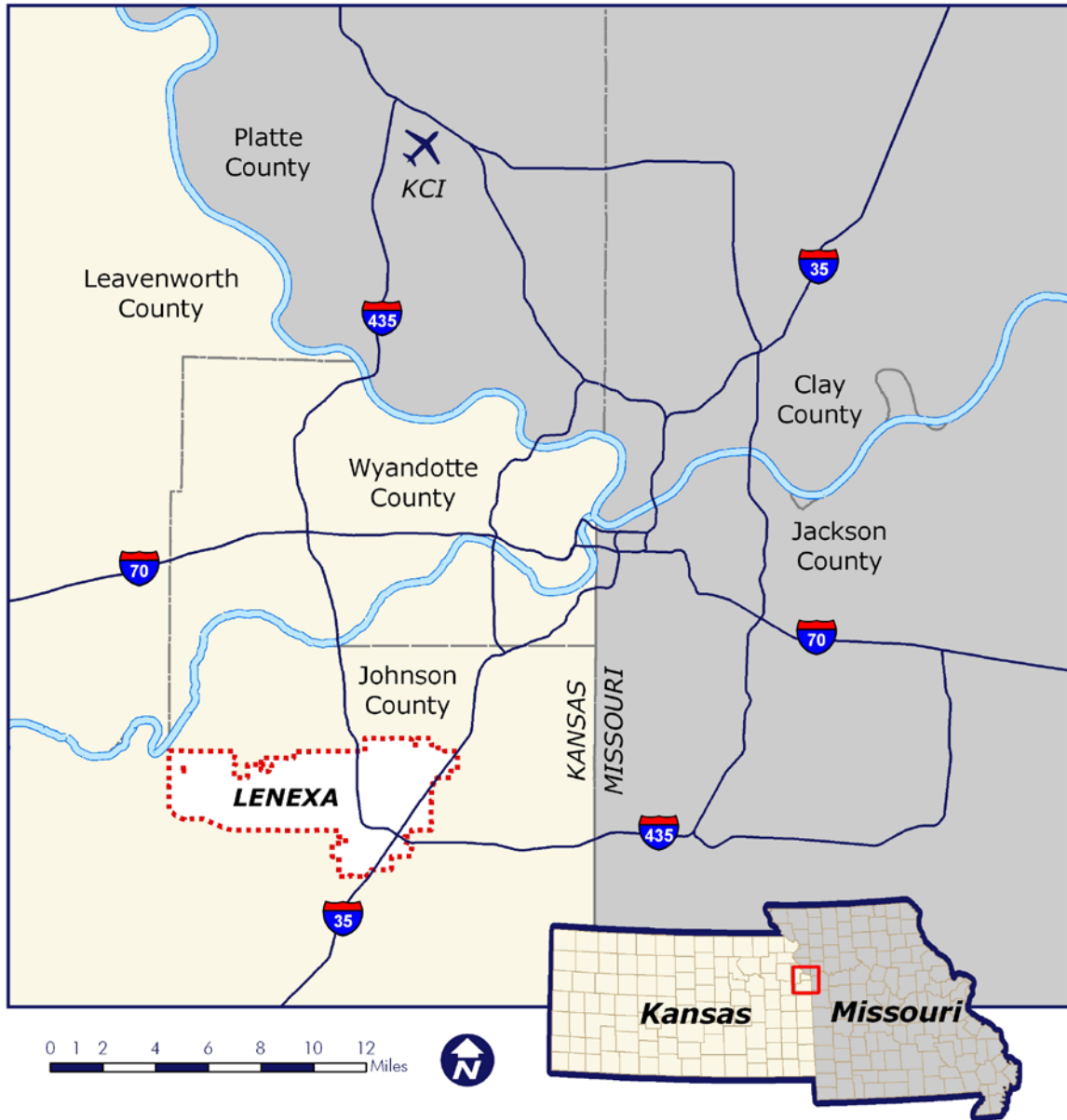
Within 200 miles of Geographic Center
 of the United States
 Six Major Highways:
 Interstate 70 K-10 Highway
 Interstate 35 U.S. 69
 Interstate 435
 K-7 Highway
 Major Railways:
 Burlington Northern
 Atchison/Topeka & Santa Fe
 Kansas City International Airport:
 27 miles North of the city
 Johnson County Industrial Airport:
 8 miles southwest of the city
 Johnson County Transit:
 Provides Bus Service within the
 City/County and to downtown KC

Recreational Facilities:

Parks - 44 (667.4 total acres), 4 lakes
 Undeveloped parks – 5 (228.30 acres)
 Tennis Courts - 14
 Swimming Pools - 4
 Baseball/Softball Fields - 6
 Soccer Fields – 18
 Multipurpose Courts – 5.5
 Shelter Houses - 19
 Sand Volleyball Courts - 4
 Jogging/Walking Trails (miles) – 25.5
 Skateboard Park – 1
 Playground Facilities - 32



Vicinity Map



Geography

The City of Lenexa, Kansas is a middle- to upper-income suburb located in the southwest portion of the Kansas City metropolitan area. The city encompasses 34.45 square miles of land in Johnson County. Approximately 12 miles southwest of downtown Kansas City, Missouri. Lenexa occupies a strategic location within the metropolitan area. Its position at the intersection of several major transportation routes has been a major factor in the Lenexa's past growth and development, particularly for office and industrial development.

Form of Government

The town of Lenexa was platted in August 1869 and became a city of the first class on December 1, 1980. The city operates under a Mayor-Council form of government with the addition of a City Manager. The Mayor is elected on an at-large, nonpartisan basis and serves a four-year term. The eight Council members are elected (nonpartisan) by ward and serve four-year terms of office. An election for Council members is held every odd-numbered year, with one representative from each of the four wards being chosen at each election. The City Manager is appointed by the Mayor and City Council as the chief administrative officer of the city and is charged with the efficient and effective administration of the city.

Major Employers

Lenexa offers an excellent working environment for industrial, office, and retail firms. Hundreds of small- and medium-sized businesses, as well as over 20 *Fortune* 500 companies, are located in the city. The top 10 employers ranked by number of employees is listed below

<u>Name</u>	<u>Number of Employees</u>
Quest Diagnostics/LabOne	1,830
Kiewit Engineering & Design Co	1,500
JC Penny Logistics Center	1,000
Amazon Sortation Center	1,000
Alliance Data Systems	890
Community America Credit Union	754
Johnson County Development Supports	682
United Parcel Service	650
Gear for Sports	600
Lakeview Village	600

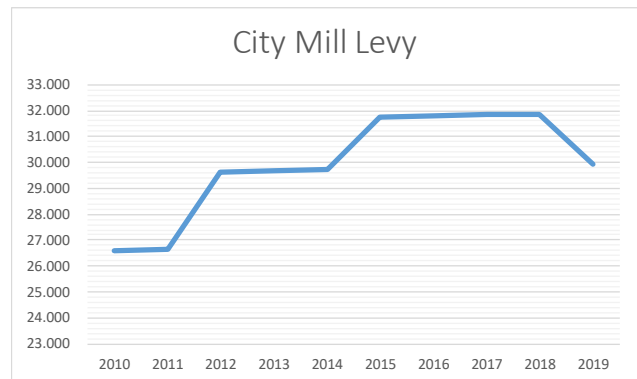
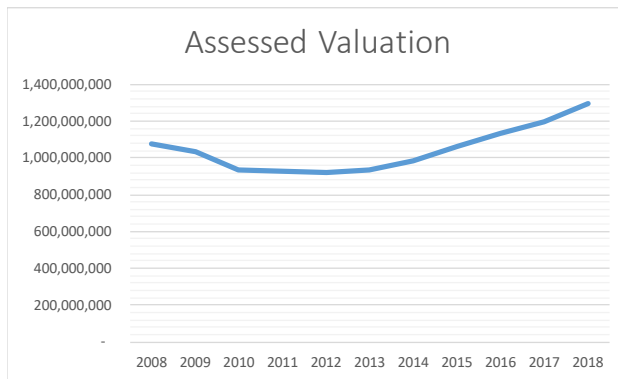
Ten Major Property Taxpayers

<u>Name of owner</u>	<u>Current assessed valuation</u>	<u>% to total assessed values (1)</u>
Perg Buildings, LLC	\$ 16,107,455	1.25%
Southlake Investments SPE LLC	14,458,329	1.12%
LIT Industrial Limited	13,281,711	1.03%
Kansas City Power & Light Co	12,318,711	0.95%
Meritex Lenexa Executive Park	9,961,566	0.77%
MEPT Kansas Commerce Center, LLCc	8,606,714	0.67%
Lenexa Investors	8,247,000	0.64%
JC Penney Properties, Inc.	8,014,011	0.62%
Colfin Industrial Owner LLC	7,882,751	0.61%
Kiewit Properties	6,881,216	0.53%

(1) Includes the assessed *valuation* for motor vehicles.
 Source: Johnson County Clerk's Office, Johnson County Appraisers Office

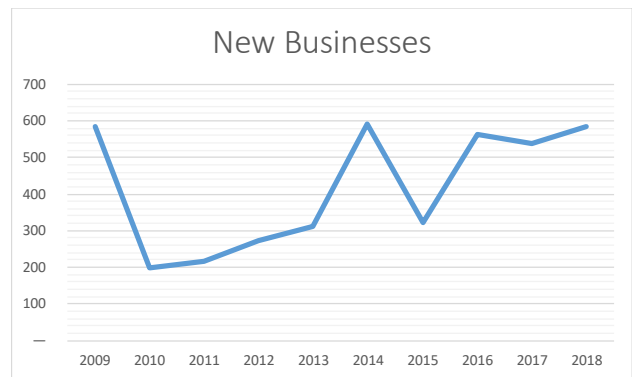
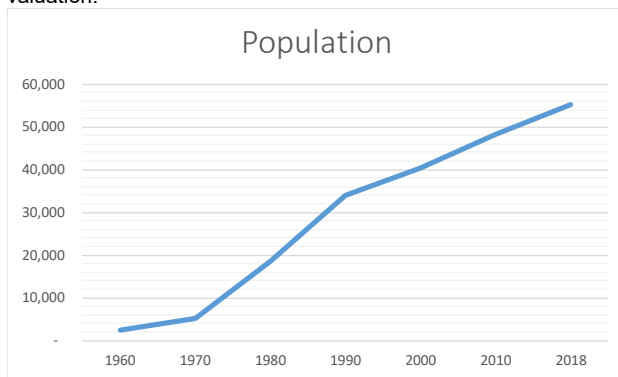
Economic Environment

Review the following charts to get a quick overview of the trends in the economic environment for the City.



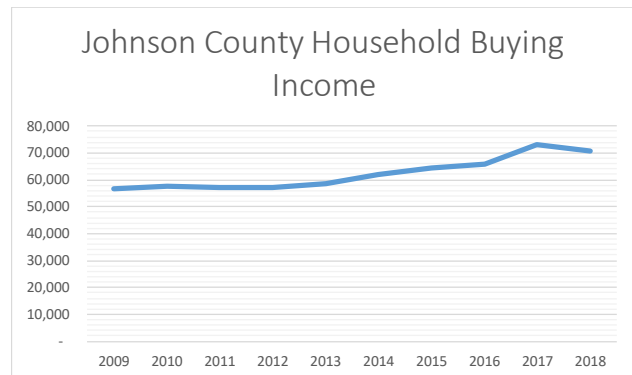
The City's assessed valuation increase from \$1.20 m in 2018 to \$1.29m in 2019 (a 7.5% increase). This includes motor vehicle valuation.

Mill Levy for 2020 is 29.319 (decrease of .590 mills). Includes 23.006 for the General Fund & 6.313 for the Debt Service Fund



According to the 2010 Census, the median age is 37.4 years, is with an average of 2.48 persons per household and a population of 48,190. The 2018 population estimate is 55,294.

Effective Buying Income is an individual's disposable income, consisting of salary and wages, etc., less all government taxes.



City sales tax rate is 9.35% (City=1.375%; County=1.475%; State=6.5%.) The City 1% is general operations and .375% is for parks & streets, and civic amenities.

Competitive firms are attracted to Lenexa's large business parks and its access to interstate highways.

Assessed Value

Assessed Value and Appraised Value of All Taxable Tangible Property

	Assessed Value Real Estate	Ratio of Assessed Value to Appraised Value	Appraised Value	Assessed Value Personal Property	Assessed Value State Assessed Utility	Assessed Value Motor Vehicle	Assessed Total
2009	829,743,292	15%	5,344,420,933	93,491,169	33,701,766	77,610,667	1,034,546,894
2010	765,361,859	15%	5,246,771,318	60,483,211	31,351,516	74,559,595	931,756,181
2011	768,176,024	15%	5,236,608,479	53,837,911	28,058,513	74,158,463	924,230,911
2012	771,570,637	15%	5,188,137,146	45,636,264	27,492,147	74,417,660	919,116,708
2013	793,950,131	14%	5,607,023,010	36,743,490	29,661,638	76,704,885	937,060,144
2014	849,596,067	15%	5,585,677,480	27,206,191	27,077,031	79,426,145	983,305,434
2015	924,106,434	15%	6,020,523,550	23,679,751	27,548,961	85,542,570	1,060,877,716
2016	989,935,596	16%	6,112,670,017	22,349,586	28,127,653	93,061,812	1,133,474,647
2017	1,053,541,388	15%	7,037,789,230	21,061,775	27,978,598	96,118,010	1,198,699,771
2018	1,146,089,588	17%	6,920,478,999	17,923,645	29,706,402	99,049,196	1,292,768,831

Tax Levies

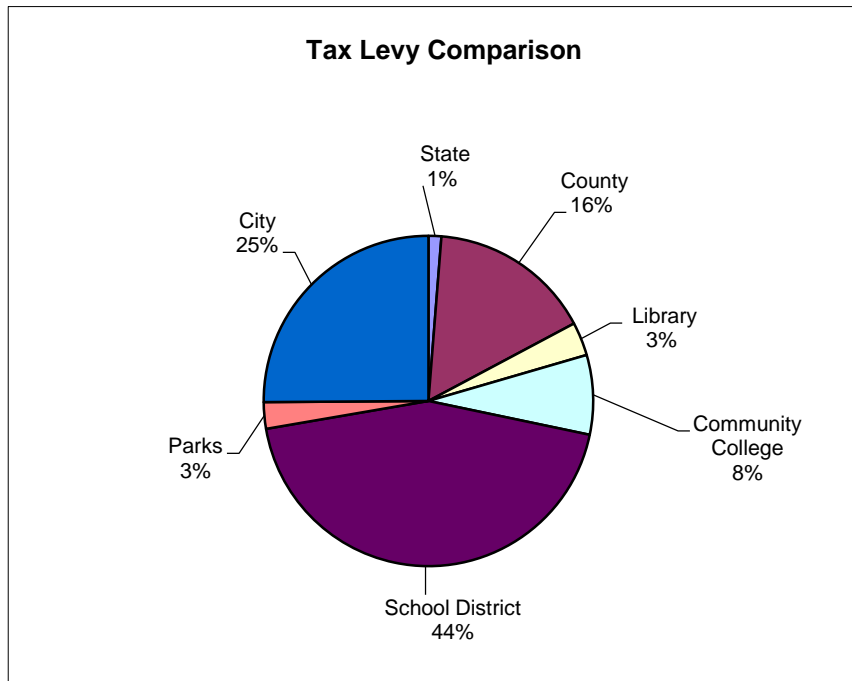
City of Lenexa Tax Rates (Expressed in Mills)

Levy Year	Budget Year	General	Debt Service	Total
2009	2010	17.433	9.141	26.574
2010	2011	17.467	9.159	26.626
2011	2012	20.473	9.162	29.635
2012	2013	20.496	9.172	29.668
2013	2014	21.028	8.685	29.713
2014	2015	23.066	8.699	31.765
2015	2016	21.875	9.932	31.807
2016	2017	23.891	7.937	31.828
2017	2018	23.891	7.941	31.832
2018	2019	23.120	6.789	29.909

**Tax Rates of Jurisdictions Overlapping
With the City (Expressed in Mills)**

Levy Year	Budget Year	State	County	Library	Community College	School District	Parks	City	Total
2009	2010	1.5	17.716	3.151	8.784	55.318	2.346	26.574	115.389
2010	2011	1.5	17.748	3.158	8.799	57.192	2.350	26.626	117.373
2011	2012	1.5	17.700	3.145	8.776	56.135	2.343	29.635	119.234
2012	2013	1.5	17.717	3.149	8.785	55.766	2.344	29.668	118.929
2013	2014	1.5	17.745	3.155	9.551	55.611	2.347	29.713	119.622
2014	2015	1.5	17.764	3.157	9.461	55.911	2.347	31.765	121.905
2015	2016	1.5	19.582	3.912	9.469	54.059	3.101	31.807	123.430
2016	2017	1.5	19.590	3.915	9.473	54.940	3.102	31.828	124.348
2017	2018	1.5	19.318	3.921	9.503	53.663	3.112	31.832	122.849
2018	2019	1.5	19.024	3.901	9.266	52.427	3.088	29.909	119.115

Unified School District #512 is used as an example but depending upon resident location, USD #232 or USD #233 would be the applicable taxing jurisdiction.





Financial Overview

Description of Accounts and Funds

The accounts of the city are organized on the basis of funds and groups of accounts, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for by providing a separate set of self-balancing accounts, which is comprised of its assets, liabilities, *fund balance*, revenues and expenditures or *expenses*, as appropriate. The types of funds maintained by the city are as follows:

GENERAL FUND: The *General Fund* is the principal fund of the city. The majority of the current operating expenditures of the city are financed through revenues received by the *General Fund*. The *General Fund* is a *major fund*.

DEBT SERVICE FUND: The *Debt Service Fund* is used to account for the payment of principal and interest on the city's *general obligation bonds*, which are recorded in the general long-term debt account groups. Revenues for this purpose include ad valorem property taxes, special assessment taxes, and investment interest income. The *Debt Service Fund* is a *major fund*.

ENTERPRISE FUND: The Stormwater Fund is used to account for the administration, operations, maintenance, financing and related *debt service* for providing a systematic, economical and environmentally sensitive means for managing the stormwater *functions* for the city. The Rec Center Fund is used to account for the programs and services provided to the community at the Rec Center. *Enterprise funds* are used to account for the operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is to provide the goods or services to the general public on a continuing basis primarily through user charges.

SPECIAL REVENUE FUNDS: These funds are used to account for revenues derived from specific taxes, governmental *grants* or other revenue sources which are designated to finance particular *functions* or activities of the city. *Budgeted Special Revenue Funds* include; Special Highway, Tourism and Convention, Special Alcohol, Special Parks & Recreation, Neighborhood Revitalization, Transportation Improvement Plan (Zone 1, 2 & 3), Parks and Recreation Impact Fee (Zone 1, 2 & 3), Street Tree (Zone 1, 2 & 3), Mining TIF, City Center TIF, Ridgeview Mining TIF, Orchard Corners CID, Prairie Creek CID, Quivira 95 CID, Greystone Plaza CID, City Center East CID #1, City Center East CID #2, I-35 & 95th Street TIF, SpringHill Suites CID, Candlewood Suites CID, Holiday Inn Express CID, Sonoma Plaza CID, and City Center Area E CID.

FIDUCIARY FUNDS: The Pension Trust Fund is used to account for the accumulation of *resources* for pension benefit payments.

A **Fund** is an accounting entity with a self-balancing set of accounts that records financial transactions for a specific government activity or *function*. A fund includes both revenue and expenditure accounts. The *fund balance* of a fund is the excess of a fund's current assets over its current liabilities.

The **Expenditure** account numbers used in the City of Lenexa's *budgeting* and accounting process are broken down by fund, *function*, *department*, *division*, activity, and object.

FUND - FUNCTION - DEPARTMENT - DIVISION - ORGANIZATION – OBJECT

A *function* is a group of related activities aimed at accomplishing a major service. A *department* is a major administrative section of the City of Lenexa, which indicates overall management responsibility for an operation, or group of related operations within a functional area. A *division* is a segment of the *department*, which is assigned a specific operation. An *organization* is a subset of the *division*, which fulfills a specific task of the *division*. The expenditure *object* number designates a specific *expense* account and is consistently applied throughout all *departments*, *divisions*, and *organizations*.

The **Revenue** account numbers used in the City of Lenexa's *budgeting* and accounting process are broken down by *fund*, section and object.

FUND - SECTION – OBJECT

Sections are categories of revenues such as property taxes, non-property taxes, licenses and permits, intergovernmental, charges for service, fines and forfeitures, use of money, miscellaneous, and non-revenue receipts. The revenue *object* number designates a specific revenue account and is consistently applied throughout the *funds*.

FUND AND DEPARTMENT STRUCTURE:

BUDGETED FUNDS

<i>Fund Type</i>	<i>Fund #</i>	<i>Fund Name/Department</i>
General	01	General (Major Fund) Governing Body Executive Communications Municipal Court City Clerk Finance Human Resources Information Technology Legal Community Development Fire Police Emergency Management Municipal Services Parks and Recreation
Debt Service	05	Debt Service (Major Fund)
Special Revenue	25	Special Highway
	26	Special Alcohol
	27	Special Parks & Recreation
	28	Tourism and Convention
	40/41/42	Parks and Recreation Impact Fee Zone 1, 2 & 3
	43/44/45	Street Tree Zone 1, 2 & 3
	46/47/48	Transportation Improvement Plan Zone 1, 2 & 3
	50	Neighborhood Revitalization
	51	City Center TIF District
	53	Mining TIF District
	54	Ridgeview Mining TIF District
	55	South Mining TIF
	56	Orchard Corners CID
	57	Prairie Creek CID
	58	Quivira 95 CID
	59	Greystone Plaza CID
	61	City Center East CID #1
	62	City Center East CID #2
	63	I-35 & 95 th Street TIF
	64	SpringHill Suites CID
	65	Candlewood Suites CID
	66	Holiday Inn Express CID
	67	Sonoma CID
	68	Lenexa City Center Area E

Enterprise	80	Stormwater
	82	Rec Center

NON-BUDGETED FUNDS

<i>Fund Type</i>	<i>Fund #</i>	<i>Fund Name</i>
Special Revenue	03	Lenexa Foundation
	10	Capital Improvement (Major Fund)
	15	Grants
	20	Law Enforcement Trust
	21	Legal Trust
	73	Facilities Maintenance
	75	Equipment Reserve
Internal Service	85	Health Plan
	86	Risk Management
	87	Workers Compensation
Fiduciary	90	Pension Trust

ACCOUNTING:

All *Governmental Funds* are accounted for using the *modified accrual* basis of accounting. Revenues are recognized when they become measurable and available. In the *General Fund*, sales taxes are considered "measurable" when in the hands of the State Department of Revenue and are recognized as revenue at that time. Other major revenues in the *General Fund* that are determined to be susceptible of accrual include utility franchise taxes, *grants-in-aid* earned, other governmental revenues, and investment income. Major revenues that are determined not to be susceptible of accrual because they are either not available soon enough to pay liabilities of the current period, or are not objectively measurable include; property taxes, licenses, permits, fines and forfeitures in the *General Fund*, and property taxes in the *Debt Service* and *Special Revenue Funds*.

Expenditures are generally recognized under the *modified accrual* basis of accounting when the related *fund* liability is incurred. Exceptions to this rule include:

- Long-term portion of accumulated unpaid vacation and sick pay, which is not accrued.
- Principal and interest on general long-term debt, which is recognized when due.
- Prepaid *expenses*, which are not recorded.

The basis of *budgeting* is the same as the basis of accounting (*modified accrual* basis of accounting).



Financial Policies

The purpose of this section is to present a summary of the policies that the City of Lenexa follows in managing its financial and budgetary affairs. Most of the policies listed below are not new, but represent long-standing principles and traditions which have guided the city in the past and have allowed the city to maintain its financial stability, even during times of economic recession.

For Lenexa, a *Balanced Budget* is defined as a *budget*, in which projected *resources* (revenues plus use of *fund balance*) equal projected *expenditures*. This definition applies to each *fund* appropriated in the city's *budget*.

RESERVE POLICY:

- The city will maintain prudent reserve amounts in city funds in order to maintain working capital, *fund* capital asset replacement, and *fund* debt retirement. Reserve targets will be based on a number of factors, including: a) cash flow requirements, b) contingencies for revenue volatility, and c) contingencies for *expenditure* volatility and emergencies (such as natural disasters).
- The reserve (unassigned *fund balance*) target for the *General Fund* will range from 30% to 35% of *budgeted* annual *General Fund* revenues.
- The reserve (*fund balance*) target for the *Debt Service Fund* will range from 10% to 20% of the annual principal and interest amounts due on outstanding *bonds* and temporary notes.
- The reserve (*fund balance*) target for the *Stormwater Fund* will range from 10% to 20% of *budgeted* annual *Stormwater Fund* revenues.
- The reserve (*fund balance*) target for the *Rec Center Fund* will range from 10% to 20% of *budgeted* annual *Rec Center Fund* revenues.
- The policy establishes reserve targets for a number of other city funds. These include the *Health Plan Fund*, the *Risk Management Fund*, the *Worker's Compensation Fund*, the *Tourism and Convention Fund*, and the *Special Alcohol Fund*.

The City Council adopted the current reserve policy in December 2018.

INVESTMENT OF IDLE FUNDS:

- It is the policy of the city that, giving due regard to the safety and risk of investment, all available funds shall be invested in conformance with legal and administrative guidelines and, to the maximum extent possible, at the highest rates obtainable at the time of investment.
- The primary *objectives* of investment activities, in order of priority, shall be safety, liquidity, and yield. Safety of principal is the foremost *objective* of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This will be accomplished by structuring the portfolio so that securities mature concurrently with cash needs to meet anticipated demands. The investment portfolio shall be designed with the *objective* of attaining a market rate of return throughout budgetary and economic cycles, taking into account investment risk constraints and liquidity needs.
- No single financial institution should hold demand or time deposits which will constitute more than 10% of the city's portfolio value. No more than 33% of the total portfolio value should be placed with a single issuer other than the United States Treasury. Additional limits are established for specific investment types.
- The city will not directly invest in securities with stated maturities of more than four (4) years from the date of purchase, in accordance with state statute.
- A quarterly investment report will be prepared and submitted to the City Manager and Governing Body. This report will be prepared in a manner which will allow the city to ascertain whether investment activities during the reporting period have conformed to the investment policy.

The City Council adopted the current investment policy in October 2019.

PURCHASING POLICY:

- A commodity or service should be obtained at the lowest cost possible consistent with the quality required to maintain efficient operation of city *departments*.
- When the Governing Body approves a level of *expenditures* for any given *department* that, in itself is not a permit to expend funds, unless the need exists, and the item is within the city *budget*.
- Purchases less than or equal to \$20,000 per occurrence may be approved by the appropriate *Administrative Team* member. Purchases totaling \$20,000.01 to \$75,000 per occurrence require approval by the City Manager, Deputy City Manager, or Chief Financial Officer. All purchases totaling over \$75,000 per occurrence require approval by the Governing Body.
- The city will maintain a control system to ensure adherence to the *budget* and will prepare regular reports comparing *expenditures* to *budgeted* amounts.

The City Manager approved the purchasing policy in December 2017.

CAPITAL ASSET POLICY:

- To safeguard the investment in *capital assets*.
- To provide information for preparation of financial statements in accordance with GAAP.
- Land and art assets will be capitalized without regard to cost and will not be depreciated.
- Infrastructure will be capitalized if it has a life expectancy of at least five year and a cost or value exceeding \$300,000.
- Assets other than land and infrastructure will be capitalized if the asset has a useful life of at least two year and a cost of value exceeding \$10,000 for *Governmental Fund* and \$5,000 for *Enterprise funds*.
- Small equipment (defined as non-consumable items with a cost greater than \$1,000 and a cost less then or equal to \$10,000) are not capitalilzed but procdures are established to inventory these items.

The City Manager approved the current capital asset policy in May 2018.

CAPITAL IMPROVEMENT POLICY:

- The city will develop a multi-year plan for *capital improvements*, update it annually and make all *capital improvements* in accordance with this plan.
- Immediate capital replacement needs and smaller *capital projects* are funded on a pay-as-you-go basis through a yearly *budget* transfer. Funding for projects with a projected cost of at least \$300,000 and a useful life of at least five years is provided through the Capital Improvement Program (CIP).
- *Capital improvements* involve the outlay of substantial funds; therefore, numerous techniques will be looked at to enable the city to pay
- for *capital improvements* over a longer period of time, including; *General Obligation Bonds, Reserves (fund balances), Revenue Bonds, Lease Purchase, Special Districts, Special Assessments, State and Federal Grants* and “Cash for *Capital Projects*”.

The City Manager approved the current capital improvement policy in July 2018.

DEBT POLICY:

- To provide for proper planning of *capital expenditures* and minimize the interest costs incurred on outstanding debt.
- When evaluating the issuance of debt, the city will consider; adherence to the approved Capital Improvement Program; potential for the debt-finance project (s) to create an increase in *assessed valuation* and/or sales tax revenue; the property tax or other revenue required to *fund* the annual *debt service* and any other facor the city believes are pertinent.
- The city will market any debt issues on a competitive basis, unless circumstances related to unusual credit quality, issue size, or market access create a need for anegotiated sale.
- The maximum maturity on *general obligation bonds, special obligatnoi bonds* and temporary notes shall not exceed the estimated usefel life of the capital item being financed or 10 to 15 years whichever is less.
- The maxiumum maturity on Tax Increment Financing *Bonds* shall not exceed the estimated useful life of the project or 20 years whichever is less.

- The maximum maturity on *Community Improvement District Bonds* shall not exceed the estimated useful life of the project or 22 years whichever is less.
- The city will monitor existing debt amount and trends to meet any reasonable standards established by the credit markets.

The City Council adopted the current debt policy in December 2017.



Budget Procedures

BUDGET ADOPTION

Applicable Kansas statutes require that annual *budgets* be legally adopted for all funds (including proprietary funds) unless exempted by a specific statute. Specific funds exempted from legally adopted *budgets* are all Federal and State Assistance Funds, all *Capital Project Funds*, the Facilities Maintenance *Fund*, the Equipment Reserve *Fund*, the Legal Trust *Fund*, the Law Enforcement Trust *Fund*, the Lenexa Foundation *Fund*, the Capital Improvement *Fund*, the Risk Management *Fund*, the Health Plan *Fund*, the Workers Compensation *Fund*, and the Pension Trust *Fund*.

BUDGET CONTROLS

Control over spending in funds that are not subject to legal *budgets* is maintained by the use of internal spending limits established by management. For *budgeting*, revenues are recognized when they become both measurable and available to finance expenditure of the current period, except for *special assessments* of the *Debt Service Fund*, which are recognized on a *cash basis*. Applicable Kansas statutes require the use of an *encumbrance* system as a management control technique to assist in controlling *expenditures*. *Encumbrances* of the *budgeted Governmental Fund* types, representing purchase orders, contracts, and other commitments, are reported as a charge to the current year *budget*. For *budget* purposes, unencumbered cash balances are determined by deducting liabilities and *encumbrances* from cash and receivables susceptible to accrual. The statutes provide for the following sequence and timetable in adoption of *budgets*: a) preparation of the *budget* for the succeeding calendar year on or before August 1 of each year, b) Notice of Public Hearing published on or before August 5 of each year, c) a minimum of ten day's notice of public hearing published in a local newspaper, on or before August 15 of each year, and d) Certify adoption of final *budget* on or before August 25 of each year.

BUDGET AMENDMENT

The city must first publish a notice of hearing to amend the *budget*. Ten days after publication, a public hearing is held and the Governing Body may amend the *budget* at that time. Kansas statutes permit transferring *budgeted* amounts from one object or purpose to another within the same *fund*; however, such statutes prohibit creating *expenditures* in excess of the total amount of the adopted *budget* of *expenditures* of individual funds. All *appropriations* lapse at the end of the year, except for *capital project* funds, which are carried forward until such time as the project is completed or terminated. Kansas statutes permit original *budgets* to be increased for previously non-budgeted increases in revenue other than ad valorem property taxes.

BUDGET PROCESS

The city must prepare and adopt a *budget* each year. The presentation of this document is the last in a series of steps in that process as outlined in the *budget* calendar on the following page. The *budget* process is summarized in the following paragraphs.

1. Budget Preparation Guidelines – The *budget* preparation guidelines were developed in February 2019 and included the following primary assumptions: a) maintaining or reducing the total *mill* levy for 2020, and b) an increase of 6% in the city's assessed *valuation*.
2. Budget Alternatives – Each *department* was directed to prepare and submit potential *budget* alternatives (additions and reductions) for consideration in the 2020 *budget* process.
3. City Manager Review – The City Manager reviewed the *department budget* alternatives and made preliminary decisions on the *budget* recommendation in April; these decisions were discussed with each *department* head. The City Manager submitted a formal *budget* recommendation to the Governing Body in June.
4. Governing Body Review of Recommended Budget - Staff presented an overview of the 2020 recommended *budget* (along with an update of the city's multi-year financial models) on June 11 and June 25, 2019. The city held a public hearing on July 16, 2019 and the Governing Body formally adopted the *budget* on August 20, 2019. Upon adoption of the *budget*, staff filed required *budget* forms with Johnson County prior to the August 25, 2019 deadline established by state law.

ROAD TO THE BUDGET 2020

DECEMBER 2019

- Budget posted on city website
- Budget submitted to GFOA

FEBRUARY 2019

Budget calendar distributed

APRIL 2019

- City Manager meets with departments
- Departments complete performance measures/ other budget information
- City Manager final decisions on budget
- Finalize revenue estimates

JULY 2019

- Publish public hearing notice
- Public hearing on budget

OCTOBER 2019

Final mill levy from County

MARCH 2019

- Budget forms/instructions
- County Appraiser real property valuation update
- Departments verify position data
- Departments submit operating budget

JUNE 2019

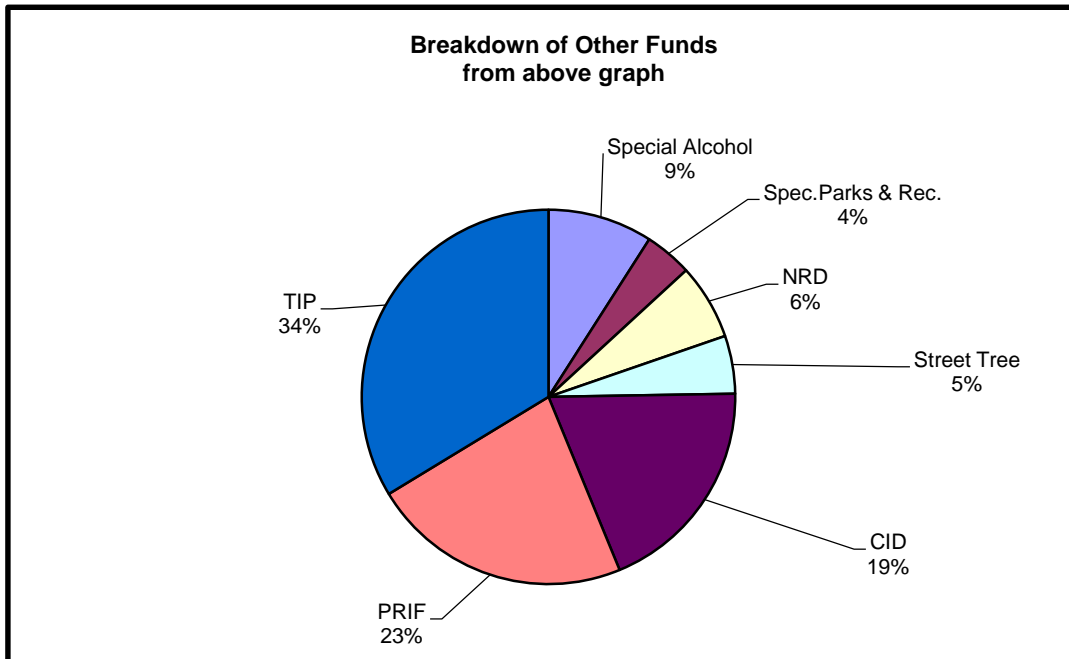
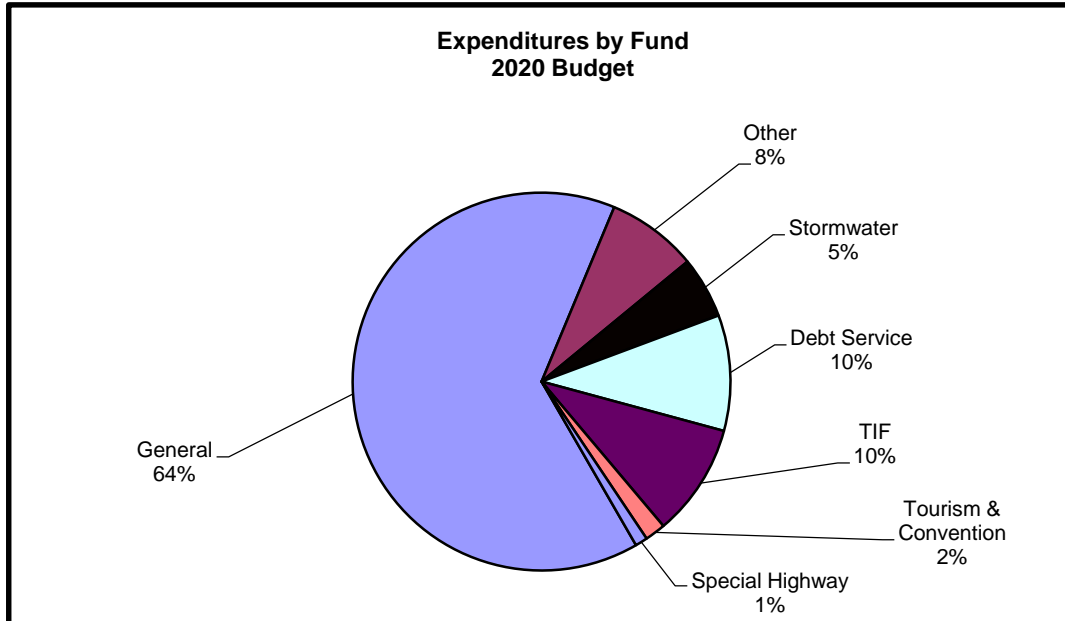
- Governing Body budget sessions to review budget
- Final assessed valuation estimates
- Update Governing Body on assessed valuation
- Finalize budget publication
- Adopt resolution setting public hearing

AUGUST 2019

- Governing Body adopts budget
- Submit 2020 Adopted Budget to County & State



Budget Expenditures by Fund Graph



These graphs show each fund's percentage of the total *budget* of the city.



Budget Summary by Year

Listed below are the *resources* and *expenditures* of all *budgeted* funds for the City of Lenexa. This includes *General, Debt Service, Enterprise* and *Special Revenue Funds*. For further detail into the 2020 *budget*, look on the following page for the funding sources and *expenditures* for each *fund* type.

	2017	2018	2019	2020
	<u>Actual</u>	<u>Actual</u>	<u>Revised Budget</u>	<u>Budget</u>
Beginning Fund Balance	\$49,740,961	\$52,154,473	\$57,004,466	\$48,635,105
Revenues				
Property Taxes	\$39,777,372	\$42,372,161	\$49,132,252	\$53,763,450
Non-Property Taxes	50,256,413	53,246,496	51,475,041	53,434,664
Licenses & Permits	2,815,664	2,677,774	2,127,500	1,841,500
Intergovernmental	1,677	43,623	0	15,000
Charges for Services	10,338,640	12,211,503	11,568,968	11,835,019
Fines & Forfeitures	1,014,651	865,735	1,311,000	1,321,000
Use of Money	777,681	2,044,857	1,584,944	1,847,027
Miscellaneous	255,812	692,115	665,427	649,087
Non-Revenue Receipts	644,128	2,225,352	61,000	73,200
Transfers In	6,085,227	1,601,386	673,473	745,487
Total Revenues	\$111,967,265	\$117,981,002	\$118,599,605	\$125,525,434
Total Available Resources	\$161,708,226	\$170,135,475	\$175,604,071	\$174,160,539
Expenditures				
Governing Body	\$198,734	\$355,212	\$308,577	\$269,107
Executive (includes Communications)	2,573,533	2,657,248	3,848,226	3,547,723
Municipal Court	550,637	572,630	606,396	614,253
Non-Departmental	0	21,131	1,141,217	1,558,296
Information Technology	3,995,954	3,395,023	3,547,739	3,537,088
Finance	1,237,831	1,468,986	1,405,427	1,427,854
Legal	1,423,919	1,472,519	1,761,092	1,798,851
Human Resources	1,082,761	1,104,687	1,305,162	1,276,196
Community Development	4,024,901	4,340,728	4,896,779	4,777,869
Police	14,225,220	14,666,957	16,521,040	17,195,598
Fire	10,953,567	11,300,423	11,999,191	12,096,796
Emergency Management	0	0	156,917	158,408
Municipal Services	9,449,608	10,299,719	12,022,331	12,685,879
Parks & Recreation	7,274,246	8,405,674	9,815,007	10,016,147
Economic Development (TIF, CID)	4,052,083	6,012,990	11,076,235	14,239,255
Debt Service	17,357,178	17,274,778	15,462,493	15,679,160
Transfers	31,153,581	29,782,304	31,095,137	25,120,609
Total Expenditures	\$109,553,753	\$113,131,009	\$126,968,966	\$125,999,089
Ending Fund Balance	\$52,154,473	\$57,004,466	\$48,635,105	\$48,161,450

*Total ending *fund balance* plus total *expenditures* for 2020 equals the adopted *budget*.



Budget Summary by Fund

Listed below are the funding sources and *expenditures* for the 2020 *Budget* by *fund* type. In the 2020 *General Fund budget*, \$29.1 million is *budgeted* for *reserves*. For further information on projection of financial condition please turn to the following pages.

	General Fund	Debt Service Fund	Enterprise Funds	Special Revenue Funds	Total
Beginning Fund Balance	\$29,091,569	\$4,336,145	\$3,511,333	\$11,696,058	\$48,635,105
Revenues					
Property Taxes	\$28,510,598	\$12,015,852	\$0	\$13,237,000	\$53,763,450
Non-Property Taxes	47,471,185	759,159	0	5,204,320	53,434,664
Licenses & Permits	1,781,500	0	60,000	0	1,841,500
Intergovernmental	0	0	15,000	0	15,000
Charges for Services	2,045,980	0	8,579,039	1,210,000	11,835,019
Fines & Forfeitures	1,321,000	0	0	0	1,321,000
Use of Money	1,629,027	125,000	93,000	0	1,847,027
Miscellaneous	305,970	0	416,317	0	722,287
Transfers In	382,750	0	362,737	0	745,487
Total Revenues	\$83,448,010	\$12,900,011	\$9,526,093	\$19,651,320	\$125,525,434
Total Available Resources	\$112,539,579	\$17,236,156	\$13,037,426	\$31,347,378	\$174,160,539
Expenditures					
Governing Body	\$269,107	\$0	\$0	\$0	\$269,107
Executive *	2,027,579	0	0	1,520,144	3,547,723
Municipal Court	614,253	0	0	0	614,253
Non-departmental	1,558,296				
Information Technology	3,537,088	0	0	0	3,537,088
Finance	1,427,854	0	0	0	1,427,854
Legal	1,798,851	0	0	0	1,798,851
Human Resources	1,276,196	0	0	0	1,276,196
Community Development	4,777,869	0	0	0	4,777,869
Police	16,944,213	0	0	251,385	17,195,598
Fire	12,096,796	0	0	0	12,096,796
Emergency Management	158,408	0	0	0	158,408
Municipal Services	10,632,801	0	2,053,078	0	12,685,879
Parks & Recreation	7,059,910	0	2,866,237	90,000	10,016,147
Economic Dev. (TIF, CID)	0	0	0	14,239,255	14,239,255
Debt Service	0	12,543,666	2,860,388	275,106	15,679,160
Transfers	19,268,789	830,000	1,746,390	3,275,430	25,120,609
Total Expenditures	\$83,448,010	\$13,373,666	\$9,526,093	\$19,651,320	\$125,999,089
Ending Fund Balance	\$29,091,569	\$3,862,490	\$3,511,333	\$11,696,058	\$48,161,450

Total ending *fund balance* plus total *expenditures* for 2020 equals the adopted *budget*.

*Executive *Department* includes Communications and Public Market.



Budgetary Projections by Fund

Total projected *fund balances (reserves)* for all funds for the end of 2019 are \$48.6 million and the *general fund* reserve is \$29.1 million.

FUND	Balance 1/1/2019	2019 Budgeted Revenue	2019 Budgeted Expenditures	Balance 12/31/2019
General	\$36,440,271	\$80,548,840	\$87,897,542	\$29,091,569
Debt Service	\$4,506,695	\$12,716,770	\$12,887,320	\$4,336,145
Special Highway	\$365,032	\$1,435,000	\$1,435,000	\$365,032
Special Alcohol	\$564,443	\$266,000	\$266,000	\$564,443
Special Parks & Recreation	\$85,821	\$266,000	\$266,000	\$85,821
Tourism & Convention	\$1,804,174	\$1,550,000	\$1,960,269	\$1,393,905
Parks & Rec. Impact	\$1,750,933	\$475,000	\$475,000	\$1,750,933
Street Tree	\$418,147	\$55,000	\$80,000	\$393,147
TIP	\$2,565,829	\$546,000	\$556,000	\$2,555,829
Neighborhood Revitalization	\$281,138	\$300,000	\$300,000	\$281,138
City Center TIF	\$1,278,148	\$5,100,000	\$5,100,000	\$1,278,148
Mining TIF	\$33,640	\$2,639,000	\$2,639,000	\$33,640
Ridgeview Mining TIF	\$1,721,301	\$1,018,000	\$1,018,000	\$1,721,301
Orchard Corners CID	\$154,517	\$650,000	\$650,000	\$154,517
Prairie Creek CID	\$17,361	\$110,000	\$110,000	\$17,361
Quivira 95 CID	\$7,641	\$52,000	\$52,000	\$7,641
Greystone Plaza CID	\$9,261	\$70,000	\$70,000	\$9,261
City Center East #1 CID	\$28,584	\$20,000	\$20,000	\$28,584
City Center East #2 CID	\$137,947	\$90,000	\$90,000	\$137,947
I-35 & 95th Street TIF	\$864,901	\$1,204,000	\$1,204,000	\$864,901
Springhill Suites CID	\$6,546	\$52,000	\$52,000	\$6,546
Candlewood Suites CID	\$18,968	\$24,000	\$24,000	\$18,968
Holiday Inn Express CID	\$26,995	\$28,000	\$28,000	\$26,995
Sonoma Plaza CID	\$0	\$70,000	\$70,000	\$0
City Center Area E CID	\$0	\$10,000	\$10,000	\$0
Stormwater Management	\$2,930,228	\$6,702,591	\$7,123,431	\$2,509,388
Rec Center	\$985,945	\$2,601,404	\$2,585,404	\$1,001,945
Total	\$57,004,466	\$118,599,605	\$126,968,966	\$48,635,105



Budgetary Projections by Fund

Total projected *budgeted fund balances (reserves)* for all funds are \$48.2 million and the *general fund* reserve is \$29.1 million. Explanation for changes in *fund balances* are provided on the following page.

FUND	Est. Balance 1/1/2020	2020 Budgeted Revenue	2020 Budgeted Expenditures	Balance 12/31/2020
General	\$29,091,569	\$83,448,010	\$83,448,010	\$29,091,569
Debt Service	\$4,336,145	\$12,900,011	\$13,373,666	\$3,862,490
Special Highway	\$365,032	\$1,460,550	\$1,460,550	\$365,032
Special Alcohol	\$564,443	\$311,385	\$311,385	\$564,443
Special Parks & Recreation	\$85,821	\$311,385	\$311,385	\$85,821
Tourism & Convention	\$1,393,905	\$1,690,000	\$1,690,000	\$1,393,905
Parks & Rec. Impact	\$1,750,933	\$425,000	\$425,000	\$1,750,933
Street Tree	\$393,147	\$90,000	\$90,000	\$393,147
TIP	\$2,555,829	\$695,000	\$695,000	\$2,555,829
Neighborhood Revitalization	\$281,138	\$350,000	\$350,000	\$281,138
City Center TIF	\$1,278,148	\$7,367,000	\$7,367,000	\$1,278,148
Mining TIF	\$33,640	\$3,107,000	\$3,107,000	\$33,640
Ridgeview Mining TIF	\$1,721,301	\$1,123,000	\$1,123,000	\$1,721,301
Orchard Corners CID	\$154,517	\$650,000	\$650,000	\$154,517
Prairie Creek CID	\$17,361	\$110,000	\$110,000	\$17,361
Quivira 95 CID	\$7,641	\$52,000	\$52,000	\$7,641
Greystone Plaza CID	\$9,261	\$70,000	\$70,000	\$9,261
City Center East #1 CID	\$28,584	\$20,000	\$20,000	\$28,584
City Center East #2 CID	\$137,947	\$90,000	\$90,000	\$137,947
I-35 & 95th Street TIF	\$864,901	\$1,290,000	\$1,290,000	\$864,901
Springhill Suites CID	\$6,546	\$55,000	\$55,000	\$6,546
Candlewood Suites CID	\$18,968	\$24,000	\$24,000	\$18,968
Holiday Inn Express CID	\$26,995	\$30,000	\$30,000	\$26,995
Sonoma Plaza CID	\$0	\$280,000	\$280,000	\$0
City Center Area E CID	\$0	\$50,000	\$50,000	\$0
Stormwater Management	\$2,509,388	\$6,659,856	\$6,659,856	\$2,509,388
Rec Center	\$1,001,945	\$2,866,237	\$2,866,237	\$1,001,945
Total	\$48,635,105	\$125,525,434	\$125,999,089	\$48,161,450



Budgetary Projections by Fund

Explanation of Changes in Fund Balances

The following funds have projected changes in *fund balances* for FY 2019 and/or FY 2020: General Fund, Debt Service Fund, Tourism and Convention Fund, Street Tree Fund, TIP Fund, and Stormwater Fund. These changes are explained below.

General Fund: The *fund balance* of the General Fund is projected to decrease by \$7.3 million in FY 2019 due to one-time *transfers* to the Capital Improvement Fund, Equipment Reserve Fund, and Facilities Maintenance Fund to finance one-time expenditures. The *transfers* are possible due to the *fund balance* being greater than the policy target at the end of FY 2018. There is no projected change in *fund balance* for FY 2020.

Debt Service Fund: The *fund balance* of the Debt Service Fund is projected to decrease by \$0.2 million in FY 2019 and \$0.5 million in FY 2020. These decreases occur in order to reduce the property *tax rate* in the Debt Service Fund for 2019 and 2020. The *fund balance* is projected to be greater than the policy target in FY 2019 through FY 2024. By FY 2021, Debt Service Fund *revenues* are projected to exceed *expenditures*.

Tourism and Convention Fund: The *fund balance* of the Tourism and Convention Fund is projected to decrease by \$0.4 million in FY 2019. This decrease occurs due to one-time expenditures in FY 2019. There is no projected change in *fund balance* for FY 2020.

Street Tree Fund: The *fund balance* of the *Street Tree Fund* is projected to decrease by \$25,000 in FY 2019. This decrease occurs due to one-time expenditures in FY 2019. There is no projected change in *fund balance* for FY 2020.

Transportation Improvement Program (TIP) Fund: The *fund balance* of the *TIP Fund* is projected to decrease by \$10,000 in FY 2019. This decrease occurs due to one-time expenditures in FY 2019. There is no projected change in *fund balance* for FY 2020.

Stormwater Fund: The *fund balance* of the *Stormwater Fund* is projected to decrease by \$0.4 million in FY 2019. This decrease occurs in order to maintain a stable stormwater service charge user fee in 2019. There is no projected change in *fund balance* for FY 2020.



Summary of Revenues and Expenditures by Fund

This table includes all *revenues by fund* for actual *fiscal year* 2017 through *budget year* 2020.

Revenues by Fund	2017 Actual	2018 Actual	2019 Re-estimate	2020 Budget
General	\$80,438,005	\$82,955,498	\$80,548,840	\$83,448,010
Debt Service	11,830,421	11,851,447	12,716,770	12,900,011
Special Highway	1,411,677	1,452,774	1,435,000	1,460,550
Special Alcohol	261,048	304,143	266,000	311,385
Special Parks & Recreation	261,048	304,143	266,000	311,385
Tourism & Convention	1,251,268	1,430,576	1,550,000	1,690,000
Parks & Rec. Impact	520,723	280,322	475,000	425,000
Street Tree	128,874	61,111	55,000	90,000
TIP	574,947	968,771	546,000	695,000
Neighborhood Revitalization	222,923	320,374	300,000	350,000
City Center TIF	3,239,682	4,143,484	5,100,000	7,367,000
Mining TIF	1,529,128	1,617,653	2,639,000	3,107,000
Ridgeview Mining TIF	917,384	871,111	1,018,000	1,123,000
Orchard Corners CID	482,756	542,671	650,000	650,000
Prairie Creek CID	85,785	99,295	110,000	110,000
Quivira 95 CID	40,359	39,168	52,000	52,000
Greystone Plaza CID	55,021	61,019	70,000	70,000
City Center East #1 CID	41,908	70,105	20,000	20,000
City Center East #2 CID	51,570	83,522	90,000	90,000
I-35 & 95th Street TIF	329,287	605,462	1,204,000	1,290,000
Springhill Suites CID	9,440	43,556	52,000	55,000
Candlewood Suites CID	1,142	17,826	24,000	24,000
Holiday Inn Express CID	2,709	24,286	28,000	30,000
Sonoma Plaza CID	-	-	70,000	280,000
City Center Area E CID	-	-	10,000	50,000
Stormwater Management	6,830,561	6,679,960	6,702,591	6,659,856
Rec Center	1,449,599	3,139,725	2,601,404	2,866,237
	\$111,967,265	\$117,968,002	\$118,599,605	\$125,525,434



Summary of Revenues and Expenditures by Fund

This table includes all *expenditures* by *fund* for actual *fiscal year* 2017 through *budget year* 2020. *Expenditures* by *fund* for FY2020 include projected December 31, 2020 *fund balances (reserves)*.

Expenditures by Fund	2017 Actual	2018 Actual	2019 Re-estimate	2020 Budget
General	\$79,947,427	\$79,464,269	\$87,897,542	\$112,539,579
Debt Service	13,219,693	13,181,735	12,887,320	17,236,156
Special Highway	1,405,139	1,448,604	1,435,000	1,825,582
Special Alcohol	225,681	232,176	266,000	875,828
Special Parks & Recreation	264,033	280,572	266,000	397,206
Tourism & Convention	961,552	1,114,545	1,960,269	3,083,905
Parks & Rec. Impact	777,994	-	475,000	2,175,933
Street Tree	90,031	74,742	80,000	483,147
TIP	195,000	305,572	556,000	3,250,829
Neighborhood Revitalization	124,784	206,576	300,000	631,138
City Center TIF	2,652,233	4,849,777	5,100,000	8,645,148
Mining TIF	1,525,106	1,589,173	2,639,000	3,140,640
Ridgeview Mining TIF	97,716	529,942	1,018,000	2,844,301
Orchard Corners CID	487,857	489,450	650,000	804,517
Prairie Creek CID	82,662	96,315	110,000	127,361
Quivira 95 CID	39,891	38,704	52,000	59,641
Greystone Plaza CID	54,609	60,703	70,000	79,261
City Center East #1 CID	40,462	50,950	20,000	48,584
City Center East #2 CID	186	27,867	90,000	227,947
I-35 & 95th Street TIF	34,135	35,713	1,204,000	2,154,901
Springhill Suites CID	-	46,450.00	52,000	61,546
Candlewood Suites CID	-	-	24,000	42,968
Holiday Inn Express CID	-	-	28,000	56,995
Sonoma Plaza CID	-	-	70,000	280,000
City Center Area E CID	-	-	10,000	50,000
Stormwater Management	6,181,717	6,934,829	7,123,431	9,169,244
Rec Center	1,145,845	2,082,292	2,585,404	3,868,182
Total	\$109,553,753	\$113,140,956	\$126,968,966	\$174,160,539

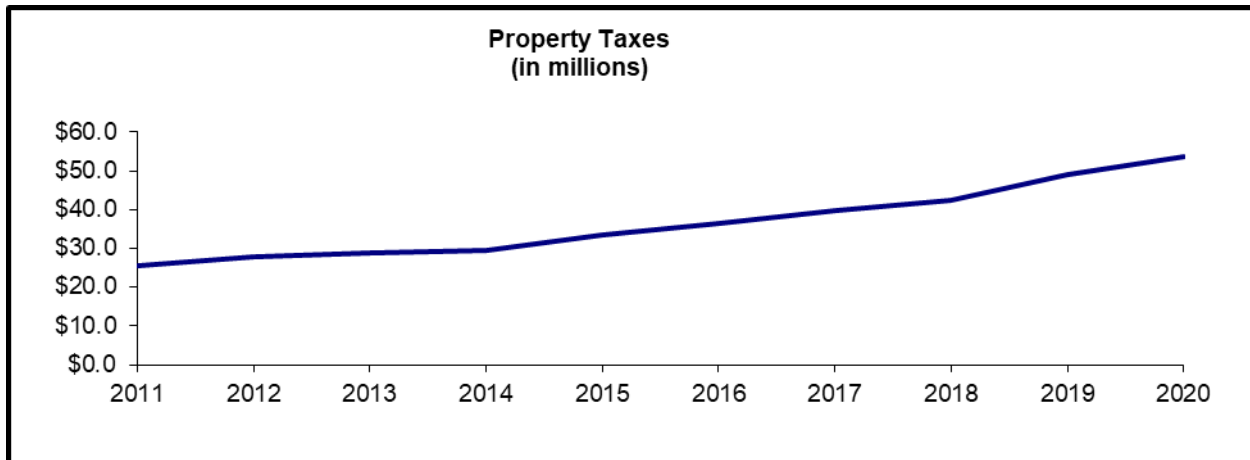


Major Revenue Sources - Trends and Assumptions

Listed below are the major revenue sources and the underlying assumptions and trends for each.

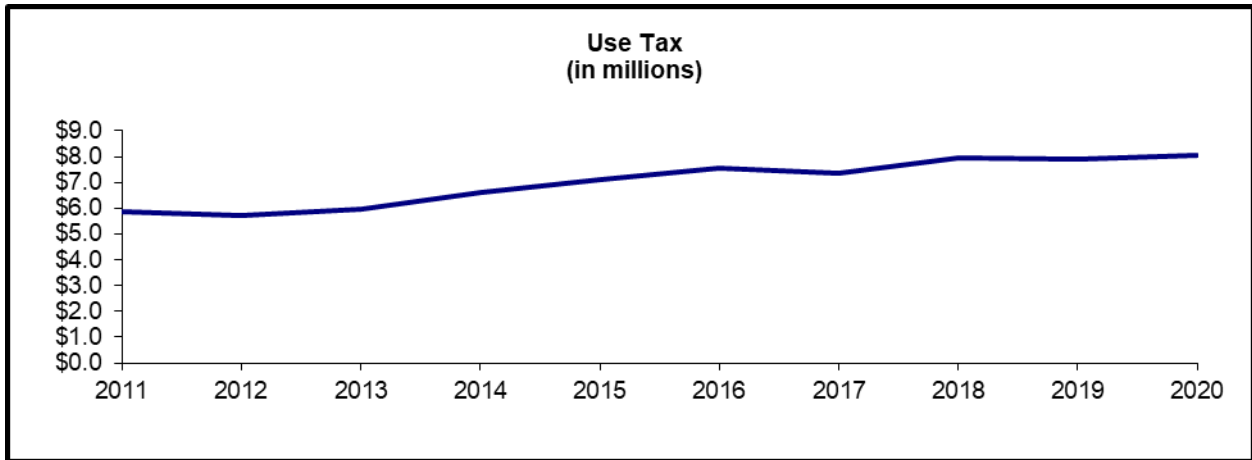
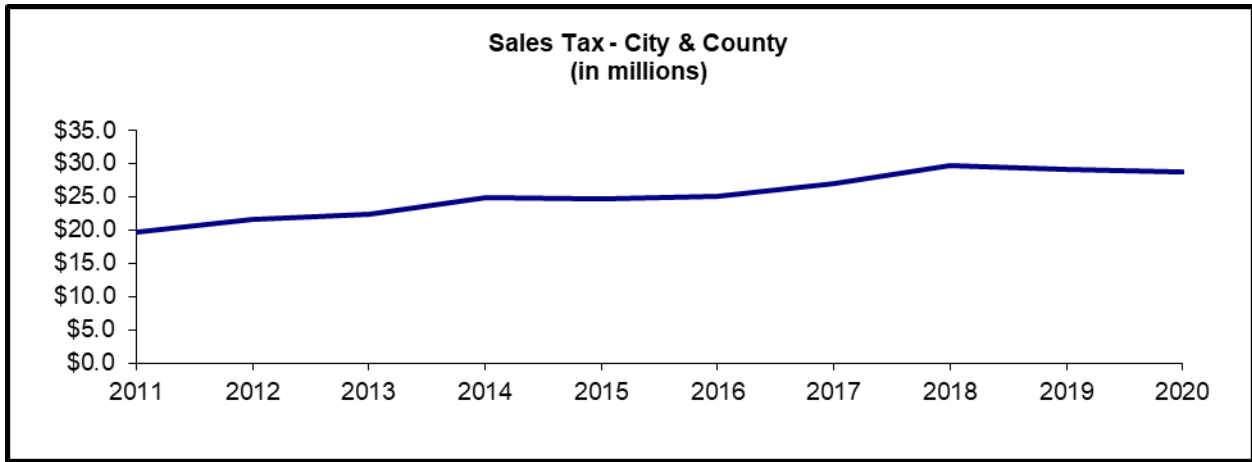
PROPERTY TAXES: This is the largest source of revenue followed by city and county sales tax revenues. Property tax dollars generated to fund the 2020 *budget* are \$35.9 million (assuming a 3.0% delinquency rate) as compared to \$34.6 million for the 2019 *budget*. To generate \$35.9 million in property tax revenue, a *mill* levy of 29.319 mills is required for the 2020 *budget* (a decrease of .590 mills from the previous year). This includes 23.006 mills for the *General Fund* and 6.313 mills for the *Debt Service Fund*. The city's *assessed valuation*, to which the property tax rate is applied, is estimated to increase from \$1.19 billion in 2019 to \$1.26 billion in 2020. This represents an increase of 5.9%. The estimated delinquency rate for property taxes is 3% in the adopted *budget*.

Property taxes are billed and collected by Johnson County. The County distributes property taxes to the City in January, March, June, September and October.



SALES & USE TAX: The city currently imposes a 1.375% sales and use *tax rate*, which includes a 1.000% general purpose levy and 0.375% to *fund* road and park maintenance, park facility upgrades and development, and civic amenities. (In certain areas of the City, there is an additional 1% sales tax for *Community Improvement Districts*.) The 0.375% sales tax went into effect on Oct. 1, 2008 and is estimated to generate approximately \$6.8 million in sales tax and use tax revenues for the 2020 *budget*. The city also shares in the distribution of Johnson County sales and use tax at the rate of 1.475% (an additional .25% became effective 4/1/2017). *General Fund* city sales tax revenue is projected at \$19.0 million for 2020 an increase of 3.8% compared to the 2019 *budget*. *General Fund* county sales tax revenue is projected at \$9.4 million for 2020, a decrease of 3.1% compared to the 2019 *budget*.

Sales and uses tax are collected by businesses and remitted to the Kansas Department of Revenue. The Department of Revenue distributes the sales and use taxes to the City on a monthly basis.



FRANCHISE TAXES:

Electric - Recently, the city was served by two electric providers; however, KCPL and Westar Energy have merged and are rebranding as Evergy. Under the current franchise agreement with these providers, a franchise fee of 5% of gross receipts is paid to the city. The city entered into new franchise agreements with Westar Energy, Inc. in 2017, and Kansas City Power & Light in 2019. As they continue to transition in to a single company, Evergy, they will continue to pay the same franchise fee of 5%. KCP&L billings credits to customers related to the merger, plus weather patterns and the cost of raw materials continue to have the most impact on electric consumption and franchise fees collected. Electric franchise taxes are projected to increase by .8% in 2020.

Electric franchise taxes are remitted to the City on a monthly basis.

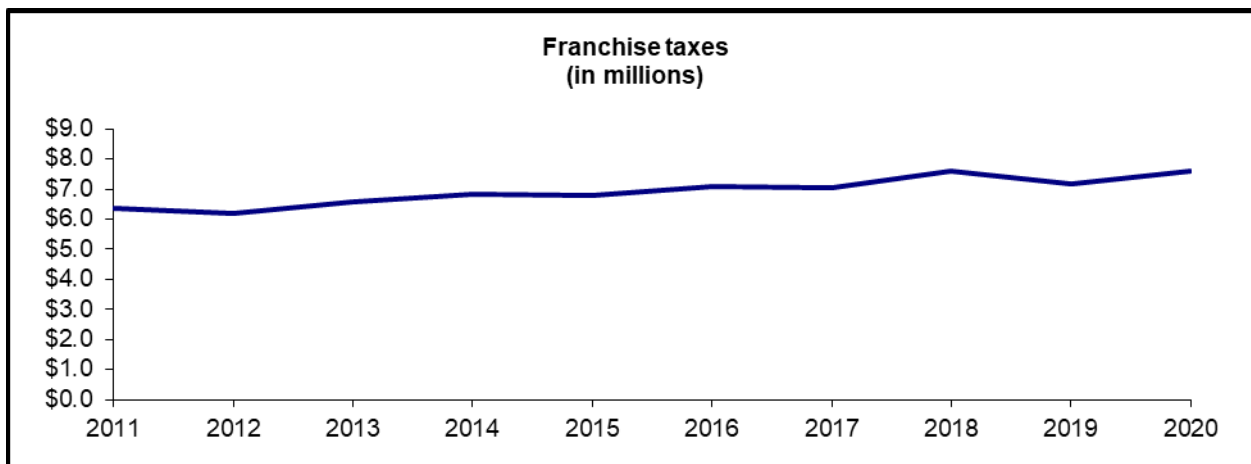
Gas - The city is served by two natural gas providers. Under their current franchise agreements, a franchise fee of 5% of gross receipts is collected by the provider and remitted to the city. Weather patterns and the wholesale cost of natural gas play a large role in the ultimate consumption of natural gas and total franchise fees collected. The franchise agreement with Atmos Energy was renegotiated and adopted in 2017. The second natural gas franchise with Kansas Gas Service was renegotiated and adopted in May 2011. The city adopted a Volumetric Rate Calculation Form in July 2008 pursuant to which both providers have collected franchise fees on the transport gas sold as a commodity by the company since January 1, 2009. The city annually determines the Volumetric Rate and adopts and amended Volumetric Rate Calculation Form. Weather patterns and the cost of natural gas have the most impact on gas consumption and franchise fees collected. Gas franchise taxes are projected to increase 11% for 2020 as compared to the 2019 *budget* based on current collections.

Gas franchise taxes are remitted to the City on a monthly basis.

Communications - Cable Television – Five companies currently provide video service in the City of Lenexa. State law allows cable television and other video service providers to enter into a statewide franchise instead of executing a franchise with each city. In 2008, Time Warner's local franchise expired

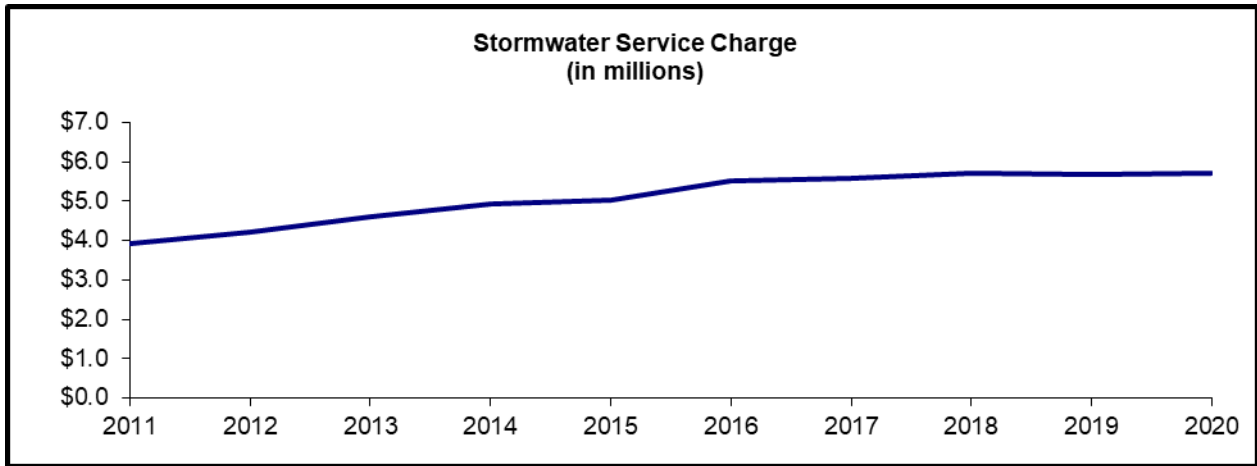
and they opted to enter into a statewide franchise and have provided the statutorily required local agreement to do so. AT&T also obtained a statewide video franchise and submitted the required local agreement pursuant to state law. Consolidated Communications notified the city that it intended to operate under the statewide franchise after its franchise with Lenexa expired at the end of 2012. Google obtained a statewide video franchise and submitted the required local agreement pursuant to state law in 2015. Comcast obtained a statewide video franchise and submitted the required local agreement pursuant to state law in 2019. Under both local and statewide franchises, the city will collect a 5% gross *revenues* franchise fee.

Telecommunications - The City of Lenexa has current franchises with eighteen telecommunications providers. The City renegotiated its franchise with Southwestern Bell Telephone Company and with Consolidated in 2019, which requires both companies to pay a 5% gross *revenues* franchise fee. Additionally, the city has been successful in negotiating and adopting franchises with several telecommunication providers and wireless service providers, and continues to seek franchises with other providers that are providing service in the city without a franchise. While the *revenues* anticipated from these small providers are not significant, it will provide a level playing field for all telecom providers in the community. Telecommunication franchise fees are projected to decrease slightly for 2020 compared to the 2019 *budget* based on historical collections.

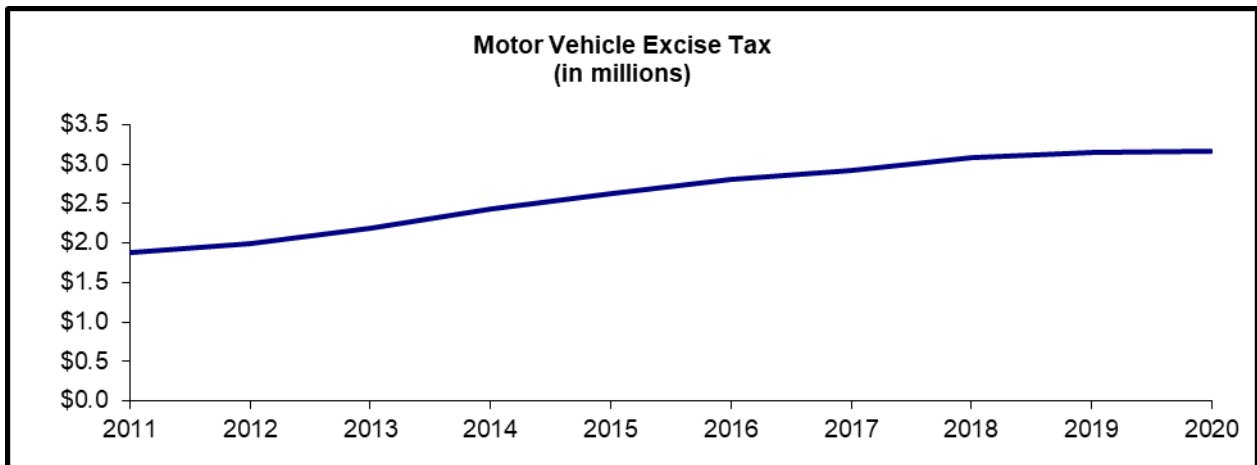


STORMWATER SERVICE CHARGE: In 2000, the city developed a Stormwater Management Plan which called for a proactive approach to stormwater management issues within the city. This approach reduces flooding, improves water quality and builds community assets. To fund this plan the city established a stormwater management fee which is imposed on each residential and nonresidential developed property. The fee pays for operation and maintenance, costs of *capital improvements*, *debt service* associated with the stormwater management system and other costs included in the operating *budget*. This monthly service charge will remain constant in the 2020 *budget* at \$109 per equivalent dwelling unit (EDU). (Homeowners will pay \$109 annually.) Stormwater service charges are *budgeted* to increase .6% as compared to the original 2019 *budget* due to the growth in the number of EDU's.

Stormwater service charges are billed and collected by Johnson County. The County distributes the service charges on the same schedule as property taxes.



MOTOR VEHICLE EXCISE TAXES: This is a tax collected by the county at the time of vehicle registration. The amount of tax is based on a statutory amount set for various classes of vehicles (based on original value and age) and is taxed according to the countywide average *tax rate* for the preceding year. Kansas statutes provides for the distribution of revenue for the vehicle tax among all taxing subdivisions. This *division* is made in proportion to the city's share of the prior year's total levy rate in which the vehicle has it tax origin. Vehicle tax revenue is proportionately allocated to each *fund* based on relative property taxes for the prior year. The County treasurer notifies the city of the estimated amount which it is to receive each year. Motor vehicle excise tax is estimated at \$3.17 million for 2020 an increase of .3%.



REC CENTER MEMBERSHIP FEES: In July of 2017, the city opened a new recreation center. This 100,000 square foot Rec Center facility features fitness equipment, an indoor pool, a jogging walking track that encompasses a full service fitness floor and two gyms for open play. A portion of the 3/8 cent sales tax went toward constructing the facility. The Lenexa Rec Center will cover operational costs through user fees. User fees include memberships, programs and rentals. Membership fees for 2019 are estimated at \$1.6 million for 2020 an increase of 6.7%.



Multi-Year Financial Forecast

INTRODUCTION

In accordance with the city's *budget* management policy, the Finance *Department* prepares multi-year financial models for the *General Fund*, *Debt Service Fund*, and *Stormwater Fund*. These three funds comprise more than 80% of the city's operating *budget* and allow the Governing Body and staff to:

- Obtain a better understanding of the city's future financial opportunities and challenges.
- Create a common set of assumptions and expectations.
- Place an emphasis on long-term financial planning.

The financial models are dynamic and change constantly as staff analyzes and adjusts assumptions. Overall, the models are tools that illustrate the impact of policy decisions and potential trends.

The City has also developed a set of budget principles to guide the preparation of the multi-year financial models, annual budget, and Capital Improvement Program (CIP). These budget principles include:

- Funding on-going operating expenditures with on-going revenue sources.
- Using one-time revenues for one-time expenditures (capital projects, for example).
- Maintaining sufficient reserve balances to address unforeseen events.
- Using a conservative approach to revenue estimation to avoid budget shortfalls during the fiscal year.
- Preparing equipment replacement and building maintenance schedules (and providing appropriate funding for these schedules).

By adhering to these budget principles, the City has achieved the best possible credit ratings (Aaa and AAA) on existing general obligation bonds.

PROPERTY TAX LIMIT CALCULATION

The property tax limit calculation adopted by the State Legislature (effective for the 2018 *budget*) limits the rate of growth of property tax revenue to a five-year rolling average of the consumer price index (CPI). However, the approved legislation exempts a few key items from the calculation:

- *Bond* and interest payments (which are mostly accounted for in the city's *Debt Service Fund*).
- Increased *expenditures* above the CPI calculation for public safety (law enforcement, fire protection, and emergency medical services).
- *Expenditures* mandated by federal or state law with such mandates becoming effective on or after July 1, 2015.
- New real property improvements.
- Property which has changed in use.

The property tax limit calculation only applies to the *General Fund* since *bond* and interest payments are exempt from the tax limit calculation. The 2020 adopted *budget* includes a property *tax levy* less than the calculated property tax limit.

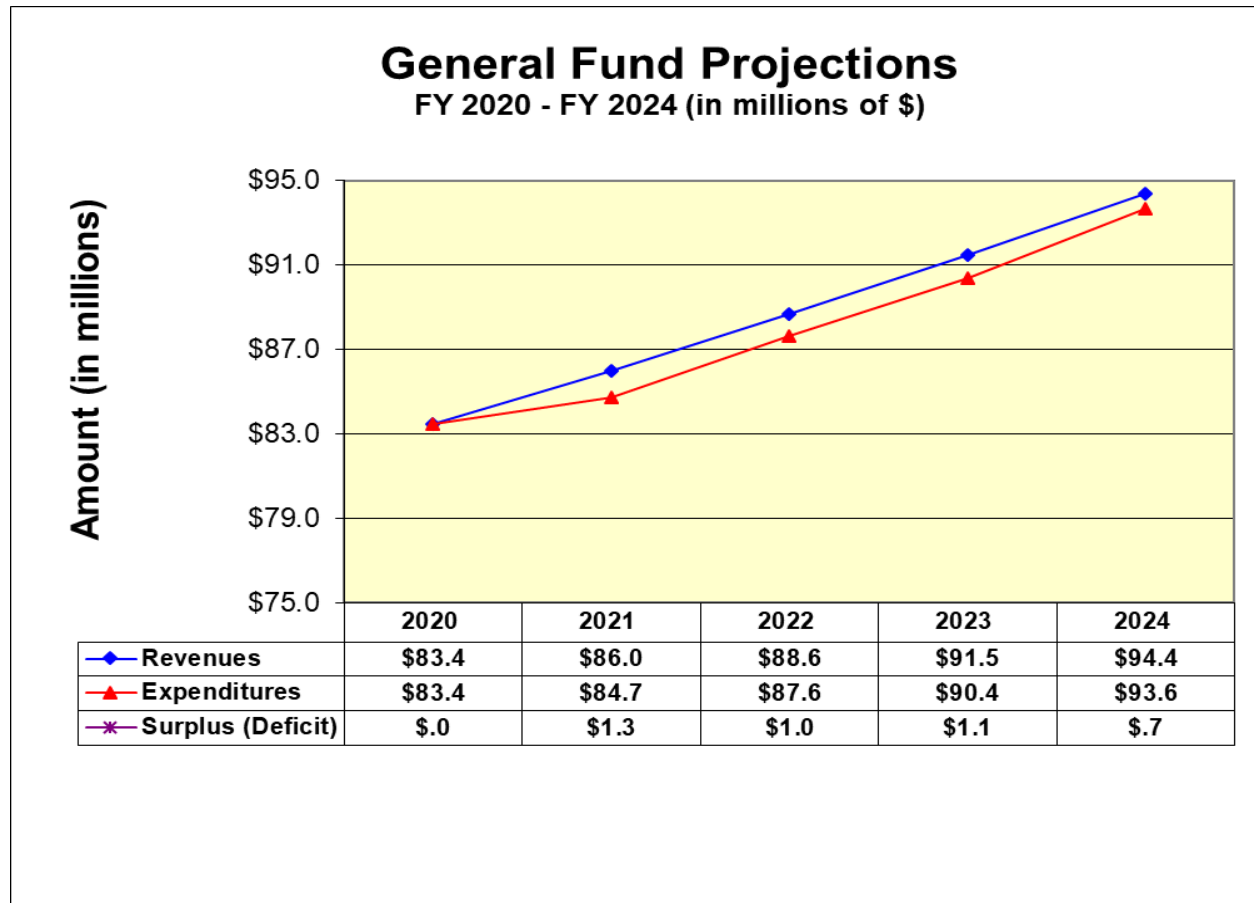
GENERAL FUND MODEL

Earlier this year, staff presented preliminary *General Fund* projections through FY 2024. Staff has updated these projections to incorporate revised revenue estimates and the adopted expenditure *budget* for FY 2020. Staff has summarized the key financial model assumptions in the following table.

Table #1: Financial Model Assumptions – General Fund

	FY2020	FY2021	FY2022	FY2023	FY2024
Assessed Value % change	6%	5%	4%	4%	4%
Mill Levy	23.006	23.006	23.006	23.006	23.006
Total projected % change allowed for General Fund property tax revenue without an election	N/A	5%	4%	4%	4%
City Sales Tax % change (1.375% rate)	4%	3%	3%	3%	3%
County Sales Tax % change	(3%)	3%	3%	3%	3%
Personnel: % allocated for pay increases	4%	4%	4%	4%	4%
Personnel: \$ impact of change in staffing levels in General Fund	\$270,000 (add 3 FTEs)	\$500,000 (add 5 to 7 FTEs)	\$300,000 (add 3 to 5 FTEs)	\$300,000 (add 3 to 5 FTEs)	\$300,000 (add 3 to 5 FTEs)
General Fund Transfer to Rec Center Fund	\$363,000	\$330,000	\$303,000	\$274,000	\$242,000
General Fund Transfer to Equipment Reserve Fund (equipment replacement) – in millions	\$1.7	\$1.7	\$1.7	\$1.7	\$1.7
General Fund Transfer to Capital Improvement Fund (pay as you go funding for CIP – funded from general revenue) – in millions	\$4.7	\$4.6	\$4.8	\$4.6	\$4.8

The following graph summarizes the revenue and expenditure projections for the *General Fund* in FY 2020 to FY 2024.



The *General Fund* financial model reflects structural balance (projected *revenues* equal or exceed projected *expenditures*) in all years of the five year forecast period.

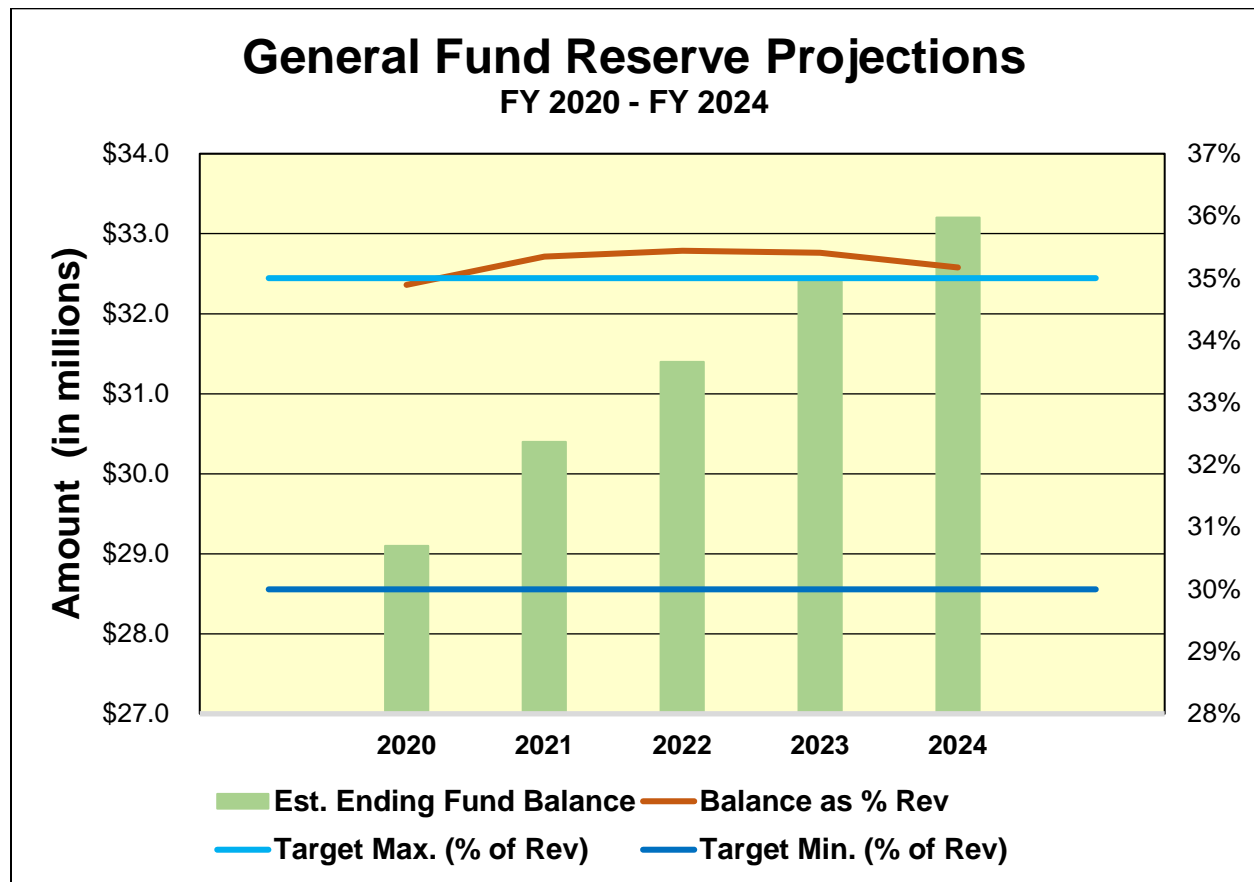
General Fund Reserve (Fund Balance) Information

The city adopted a revised policy regarding reserve funds in August 2017. This policy states that the city will “maintain prudent reserve amounts in city funds in order to maintain working capital, fund capital asset replacement, and fund debt retirement.” The policy establishes reserve targets based on a number of factors, including:

- Maintaining reserves to meet cash flow requirements.
- Maintaining reserves to provide contingencies for unpredictable revenue sources.
- Maintaining reserves to provide contingencies for unpredictable expenditures and emergencies (such as natural disasters).

The policy establishes reserve targets for a number of city funds, including the *General Fund*. According to the policy, the annual calculation is expected to generate a *General Fund* reserve target that ranges between 30% and 35% of budgeted annual *General Fund* revenues. This target range is generally equivalent to 4 months of *General Fund* operating expenditures.

Projections for the *General Fund* reserve are presented in the following graph.



Based on the current projections, the city will be able to maintain a *fund balance* ranging from 34.9% to 35.4% of estimated annual *General Fund* revenues over the forecast period. This level of *fund balance* will allow the city to proactively adjust to any revenue disruptions and also enhances the probability of maintaining the current credit ratings assigned by the rating agencies for the city’s general obligation debt.

DEBT SERVICE FUND MODEL

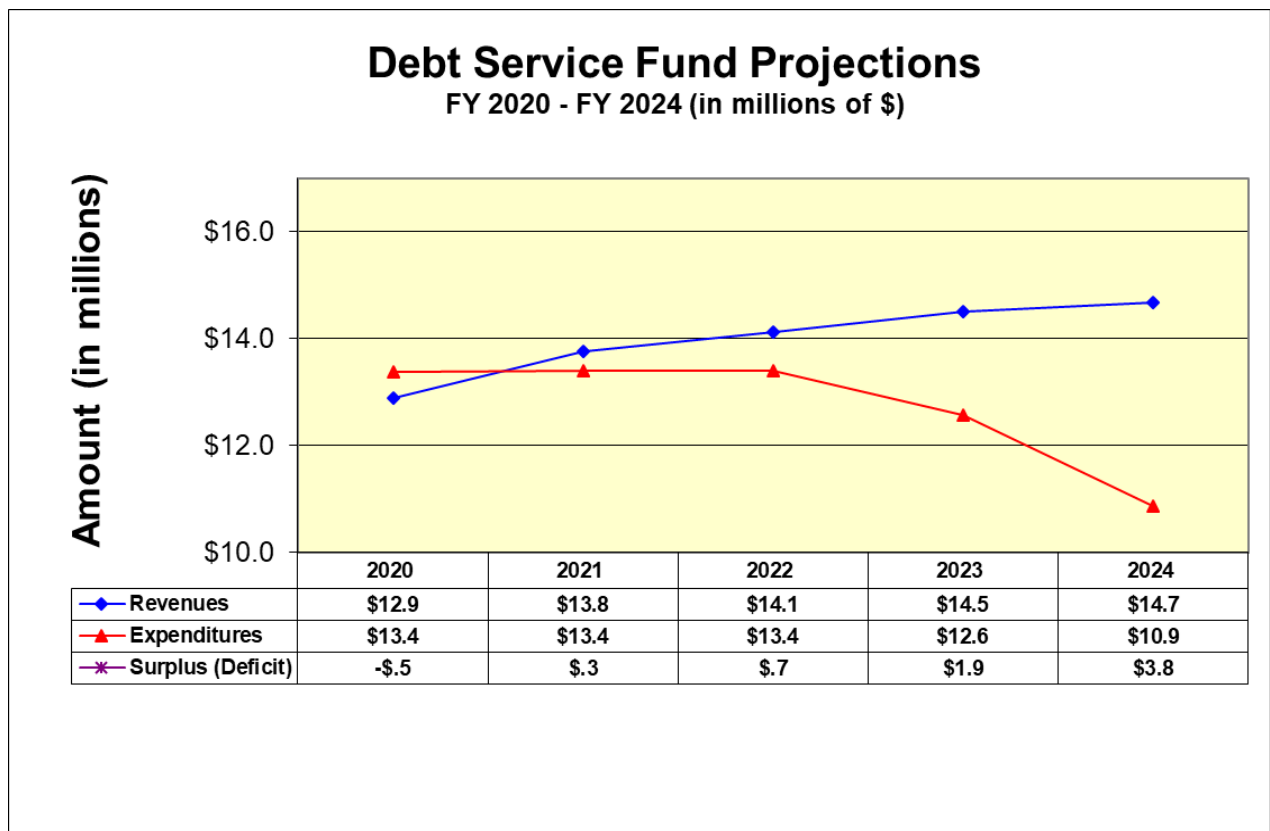
Staff has updated the *Debt Service Fund* projections to incorporate revised revenue estimates and debt financing estimates of the projected Capital Improvement Program (CIP).

Model Assumptions

The *Debt Service Fund* projections are based on the same *assessed valuation* assumptions as used for the *General Fund*. The projections also assume the *Debt Service Fund mill* levy will be 6.313 mills in FY 2020 through FY 2024.

Debt Service Fund expenditures incorporate financing for *capital projects* funded with *general obligation bonds* (excluding stormwater projects) in the adopted CIP. In general, repayment for new debt is structured on a level payment basis over a period of 10 years. However, there are some projects that will be repaid over a period of greater than 10 years (for example, certain special benefit district debt is repaid over 15 or 20 years in accordance with existing development agreements).

The following graph summarizes the revenue and expenditure projections for the *Debt Service Fund* in FY 2020 to FY 2024.



The *Debt Service Fund* financial model reflects a deficit of \$0.5 million in FY 2020. However, projected *revenues* exceed projected *expenditures* in FY 2021 through FY 2024. Projected expenditures decline in FY 2023 and FY 2024 due to the retirement of debt issued in previous years.

The reserve target for the *Debt Service Fund* is a range of 10% to 20% of projected *expenditures*. During the five year forecast period, the reserve amount would exceed the 10% minimum reserve requirement (range of 29% to 98% of *debt service expenditures*).

STORMWATER FUND MODEL

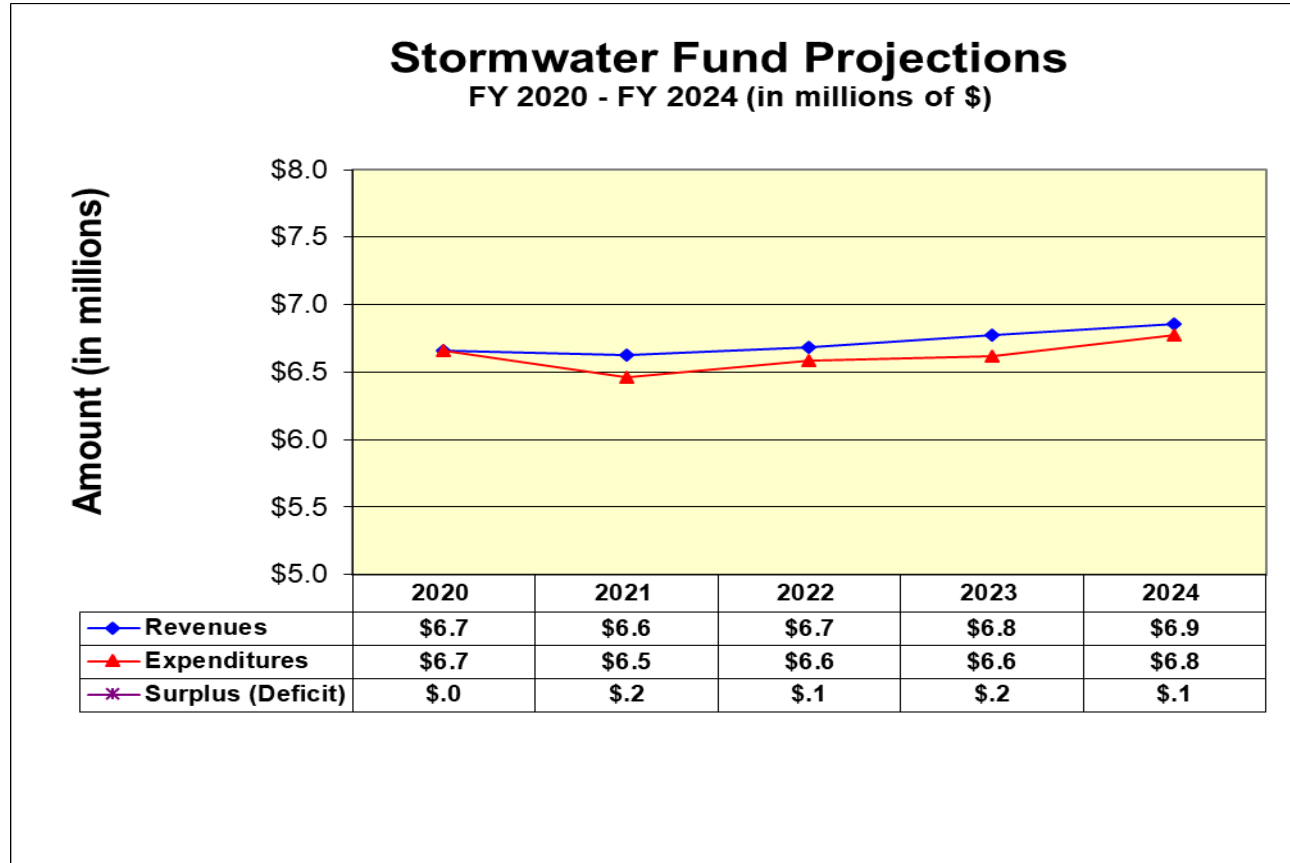
Staff has updated the *Stormwater Fund* projections to incorporate revised revenue estimates and debt financing estimates of the projected CIP.

Model Assumptions

The *Stormwater Fund* revenue projections assume the annual service charge is \$109 per equivalent dwelling unit (EDU) in FY 2020 through FY 2024.

The expenditure projections for operating costs are generally based on the same assumptions as the *General Fund*, and the stormwater *debt service* projections are based on the *capital projects* included in the projected CIP. Debt repayment is structured on a level payment basis over a period of 20 years per the original Stormwater *Fund* financial model.

The following graph summarizes the revenue and expenditure projections for the Stormwater *Fund* in FY 2020 to FY 2024.

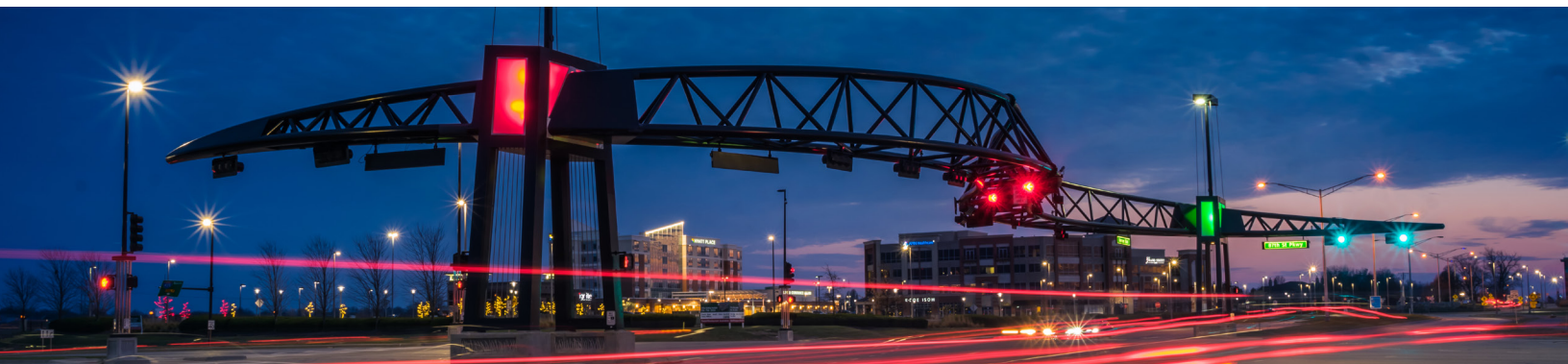


The Stormwater *Fund* financial model reflects structural balance in all years of the five year forecast period.

The reserve target for the Stormwater *Fund* is a range of 10% to 20% of projected stormwater *revenues*. During the five year forecast period, the reserve amount would equal or exceed the 10% minimum reserve requirement (range of 38% to 44% of stormwater *revenues*).

FINAL COMMENTS

The financial projections include a number of assumptions that continue to change as time passes. The Governing Body can control some of the variables in the projections, while others not controllable and are difficult to forecast. Overall, the projections are a tool to illustrate the impact of policy alternatives and to highlight potential fiscal issues in future years. These tools provide the opportunity to implement adjustments in *revenues* and *expenditures* to avoid potential shortfalls in the later years of the forecast period.



Capital Improvement Program and Debt Management

**Annual Budget Document
2020
City of Lenexa
January 1 - December 31**



Capital Improvement Program

2019-2023 Capital Improvement Program – adopted December 04, 2018

WHAT IS A CAPITAL IMPROVEMENT PROGRAM?

A capital improvement program is a plan that is the result of a systematic evaluation of capital projects. The plan serves as a guide for the efficient and effective provision of public facilities, outlining timing and financing schedules of capital projects for a five-year period of time. In the process of formulating the plan, public improvements are prioritized and costs are projected, thereby allowing the city to take maximum advantage of federal, state, and county funds. However, the capital improvement plan is not a document of long-term certainty. Rather, the plan is reviewed yearly, during which time the needs of the city may be re-prioritized and financial status re-evaluated. This allows the city further flexibility in maintaining and promoting an effective level of service for present and future citizens.

WHAT IS A CAPITAL IMPROVEMENT PROJECT?

A capital improvement project is a project that may include the construction of new facilities as additions to the city's assets, renovation of existing structures to significantly extend useful life, and major repair operations of a comprehensive and non-routine nature. To be defined as a capital project, the project must exceed \$300,000 in cost, and have a useful life of at least five years. (Immediate capital replacement needs and smaller capital projects are funded on a pay-as-you-go basis through a yearly budget transfer.) Capital improvements involve the outlay of substantial funds; therefore, numerous techniques will be looked at to enable the city to pay for capital improvements over a longer period of time, including: general obligation bonds, reserves (fund balances), revenue bonds, lease purchase, special districts, special assessments, state and federal grants and cash for capital projects. Common examples of capital improvement projects include the construction of roads and bridges, facility construction, and land acquisition. However, the funding of certain other large ticket items, such as fire trucks, is considered to be capital projects as well.

WHAT ARE THE OBJECTIVES OF A CAPITAL IMPROVEMENT PROGRAM?

- 1) To forecast public facilities and improvements that will be needed in the near future.
- 2) To anticipate and project financing needs in order to maximize available federal, state and county funds.
- 3) To promote sound financial planning in order to enhance and protect the bond rating of the City of Lenexa, in accordance with the debt policy.
- 4) To avoid, through sound financial planning, dramatic fluctuations of the tax rate.
- 5) To focus attention on and assist in the implementation of established community goals as outlined in the official Comprehensive Plan.
- 6) To serve as a guide for local officials in making budgetary decisions.
- 7) To balance the needs of developing west Lenexa with the needs of the already developed eastern portion of Lenexa.

- 8) To promote and enhance the economic development of the City of Lenexa in a timely manner.
- 9) To strike a balance between needed public improvements and the present financial capability of the city to provide for these improvements.
- 10) To provide an opportunity for citizens and interest groups to voice their requests for community improvement projects.
- 11) To provide for improvements in a timely and systematic manner.

HOW DOES CAPITAL SPENDING IMPACT THE OPERATING BUDGET?

Capital spending impacts the operating budget by increasing revenue and/or increasing or decreasing expenditures. When the city undertakes a capital improvement such as a boulevard, sometimes it is undertaken to attract new businesses or industries to the city. Thus, the businesses will increase the city's property tax base and also potentially increase sales tax revenues. Building permits will also increase due to the construction of the buildings used in the businesses.

The construction of a new boulevard will also increase the expenditure side of the department's operating budget. The Parks and Recreation Department has additional area to maintain. The Community Development Department has additional area to zone. The Police Department has an additional street to patrol. The Municipal Services Department has an additional street to clear of snow and ice. The Fire Department has additional areas for fire protection.

The city strives to increase its revenues through the growth of the city, therefore, decreasing the amount of tax dollars required from its citizens.

HOW IS THE CAPITAL IMPROVEMENT PROGRAM FORMULATED?

Since a capital improvement program is intended to schedule major physical improvements, it is necessary to allow all city departments an opportunity to submit capital improvement requests that are anticipated over a five-year period. Likewise, citizens and public interest groups should be offered the opportunity to voice their requests for community improvement projects.

Once a composite list of capital improvement requests has been created, and the administrative recommendations submitted, the Planning Commission is responsible for reviewing and recommending project priority from a professional planning perspective. The Governing Body is responsible for recommending and prioritizing projects from a budgetary and affordability perspective as well as examining the need and priority of the projects themselves. The scheduling of projects over a five-year period is based on an evaluation of Lenexa's development policies, plans for future growth, and the ability of the city to amortize the debt. It is important to understand that the Governing Body is not committed to a particular expenditure in a particular year. Instead, the capital improvement programming process is repeated each year to allow re-evaluation of previous requests and consider new requests based on changing community needs and conditions.

HOW ARE CAPITAL IMPROVEMENTS FINANCED?

It is important to note the direct correlation between sound capital planning and favorable bond ratings. Credit rating agencies directly correlate greater risk with large debt. A strong assessed valuation in conjunction with low debt ratios facilitates a better bond rating, thereby resulting in more favorable interest rates for long-term borrowing. A sound capital improvement program is critically important to a favorable bond rating, as it demonstrates that the city is able to exercise control over expenditures.

Because most capital improvements involve the outlay of substantial funds, local government can seldom pay for these facilities through annual appropriations in the annual operating budget. Therefore, numerous techniques have evolved to enable local government to pay for capital improvements over a longer period of time rather than a single year. Most techniques involve the issuance of bonds in which a government borrows money from investors and pays the principal and interest over a number of years. Long-term debt is issued by the City of Lenexa in accordance with the city's debt policy. Brief definitions of financing techniques are listed below.

Authorities and Special Districts: Special authorities or districts may be formed, pursuant to applicable statutory requirements, to provide public improvements. These districts are usually single purpose, providing only a single service or improvement. The purpose of forming authorities or special districts is often to avoid statutory local government debt limits, which restrict the ability of the municipality to issue long-term debt. A further purpose is to provide improvements, which may overlap jurisdictional boundaries. Projects undertaken by special districts and authorities are generally financed through the issuance of revenue bonds, although in some circumstances special districts may be granted the power to tax.

Current (Pay-as-you-go) Revenue: Pay-as-you-go financing refers to the method whereby improvements are financed from current revenues including general taxes, fees, service charges, special funds, and special assessments.

General Obligation Bonds: Many capital improvement projects are funded by the issuance of general obligation bonds. General obligation bonds are full faith and credit bonds, pledging the general taxing power of the jurisdiction to back the bonds. General obligation bonds can be sold to finance permanent types of improvements such as schools, municipal buildings, parks, and recreation facilities. In some circumstances, voter approval may be required.

Lease/Purchase: Local governments using the lease/purchase method prepare specifications for a needed public works project that is constructed and owned by a private company or authority. The facility is then leased back to the municipality, and the title is conveyed to the municipality at the end of the lease period. The lease period is of such length that the payments retire the principal and interest.

Reserve Funds: In reserve fund financing, funds are pooled in advance to finance an upcoming capital construction or purchase. This pool of funds may be from surplus or earmarked operational revenues, funds in depreciation reserves, or the sale of capital assets.

Revenue Bonds: Revenue bonds are a mechanism used in cases where the project being funded will generate revenue from user fees, such as water or sewer systems. These fees are used to pay for the improvement project. These bonds are not generally subject to statutory debt limitations, as the full faith and credit of the municipal entity do not back these issues. However, some revenue bonds, referred to as "double barreled" revenue bonds, have supplemental guarantees to make the investment more appealing. The interest rate on revenue bonds is generally higher than that for general obligation bonds.

Special Assessments: Community Development projects that more directly benefit certain property owners may be financed in the interest of equity by the use of special assessments. In this method, the directly benefiting property owners are assessed the cost of the improvement based upon applicable formulas and/or policies. Local improvements typically financed by this method include street pavement, sanitary sewers, and water mains.

State and Federal Grants: State and federal grants-in-aid are financing methods that have financed many improvements including street improvements, water and sewer facilities, airports, parks and playgrounds. The costs of these improvements may be paid for entirely by the grant, although in many instances these funds must be leveraged with local funds.



Capital Improvement Program

Sources and Uses of funding by year 2019-2023 Amended CIP

<u>Sources of Funding:</u>	<u>Prior Years</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>Totals</u>	<u>% share</u>
General Obligation Bonds	\$1,396,235	\$17,000,037	\$5,028,303	\$0	\$9,621,500	\$0	\$0	\$33,046,075	22%
Stormwater Bonds	\$0	\$2,510,000	\$2,693,981	\$1,162,500	\$1,385,600	\$0	\$1,395,000	\$9,147,081	6%
Special Benefit District Bonds	\$0	\$0	\$0	\$4,090,000	\$0	\$0	\$0	\$4,090,000	3%
General Fund Revenues	\$6,145,419	\$18,510,175	\$14,597,239	\$2,178,000	\$3,211,500	\$1,982,000	\$3,011,000	\$49,635,333	32%
Stormwater Revenues	\$0	\$1,300,000	\$2,186,025	\$2,025,000	\$1,325,000	\$1,425,000	\$1,325,000	\$9,586,025	6%
Excise Tax	\$0	\$2,050,000	\$350,000	\$1,223,500	\$0	\$0	\$0	\$3,623,500	2%
TIP Fees	\$400,000	\$0	\$246,033	\$671,000	\$293,250	\$0	\$0	\$1,610,283	1%
3/8 cent sales tax	\$564,635	\$1,487,558	\$3,138,980	\$2,721,729	\$3,103,070	\$2,887,472	\$2,974,096	\$16,877,540	11%
County 1/4 cent sales tax	\$0	\$220,000	\$0	\$0	\$0	\$0	\$0	\$220,000	0%
Parks Revenues	\$0	\$0	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$125,000	0%
Other funding	\$0	\$700,000	\$1,240,310	\$0	\$0	\$0	\$0	\$1,940,310	1%
Subtotal:	\$8,506,289	\$43,777,770	\$29,505,871	\$14,096,729	\$18,964,920	\$6,319,472	\$8,730,096	\$129,901,147	84%



Capital Improvement Program

Sources and Uses of funding by year 2019-2023 Amended CIP

External sources of funding:

Federal & State Grants	\$2,830,280	\$620,400	\$5,741,360	\$0	\$3,200,000	\$0	\$0	\$12,392,040	8%
CARS Program	\$0	\$829,000	\$3,437,000	\$0	\$0	\$0	\$0	\$4,266,000	3%
Special Highway fund (gas tax)	\$0	\$1,065,189	\$1,435,000	\$1,435,000	\$1,435,000	\$1,435,000	\$1,435,000	\$8,240,189	5%
Other local funding	\$0	\$0	\$111,966	\$0	\$0	\$0	\$0	\$111,966	0%
Total external sources of funding:	\$2,830,280	\$2,514,589	\$10,725,326	\$1,435,000	\$4,635,000	\$1,435,000	\$1,435,000	\$25,010,195	16%
Grand Total Sources of Funding:	\$11,336,569	\$46,292,359	\$40,231,197	\$15,531,729	\$23,599,920	\$7,754,472	\$10,165,096	\$154,911,342	100%

<u>Uses of Funding:</u>	<u>Prior Years</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>Totals</u>	<u>% share</u>
Streets & Bridges	\$7,343,917	\$18,662,714	\$36,465,162	\$6,828,229	\$18,558,570	\$5,674,472	\$5,805,096	\$99,338,160	64%
Traffic	\$420,198	\$1,765,000	\$2,068,335	\$1,066,000	\$673,250	\$380,000	\$380,000	\$6,752,783	4%
Stormwater	\$0	\$4,079,535	\$4,224,446	\$3,162,500	\$2,685,600	\$1,400,000	\$2,695,000	\$18,247,081	12%
Facilities	\$22,659	\$8,268,232	\$3,489,000	\$500,000	\$300,000	\$300,000	\$300,000	\$13,179,891	9%
Parks	\$1,322,659	\$435,876	\$3,824,940	\$0	\$300,000	\$0	\$0	\$5,883,475	4%
Capital Equipment & Miscellaneous	\$0	\$0	\$9,157,452	\$285,000	\$1,082,500	\$0	\$985,000	\$11,509,952	7%
Total Uses of Funding:	\$9,109,433	\$33,211,357	\$59,229,335	\$11,841,729	\$23,599,920	\$7,754,472	\$10,165,096	\$154,911,342	100%



Capital Improvement Program

Year Capital Expenditures are Incurred

Prj No.	Project Title	Prior Years	Budget 2018	2019	2020	2021	2022	2023	Total
STREETS/BRIDGES									
60101	Pavement Management Program	0	4,435,000	6,828,446	5,149,729	5,277,070	5,404,472	5,535,096	32,629,813
60041	Bridge Maintenance	0	100,000	576,000	70,000	460,000	270,000	270,000	1,746,000
60005	K-10 & Lone Elm Interchange Design and ROW Acquisition	3,304,759	33,492	4,145,749	0	0	0	0	7,484,000
60081	Ridgeview Road - Prairie Star Parkway to 99th Street (Phase 1)	964,702	9,892,614	9,503,474	0	0	0	0	20,360,790
60082	Ridgeview Road from K-10 north to 99th Street (Phase 2)	3,053,568	3,317,706	3,184,614					9,555,888
60094	I-435 & 87th Street Parkway Landscaping	7,706	1,094	450,000	0	0	0	0	458,800
60100	99th Street & Clare Road	0	0	0	931,500	6,833,500	0	0	7,765,000
60102	Wayside Horn System	0	350,000	0	0	0	0	0	350,000
60099	95th Street & Santa Fe Trail Drive Intersection Improvements	13,182	112,808	2,135,223	0	0	0	0	2,261,213
60096	95th & I-35 Landscaping Phase II	0	0	565,206	0	0	0	0	565,206
60104	Scarborough Street SBD	0	90,000	2,010,000	0	0	0	0	2,100,000
60103	City Center North Elmridge Street SBD	0	80,000	3,485,000	0	0	0	0	3,565,000
New	75th Street & Quivira Road Intersection Improvements	0	0	52,500	385,000	0	0	0	437,500
New	Quivira Road Improvements -75th Street to 87th Street Parkway	0	200,000	3,053,950	0	0	0	0	3,253,950
New	87th Street Parkway Improvements - Renner Boulevard to Maurer Road	0	50,000	350,000	292,000	5,988,000	0	0	6,680,000
New	Ridgeview Road Design - Prairie Star Parkway to 87th Street Parkway	0	0	125,000	0	0	0	0	125,000
	Subtotal	7,343,917	18,662,714	36,465,162	6,828,229	18,558,570	5,674,472	5,805,096	99,338,160
TRAFFIC									
60042	Street Lighting System Replacement	0	680,000	380,000	380,000	380,000	380,000	380,000	2,580,000
60093	LED Streetlight Conversion	240,915	1,075,000	1,284,085	400,000	0	0	0	3,000,000
60090	87th Street Traffic Signals	179,283	10,000	404,250	286,000	293,250	0	0	1,172,783
	Subtotal	420,198	1,765,000	2,068,335	1,066,000	673,250	380,000	380,000	6,752,783
PUBLIC BUILDINGS									
Fund 73	Facilities Improvements & Maintenance	0	1,822,891	500,000	500,000	300,000	300,000	300,000	3,722,891
Fund 15	Community Center & Senior Center Feasibility Study & Improvements	22,600	370,400	44,000	0	0	0	0	437,000
80014	Lenexa City Center Parking Structure (SMSD Aquatics Center)	0	0	2,300,000	0	0	0	0	2,300,000
80015	Municipal Service Center Fleet Maintenance Facility	59	5,999,941	500,000	0	0	0	0	6,500,000
80017	Public Safety Facility Study	0	75,000	145,000	0	0	0	0	220,000
	Subtotal	22,659	8,268,232	3,489,000	500,000	300,000	300,000	300,000	13,179,891



Capital Improvement Program

Prj No.	Project Title	Year Capital Expenditures are Incurred							Total
		Prior Years	Budget 2018	2019	2020	2021	2022	2023	
PARKS									
70012	Playground Equipment Replacement	1,179,335	319,000	0	0	300,000	0	0	1,798,335
70022	Renner Boulevard Mixed Use Trail	29,565	29,635	304,840	0	0	0	0	363,840
70023	Lackman Road Mixed Use Bike/Hike Trail Phase 1	113,759	64,241	820,800	0	0	0	0	998,800
70028	Tennis Court Facility Renovations	0	23,000	1,197,000	0	0	0	0	1,220,000
New	Lackman Road Mixed Use Bike/Hike Trail Phase 2	0	0	1,502,500	0	0	0	0	1,502,500
	Subtotal	1,322,659	435,876	3,824,940	0	300,000	0	0	5,883,475
STORM WATER									
90051	Stormwater Infrastructure Replacement	0	4,079,535	4,224,446	3,162,500	2,685,600	1,300,000	1,300,000	16,752,081
90050	College & Pflumm Stormdrainage Improvements	0	0	0	0	0	100,000	1,395,000	1,495,000
	Subtotal	0	4,079,535	4,224,446	3,162,500	2,685,600	1,400,000	2,695,000	18,247,081
MAJOR CAPITAL EQUIPMENT & MISCELLANEOUS									
85037	Police Mobile Command Post	0	0	575,166	0	0	0	0	575,166
New	Mobile and Portable Radios - Public Safety	0	0	4,507,286	0	0	0	0	4,507,286
New	Gateway Monument Program	0	0	350,000	285,000	106,000	0	0	741,000
10 (2018)	Fire Engine/Pumper	0	0	725,000	0	0	0	0	725,000
10 (2021)	Fire Engine with Aerial Ladder	0	0	0	0	976,500	0	0	976,500
10 (2023)	Fire Engine with Aerial Ladder	0	0	0	0	0	0	985,000	985,000
New	City Center East Lot 1 projects	0	0	3,000,000	0	0	0	0	3,000,000
	Subtotal	0	0	9,157,452	285,000	1,082,500	0	985,000	11,509,952
	Total Cost Funded Projects	9,109,433	33,211,357	59,229,335	11,841,729	23,599,920	7,754,472	10,165,096	154,911,342



CIP Highlights

As provided by state law the city does not budget its major capital improvement projects. Major capital projects are established within the framework of the city's five-year capital improvement program. This program is reviewed annually and adopted by resolution of the Governing Body. The city's Capital Improvement Plan focuses on using a mixture of funding sources, including debt, 3/8-cent sales and use tax revenues, excise tax revenues and County Assisted Road System funding. The city has also established an ongoing pavement management program for the maintenance of new and existing roadways to help reduce the impact on the Municipal Services operating budget.

Capital Projects (Capital Improvement Program 2019-2023)

The 2019-2023 CIP is built upon the Governing Body and Planning Commission's goals of delivering on past promises; improving the quality of life through infrastructure; and balancing the facilitation of growth with maintenance of current infrastructure. The CIP was prepared assuming a debt service property tax rate of 6.844 mills in FY 2019 and 6.300 mills for FY2020 through FY 2023. The CIP includes 38 funded projects for 2019-2023. The 2019-2023 CIP is \$15 million higher than the previous CIP due to the addition of 11 new projects including: the 87th Steet improvements – Renner to Maurer, Mobile Radio replacement, City Center North special benefit district. Capital expenditures totaling \$11.8 million have been planned for construction for the 2020 budget year. These projects will require \$1.2 million in city at large funding.

Pavement Management Program

One of the Governing Body's six strategic goals is reinvestment. The 2020 budget supports this goal by allocating funding to infrastructure maintenance. The Pavement Management Program is money that is set aside in 2020 for the maintenance and repair of streets and highways. A total of \$5.1 million is allocated for the Pavement Management Program in 2020. Special Highway monies will fund approximately \$1.4 million; \$2.7 million will be funded from 3/8 cent sales tax (adopted in 2008); \$0 from CARS (County Assisted Road System) funding; \$0.9 million from the General Fund and \$0.1 million from other funding sources (stormwater and parks).



Capital Improvement Program

Listed below are all the projects slated for the 2020 construction year, the estimated cost and the operating budget impact for the year 2020.

Pavement Maintenance Program

Description: In an effort to maintain quality roadways, the City of Lenexa takes a proactive approach to pavement maintenance. Using the GBA Street Master Pavement Maintenance Program, we are able to evaluate alternative maintenance techniques, such as crack sealing, slurry seal, and mill & overlay to create a cost effective program.

Justification: The annual Pavement Maintenance Program will maintain roadways during their useful life. Current maintenance procedures include curb & gutter replacement, crack sealing, micro seals, mill & overlay and asphalt surface rejuvenation using ultra-thin bonded asphalt surface (UBAS).

Cost: \$5,149,729

Operating Budget Impact: None

Bridge Maintenance

Description: The city is required to have all 28 bridges inspected biennially and reports to the Kansas Department of Transportation. A bridge is defined as a structure or reinforced concrete box with an overall width (measured along the centerline of the roadway) exceeding 20 feet. A consultant for the city has identified a number of maintenance needs to keep our bridges safe and to extend their useful life. Specific improvements include expansion joint repairs, crack sealing, guardrail repair and scour protection.

Justification: Without routine maintenance, the useful life of Lenexa's bridges will be significantly shortened.

Cost: \$70,000

Operating Budget Impact: None

99th St & Clare Road

Description: Construct 99th Street as a four-lane, divided roadway from the current end of pavement (EOP) at 98th Street easterly 2,550' to future Clare Road. In addition, the project would construct Clare Road from the current EOP at 97th Terrace southerly 1,350' to the proposed 99th Street extension. Clare Road would require grading for the ultimate four-lane section, but only constructing the eastern-most two-lanes of asphalt at this time.

Justification: To facilitate development of new residential subdivisions.

Cost: \$931,500

Operating Budget Impact: Right of way purchase in 2020.

75th Street and Quivira Road Intersection Improvements

Description: The City of Shawnee is currently planning to replace the traffic signal at 75th Street and Quivira Road and construct some additional turn lanes at the intersection. Since the southwest corner of the intersection is within the city limits of Lenexa, we have been asked to help fund a portion of this project.

Justification: This project will replace the old KCP&L leased traffic signal that was purchased a couple years ago. A new city-owned traffic signal and additional turn lanes will improve the operations of the intersection.

Cost: \$385,000

Operating Budget Impact: None.

87th Street Parkway – Renner Blvd. to Maurer Road Improvements

Description: The project will add additional through lanes to 87th Street Parkway and to the northbound and southbound I-435 exit ramps. The ultimate configuration is three through lanes along 87th Street Parkway between Renner Blvd. and Maurer Road. In addition, 10' wide trails will be constructed along

eastbound and westbound 87th Street Parkway, new storm sewer system installed, and new traffic signal installed at the 87th Street Parkway and northbound I-435 exit ramp.

Justification: Due to development of Lenexa City Center and Sonoma Plaza, additional capacity is needed at the 87th Street Parkway and I-435 interchange. This project received \$3.2 million in federal STP funds from the Mid America Regional Council.

Cost: \$292,000

Operating Budget Impact: None.

Street Lighting Replacement

Description: In 2009, the city purchased 2,437 streetlights from KCP&L. Purchasing the streetlights outright instead of leasing them led to a cost savings, which funds this program. Over time, modern, energy-efficient ones will replace old and functionally deficient lights.

Justification: Most of the streetlights recently purchased from KCP&L are over 30 years old, were installed under different standards and have served beyond the expected service life. This program will replace older lights with new energy efficient lights meeting current city standards.

Cost: \$380,000

Operating Budget Impact: None

LED Streetlight Conversion

Description: Replace existing HID lights with more energy efficient LED lights.

Justification: The replacement of streetlights with LED's will result in significant energy savings with a payback of about 5-6 years. LED lights also provide a more desirable white light.

Cost: \$400,000

Operating Budget Impact: None

87th Street Traffic Signals

Description: The original project included the design and construction of a traffic signal at eastbound 87th Street and Penrose Lane and also included the final signal design of the remaining (7) intersections on 87th Street from Scarborough to Winchester. The amended project now includes a schedule over the next several years to install the remaining seven (7) traffic signals along 87th Street from Scarborough to Winchester at a rate of two traffic signals per year.

Justification: Due to increased traffic, it has been determined that the signal is needed in order to support growth and development in the City Center area.

Cost: \$286,000

Operating Budget Impact: \$2,000 per signal

Facilities Improvements and Maintenance Fund

Description: Funding for improvements and maintenance of all city owned facilities, including parks. Projects include: interior and exterior maintenance, site parking, roofing, deferred maintenance for equipment replacement, (HVAC) heating, ventilation and air conditioning.

Justification: To prolong the useful life of our infrastructure, reduce operational costs, and protect the stakeholder's investments.

Cost: \$500,000

Operating Budget Impact: None

Traditional Stormwater Infrastructure replacement

Description: This project reflects the ongoing replacement of corrugated metal pipe (CMP), primarily in eastern Lenexa.

Justification: The city has over 60 miles of corrugated metal pipe (CMP) allowed for stormwater infrastructure due to a previous storm drainage standard that Lenexa and many cities around the country employed for several decades. Lenexa no longer allows CMP for storm drainage infrastructure due to its susceptibility to corrosion. The city completed its first Condition Assessment of pipes and storm boxes in 2005 and watershed crews continually update the database. Numerous pipes and the catch basins that connect them are in need of immediate replacement. Others require ongoing proactive maintenance. This project addresses this significant issue in a systematic way over several years.

Cost: \$3,162,500

Operating Budget Impact: None

Gateway Monument Program

Description: This multi-phase project will replace the existing outdated metal gateway signs with stone monuments using the same style as the park monuments. This includes 15 total locations at major entry points into the city. The following locations will receive a three-column sign: 75th and Quivira, Pflumm and College, K-10 and Woodland, There are 11 other locations that will receive a single column type of monuments given the lower traffic volume or limited space.

Justification: The existing gateway signs are outdated and have been a point of emphasis from citizens across the city. Some locations have already been completed as part of a major road improvement in that particular area; however, without a dedicated project some of these locations may never be done. Signage, wayfinding and branding are important to our community's image.

Cost: \$285,000

Operating Budget Impact: None



Debt Management

DERIVATIVES

As required by the debt policy, the city will cautiously plan for the potential use of any derivative products. The city will carefully examine these products (which usually take the form of non-traditional financing structures) on a case-by-case basis with full analytical review of the costs and benefits of the derivative option. The city will only consider derivatives in very specific debt applications, and not as a general rule for basic municipal infrastructure funding. The city does not currently use any derivative products for debt management purposes.

CREDIT RATINGS

One objective of the city's debt policy is to help secure favorable credit ratings in order to minimize borrowing costs and preserve access to the credit markets. In general, a credit rating is an independent summary judgment on the willingness and ability of a debt issuer to make full and timely debt service payments to investors. The city's debt is rated by Moody's Investors Service and Standard & Poor's Ratings Services. The city's credit ratings on general obligation bonds are:

- ◆ Moody's Investors Service – Aaa
- ◆ Standard & Poor's Ratings Services – AAA

Moody's Investors Service made the following comments:

- ◆ "The City of Lenexa, KS's (Aaa stable) credit profile is supported by the city's sizeable and growing tax base favorably located in Johnson County (Aaa stable), significant commercial presence and above-average wealth indices. The city's profile is further supported by solid financial operations characterized by a trend of operating surpluses and high operating reserves bolstered by outside liquidity. The profile also considers an above median debt burden for the rating category due to rapid growth, signifying the city's continued emphasis on economic development, and a low pension burden."

Standard & Poor's Ratings Services maintained its rating of AAA on the city's general obligation bonds. In assigning the AAA rating to the city's general obligation bonds, Standard & Poor's made the following comments:

- ◆ "Very strong economy, with access to a broad and diverse metropolitan statistical area (MSA);"
- ◆ "Very strong management, with strong financial policies and practices under our financial management assessment (FMA) methodology;"
- ◆ "Very strong liquidity, with total government available cash at 110.8% of total governmental fund expenditures and 5.6x governmental debt service, and access to external liquidity we consider strong;"
- ◆ "Weak debt and contingent liability position, with debt service carrying charges at 19.8% of expenditures and net direct debt that is 132.0% of total governmental fund revenue, but rapid amortization, with 75.0% of debt scheduled to be retired in 10 years; and
- ◆ "Strong institutional framework score."

SUMMARY

The city has adopted a debt policy to ensure that the city is able to make all debt service payments in a timely manner. The city's financial position is favorable, as can be seen by the credit ratings assigned to the city's general obligation bonds. Current debt levels are manageable and the city's financial reserves remain sufficient. Sound financial policies, including a debt management policy, are in place to maintain the city's financial health in 2020 and beyond. Additional information on the city's current debt service, projected debt service, and debt ratios is presented in the remainder of this section.



Debt Service

DEBT SERVICE FUND - 05

Fund Description

To account for all monies used for the retirement of general obligation bonds (excluding Stormwater bonds). Revenue for debt retirement comes primarily from an ad valorem tax levied on real and personal property.

Core Services

- Debt service expenditures in 2020 consist of \$12.5 million in general obligation principal payments and interest payments.
- The projected reserve in the 2020 budget is \$3.9 million or approximately 29% of budgeted Debt Service Fund expenditures and transfers.

Expenditure Information

Expenditure Category	FY 2017 Actual	FY 2018 Actual	FY 2019 Original Budget	FY 2019 Revised Budget	FY 2020 Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Contractual Services	10,217	7,204	0	601	0
Commodities	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Debt Service	13,209,476	13,174,531	12,836,265	12,275,719	12,543,666
Transfers	0	0	611,000	611,000	830,000
Reserves	0	0	3,459,951	0	3,862,490
Total	\$13,219,693	\$13,181,735	\$16,907,216	\$12,887,320	\$17,236,156



Debt Service

GENERAL OBLIGATION (G.O.) BONDS

Fiscal Year Ending	Debt Service Fund Principal	Debt Service Fund Interest	Stormwater Fund Principal	Stormwater Fund Interest	Tourism Fund Principal	Tourism Fund Interest	Capital Improvement Fund Principal	Capital Improvement Fund Interest	Total
2020	9,050,000	3,338,103	2,125,000	951,779	165,000	110,106	2,000,000	844,100	18,584,089
2021	9,065,000	2,922,763	2,135,000	857,756	175,000	101,856	2,095,000	744,100	18,096,475
2022	8,245,000	2,582,963	2,175,000	768,906	180,000	93,106	2,140,000	702,200	16,887,175
2023	7,720,000	2,248,263	2,200,000	690,231	190,000	84,107	2,245,000	595,200	15,972,801
2024	6,340,000	1,965,706	2,265,000	627,944	200,000	78,406	2,360,000	482,950	14,320,006
2025	5,280,000	1,721,450	1,935,000	544,638	200,000	74,156	2,475,000	364,950	12,595,194
2026	4,335,000	1,516,250	1,725,000	482,300	205,000	69,657	2,600,000	241,200	11,174,407
2027	4,460,000	1,348,450	1,400,000	408,969	210,000	64,531	2,680,000	163,200	10,735,150
2028	4,085,000	1,175,950	1,180,000	344,719	215,000	58,231	2,760,000	82,800	9,901,700
2029	4,170,000	1,026,600	1,255,000	295,375	225,000	51,781			7,023,756
2030	4,215,000	889,800	1,060,000	247,956	230,000	45,032			6,687,788
2031	3,790,000	755,331	1,040,000	212,569	235,000	38,131			6,071,031
2032	3,910,000	633,288	980,000	177,500	250,000	31,081			5,981,869
2033	3,400,000	506,725	955,000	145,700	250,000	23,581			5,281,006
2034	3,340,000	391,981	780,000	114,056	260,000	16,081			4,902,119
2035	3,180,000	277,094	720,000	89,306	265,000	8,282			4,539,682
2036	1,425,000	164,013	625,000	66,100					2,280,113
2037	1,475,000	113,888	645,000	46,569					2,280,456
2038	1,530,000	61,450	665,000	25,675					2,282,125
2039	190,000	5,700	135,000	4,050					334,750
Total	\$ 89,205,000	\$ 23,645,766	\$ 26,000,000	\$ 7,102,099	\$ 3,455,000	\$ 948,125	\$ 21,355,000	\$ 4,220,700	\$ 175,931,690



Debt Management

Investments in capital infrastructure are required to maintain the quality of life that attracts people to the City of Lenexa. Due to the size of these investments, the city uses a variety of financing methods for the capital improvement program. The financing methods include the issuance of general obligation bonds and other bonds, which are governed by the city's debt policy.

The city adopted a revised debt policy in December of 2017. In accordance with this policy, the city may review and consider the impact debt could have with regard to the following:

- ◆ Adherence to the approved Capital Improvement Program (CIP).
- ◆ Potential for increase in assessed valuation.
- ◆ Potential for increase in sales tax revenue.
- ◆ Mill levy required to fund the Debt Service Fund annually.
- ◆ Other factors not specifically mentioned in the policy as the city determines pertinent.

In addition, the city shall monitor the absolute amounts and year to year trends of key financial and debt ratios. If credit market norms exist, the city should strive to meet those standards. Specifically, the city shall monitor the following trends:

- ◆ Ratio of property tax-supported debt service to discretionary revenues.
- ◆ Ratio of property tax-supported debt service to total revenues.
- ◆ Ratio of outstanding General Obligation debt to the statutory debt limit. The city will strive to maintain a minimum of 30% of its statutory debt capacity.

STATUS OF CURRENT RATIOS

- ◆ Property tax-supported debt service/discretionary revenues
 $\$ 12,543,666 / \$ 96,348,021 = 13.02\%$
- ◆ Property tax-supported debt service/total revenues
 $\$ 12,543,666 / \$ 125,525,434 = 9.99\%$
- ◆ General Obligation Bonds and Temporary Notes/Statutory Debt Limit
 $\$ 145,489,000 / \$ 387,830,649 = 37.5\%$ (The city's available debt capacity is 62.5%)
- ◆ Debt Service Fund
2019 mill levy rate (for 2020 budget) = 6.313

DEBT ISSUANCE FOR 2019

The city estimates issuing \$4.8 million of general obligation bonds in 2020 to finance street, building and Stormwater CIP projects.

General Debt Ratios

Assessed Valuation (1)	\$1,361,496,703
Outstanding General Obligation Bonds	\$143,800,000
Outstanding General Obligation Notes Payable	\$3,690,000
Population (Estimate) (2)	55,294
Per Capita General Obligation Debt	\$2,667
Ratio of General Obligation Bonds to Assessed Valuation	10.56%
Overlapping Debt (3)	\$202,479,602
Direct and Overlapping Debt (4)	\$349,969,602
Per Capita Direct and Overlapping Debt	\$6,329
Ratio of Direct and Overlapping Debt to Assessed Valuation	25.70%

(1) Estimate as of June 2019, including motor vehicle assessed value as of December 2018.

(2) Census bureau estimate July 2018.

(3) Johnson County Debt as of December 2018, all other debt as of June 2018.

(4) Direct Debt includes the outstanding general obligation bonds and general obligation notes.

**Ratio Of Annual Debt Service Expenditures For
General Bonded Debt To Total General
Government Expenditures***

Fiscal Year	Principal	Interest and Fiscal Charges	Total Debt Service (1)	Total General Governmental Expenditures*	Ratio of Debt Service To General Governmental Expenditures
2009	12,465,000	4,723,849	17,188,849	65,672,174	26.2%
2010	9,505,000	4,274,369	13,779,369	59,396,016	23.2%
2011**	7,645,000	3,044,899	10,689,899	54,488,962	19.6%
2012	6,560,000	2,864,634	9,424,634	59,206,165	15.9%
2013	7,694,131	2,896,593	10,590,724	61,415,135	17.2%
2014	8,402,296	2,700,335	11,102,631	61,207,063	18.1%
2015	8,562,875	2,765,375	11,328,250	64,538,872	17.6%
2016	11,110,612	4,472,882	15,583,494	70,611,302	22.1%
2017	11,690,300	4,691,068	16,381,368	58,946,588	27.8%
2018	26,395,332	4,274,843	30,670,175	64,493,506	47.6%

*The above includes General, Special Revenue and Debt Service Funds.

**Stormwater Fund is no longer a Special Revenue Fund but it is reported as an Enterprise Fund.

The Stormwater expenditures are no longer included in Total General Governmental Expenditures.

(1) Payable in part from special assessments levied against property benefited by certain improvements.

**Ratio of General Bonded Debt to Assessed Value
and General Bonded Debt per Capita**

Fiscal Year	Population	General* Assessed Value	G.O. Bonded Debt**	Ratio of G.O. Debt to Assessed Value	G.O. Bonded Debt Per Capita
2009	47,996	1,034,546,894	107,580,000	10.40%	\$2,241
2010	48,190	931,756,181	101,845,000	10.93%	2,113
2011	48,326	924,230,911	104,275,000	11.28%	2,158
2012	48,448	919,116,708	100,675,000	10.95%	2,078
2013	49,394	937,060,144	106,205,000	11.33%	2,150
2014	50,344	983,305,434	103,905,000	10.57%	2,064
2015	51,042	1,060,877,716	117,185,000	11.05%	2,296
2016	52,488	1,133,474,647	163,505,000	14.43%	3,115
2017	53,553	1,198,699,771	144,500,000	12.05%	2,698
2018	55,294	1,292,768,831	143,800,000	11.12%	2,601

* Assessed Valuation includes Motor Vehicle Assessed Value

** Includes Special Assessments

Legal Debt Margin

Assessed value (includes motor vehicle)	\$1,292,768,831
Debt limit (30% of assessed value)	\$387,830,649
Bonded indebtedness:	
General obligation bonds	\$143,800,000
General obligation notes	<u>3,690,000</u>
Total debt	\$147,490,000
Legal debt margin	\$240,340,649

* 2019 Assessed Valuation

Includes Motor Vehicle Assessed Valuation as of December 2018.

Bonded indebtedness as of December 2018.

Overlapping Debt

<u>Jurisdiction</u>	<u>Outstanding GO Debt*</u>	<u>Applicable to the City Percent</u>	<u>Amount</u>
Johnson County	\$308,457,300	11.21%	\$34,578,063
Park & Recreation District	825,000	11.21%	92,483
Community College	58,850,000	11.21%	6,597,085
U.S.D. #232	128,115,000	7.34%	9,403,641
U.S.D. #233	554,948,220	15.52%	86,127,964
U.S.D. #512	329,390,000	19.94%	<u>65,680,366</u>

Total Estimated Overlapping Debt = \$202,479,602

* Johnson County Debt as of December 31, 2018, all other debt as of June 30, 2018.



Detail Expenditure by Fund

**Annual Budget Document
2020
City of Lenexa
January 1 - December 31**



Governing Body

GENERAL FUND – GOVERNING BODY – 01 (EXECUTIVE DEPARTMENT)

Mission Statement

As a quality community, the City of Lenexa is committed to excellence in public service through partnerships with people as they pursue their dreams.

Core Services

- Provide public policies that benefit the City's citizens and businesses

Accomplishments for 2018

- Maintained a strong financial position with triple-A ratings from credit rating agencies
- \$214 million in construction valuation at Lenexa City Center
- September to Remember event earned the Inspire, Create, Innovate Award from League of Kansas Municipalities
- Selected firm for Vision 2040 process and kicked off process
- Hosted numerous events demonstrating the civic campus is a place for residents to gather, play and shop as well participate in fitness, sports and aquatic activities year-round
- Kansas City Business Journal Capstone Award in the Community Impact category for the civic campus project

Objectives for 2019/2020

- Ensure that City services assist in creating a superior quality of life and a safe atmosphere where people desire to live, work and play
- Provide exceptional value of community-provided resources and strive for the long-term financial balance in the City's operation and capital activities
- Promote and stimulate quality development (including retail, corporate headquarters, bioscience, high technology companies and residential) to enhance the City's diverse economic base
- Promote and support efforts to redevelop retail sites and improve our neighborhoods to continue the City's reputation as a safe and friendly community
- Partner in the development of a premier destination point—Lenexa City Center—that serves as a community gathering place (including residential, retail and office uses)
- Celebrate Lenexa's heritage and history to enhance the sense of community, pride, and quality of life for residents

Key Performance Measures

	FY 2017 Actual	FY 2018 Actual	FY 2019 Estimate	FY 2020 Budget
Objective: % of citizen survey respondents who are "satisfied" or "very satisfied" with Lenexa as a place to live is 90% or greater	96%	96%	95%	95%
Objective: % of citizen survey respondents who are "satisfied" or "very satisfied" with Lenexa as a place to raise children is 90% or greater	95%	95%	95%	95%
Objective: % of citizen survey respondents who are "satisfied" or "very satisfied" with Lenexa as a place to work is 75% or greater	80%	80%	80%	80%
Objective: % of citizen survey respondents who are "satisfied" or "very satisfied" with leadership of Lenexa elected officials is 75% or greater	68%	68%	80%	80%

Expenditure Information

Expenditure Category	FY 2017 Actual	FY 2018 Actual	FY 2019 Original Budget	FY 2019 Revised Budget	FY 2020 Budget
Personal Services	\$130,193	\$138,288	\$145,817	\$145,817	\$161,107
Contractual Services	65,023	213,328	103,000	157,760	102,500
Commodities	3,518	3,596	5,000	5,000	5,500
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	\$198,734	\$355,212	\$253,817	\$308,577	\$269,107

Major Budget Changes for FY 2020

- Additional funds for Vision 2040 are included in the 2019 revised budget as the process was not finalized until May 2019



Executive

GENERAL FUND – EXECUTIVE DEPARTMENT - 01

Mission Statement

Enhance the quality of life for those who live in, work in, or visit our community through organizational leadership and by providing exceptional support to the Governing Body.

Core Services

- Professional management of the organization
- Promote economic development and redevelopment
- Guide all City departments in meeting Governing Body goals

Accomplishments for 2018

- Awarded the Silver Level Leadership in Energy and Environmental Design Certification for civic campus
- Established The Lenexa Foundation with 501(c)(3) status
- Facilitated the selection of design/build team for fleet maintenance building
- Todd Pelham received recognition for Local Government Public Administrator of the Year from the American Society of Public Administration
- Recruited and trained new City Clerk from within the organization
- Facilitated community engagement process for development of Vision 2040

Objectives for 2019/2020

- Coordinate construction schedules for Shawnee Mission School District and Johnson County Library facilities in City Center
- Facilitate development at City Center and throughout the City
- Analyze impact and effectiveness of various incentive packages offered for new and infill development in the City
- Continue onboarding new City Clerk and Emergency Preparedness Battalion Chief
- Keep Ridgeview Road on schedule
- Conduct repurposing study of former City Hall facility and feasibility study of Police Departments and Municipal Court facilities
- Complete rehabilitation of Community Center and Senior Center study
- Revise record retention schedules and policies

Future Opportunities/Issues

- Repurpose former City Hall facility
- Repurpose Community and Senior Center facilities in Old Town Lenexa
- Investigate additional ways to use Community Development Block Grant funds
- Ensure career opportunities through succession planning throughout the organization
- Update records management system
- Research agenda and meeting management software

Key Performance Measures

	FY 2017 Actual	FY 2018 Actual	FY 2019 Estimate	FY 2020 Budget
Objective: % of citizen survey respondents who are "satisfied" or "very satisfied" with the City Manager and appointed staff leadership is 75% or greater	68%	68%	75%	75%
Objective: % of citizen survey respondents who are "satisfied" or "very satisfied" with the overall value received for their tax dollar is 75% or greater	74%	74%	75%	75%
Objective: % of citizen survey respondents who are "satisfied" or "very satisfied" with the quality of life in the community is 90% or greater	92%	92%	90%	90%

Expenditure Information

Expenditure Category	FY 2017 Actual	FY 2018 Actual	FY 2019 Original Budget	FY 2019 Revised Budget	FY 2020 Budget
Personal Services	\$763,592	\$762,959	\$808,004	\$808,004	\$809,203
Contractual Services	153,268	128,121	242,200	242,200	161,600
Commodities	5,972	3,734	6,200	6,200	5,900
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	\$922,832	\$894,814	\$1,056,404	\$1,056,404	\$976,703

Major Budget Changes for FY 2020

- Funding for the annual contributions to United Community Services (UCS) Human Services fund and Johnson County Utility Assistance fund moved to Non-Departmental activity

Staffing Executive

POSITION	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	2019 REVISED	2020 BUDGET
Administrative Assistant	0.50	1.50	1.50	1.50	1.50
Assistant to the City Manager	1.00	1.00	1.00	1.00	1.00
City Clerk	1.00	1.00	1.00	1.00	1.00
City Manager	1.00	1.00	1.00	1.00	1.00
Deputy City Manager	1.00	1.00	1.00	1.00	1.00
Office Coordinator	1.00	0.00	0.00	0.00	0.00
EXECUTIVE TOTAL	5.50	5.50	5.50	5.50	5.50



Communications

GENERAL FUND – COMMUNICATIONS – 01 (EXECUTIVE DEPARTMENT)

Mission Statement

Committed to engaging, educating and informing citizens and employees by providing relevant, accurate and timely information about City projects, activities, events and issues to assist in the overall goal of making Lenexa a great place to live, work, play, visit and raise a family.

Core Services

- Create and implement strategic communication plans for City initiatives which reach target audiences
- Publish citizen newsletter, Town Talk
- Manage City's social media accounts, websites and e-newsletters
- Coordinate media relations
- Manage internal employee communication
- Help create community engagement
- Promote Lenexa brand by using quality graphic design and photography
- Monitor citizens' questions and advocate for answers

Accomplishments for 2018

- Increase in number of users and sessions on website including 131 news stories reaching 77,189 users
- 9.2 million total social media impressions (7.2% increase); highest engagement/post compared to other local governments
- Supported Vision 2040, Complete Streets and other strategic initiatives
- TownTalk shared more in-depth stories and a growing number of events and program
- Managed increased number of inquiries from reporters
- Executed strategic marketing plan for inaugural year of Farmers Market
- Created 332 e-newsletters with strong open rate and click rate
- Placed and produced 90 sets of ads to support amenities, festivals and events
- City Center and Public Market videos
- Successful State of the City / Year in Review

Objectives for 2019/2020

- Help ensure that accurate and timely information is promoted to stakeholders
- Share stories about a wide range of City projects and events
- Engage City Center neighbors through strategic outreach
- Produce high-quality products which reflect the Lenexa brand
- Drive traffic to the Rec Center, Farmers Market, Public Market, festivals and events
- Provide accurate and timely information to employees
- Foster relationships with local media
- Evaluate website platform and conduct RFP for new site
- Coordinate 2019 Citizen Survey

Future Opportunities/Issues

- Further utilize video to share stories
- Successfully communicating breadth of Lenexa's programs and events
- Fluid communication platforms which segment audiences
- Communicating with diversified audience
- Create long-term strategies for audience retention for amenities, festivals, programs
- Messaging in increasingly negative times

Key Performance Measures

	FY 2017 Actual	FY 2018 Actual	FY 2019 Estimate	FY 2020 Budget
Objective: % of respondents who are satisfied with effectiveness of Lenexa's communications with the public is 75% or greater	80%	80%	80%	80%
Objective: % of respondents who are satisfied with effectiveness of the City newsletter is 80% or greater	89%	89%	90%	90%
Objective: Increased number of followers across main social media platforms	20,618	24,329	25,500	26,500
Objective: Increased number of unique visitors to Lenexa.com	332,936	428,223*	370,000	375,000

*The opening of the civic campus (and particularly the Rec Center) drove a high number of visits to our website. This will likely level off in coming years.

Expenditure Information

Expenditure Category	FY 2017 Actual	FY 2018 Actual	FY 2019 Original Budget	FY 2019 Revised Budget	FY 2020 Budget
Personal Services	\$353,185	\$420,165	\$433,604	\$433,604	\$448,141
Contractual Services	260,337	143,160	194,885	184,385	184,815
Commodities	9,289	3,313	5,870	5,870	4,670
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	\$622,811	\$566,638	\$634,359	\$623,859	\$637,626

Major Budget Changes for FY 2020

- Funding for citizen survey, staff business cards and envelopes moved to Non-Departmental activity
- Increases for printing, postage and subscription services

Staffing Communications

POSITION	2017	2018	2019	2019	2020
	ACTUAL	ACTUAL	BUDGET	REVISED	BUDGET
Communications Director	0.00	1.00	1.00	1.00	1.00
Communications Manager	1.00	0.00	0.00	0.00	0.00
Communications Specialist	3.00	3.00	3.00	3.00	3.00
COMMUNICATIONS TOTAL	4.00	4.00	4.00	4.00	4.00



Public Market

GENERAL FUND – PUBLIC MARKET – 01 (EXECUTIVE DEPARTMENT)

Mission Statement

The Lenexa Public Market is a dynamic place where the community connects around food, and local entrepreneurs have an opportunity to launch and grow a business.

Core Services

- Foster entrepreneurship and small business incubation
- Provide a dynamic place for the community to gather and collaborate around food and local products

Accomplishments for 2018

- Hired an Assistant Public Market Manager
- Reworked anchor tenant lease agreements
- Welcomed two new tenants
- Planned or coordinated 19 small- to large-scale events
- Offered 91 classes in The Kitchen
- Hosted 89 City / civic campus partner / private meetings and events
- Hosted 145 day cart merchants
- Transitioned Public Market subsidy from General Fund to Transient Guest Tax
- Achieved \$1.34 million in gross merchant sales from approximately 135,000 individual transactions
- Red Kitchen gained national recognition from *Food & Wine* for the “Best Burrito in Kansas”
- Named *435 Magazine’s* “Best New Hang”
- Specifically mentioned as a reason Lenexa was named one of *Money Magazine’s* “Best Places to Live”
- Earned recognition from several news outlets, trade publications, and industry blogs

Objectives for 2019/2020

- Continue momentum from 2018
- Test new events to drive customer traffic
- Sign the fifth anchor tenant
- Increase the number of private rentals in The Kitchen
- Evaluate class offerings and structures
- Launch efforts to strategically plan for anchor tenant turnover
- Manage customer and merchant expectations with surrounding construction
- Elevate the Public Market’s position as an ambassador to the City Center neighborhood
- Collaborate with the Chamber of Commerce on a Lenexa visitor’s marketing strategy
- Improve Public Market ambiance

Key Performance Measures

	FY 2017 Actual	FY 2018 Actual	FY 2019 Estimate	FY 2020 Budget
Objective: Tenancy rate at Public Market is ≥ 80%	70%	72%	77%	≥ 80%
Objective: Visitors (measured by total merchant transactions) to the Public Market is ≥ 250,000	NA	135,000	≥ 150,000	≥ 175,000
Objective: Number of combined rentals, events, and classes in The Kitchen is ≥ 180	12	174	≥ 180	≥ 180
Objective: Gross sales revenue for the Public Market merchants is ≥ \$2.5 million	NA	\$1.34M	≥ \$1.75M	≥ 2.0M

Expenditure Information

Expenditure Category	FY 2017 Actual	FY 2018 Actual	FY 2019 Original Budget	FY 2019 Revised Budget	FY 2020 Budget
Personal Services	\$121,374	\$182,200	\$185,269	\$185,269	\$224,800
Contractual Services	61,053	118,034	142,500	145,500	165,950
Commodities	13,622	13,329	7,500	7,500	7,500
Capital Outlay	42,512	16,088	15,000	15,000	15,000
Transfers	0	0	0	0	0
Total	\$238,561	\$329,651	\$350,269	\$353,269	\$413,250

Major Budget Changes for FY 2020

- Transfer from Tourism & Convention Fund to General Fund for Public Market operations is \$222,750 (revenues of \$190,500 less expenses of \$413,250) in FY 2020
- Increase in funding for utility costs, property taxes and advertising

Staffing Public Market

POSITION	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	2019 REVISED	2020 BUDGET
Public Market Concierge	0.63	1.50	1.50	1.50	1.50
Assistant Public Market Manager	0.00	1.00	1.00	1.00	1.00
Public Market Manager	1.00	1.00	1.00	1.00	1.00
PUBLIC MARKET TOTAL	1.63	3.50	3.50	3.50	3.50



Municipal Court

GENERAL FUND – MUNICIPAL COURT – 01 (EXECUTIVE DEPARTMENT)

Mission Statement

Dedicated to providing an accessible local forum for fair, efficient, professional, and effective disposition of all matters within its jurisdiction.

Core Services

- Adjudication of violations filed with municipal court
- Maintain and provide accurate records. This includes electronic court files, online record module, and regional criminal history database
- Report the disposition of cases and the collection of specific fees to various state agencies
- Assist the public and external agencies with general court and case-specific inquiries and processing
- Point of contact for external agencies that monitor defendants placed on supervision
- Provide assistance to the prosecutors in the preparation and maintenance of cases
- Provide an orderly and secure environment for court users, public, and staff

Accomplishments for 2018

- Implemented Averhealth, an agency to screen for drug and alcohol use by defendants. The judge can direct a defendant to obtain a urinalysis (UA) and order specific testing. The prosecutors have immediate access to the results and can quickly take the appropriate action.
- Implemented Greenfeather, a second agency to provide house arrest and other electronic monitoring services. House arrest and other electronic monitoring is used as a condition of bond, as a sentence, or as a sanction for violating court orders. The defendant is responsible for paying the agency directly for these services.
- Recognized as Incode Leaders in Municipal Court. Function as a pilot court for the Kansas Bureau of Investigation interface & for Interactive Voice Response (IVR) functionality. The IVR allows defendants to pay tickets and get court dates via the phone. Approached by Incode about being a pilot court for an online attorney portal. Continue to lead the Kansas Incode User Group meetings.
- Implemented Collection Bureau of Kansas, collection agency law firm. Cases with outstanding debt are submitted to the agency as they have additional tools to assist in the enforcement of court orders.

Objectives for 2019/2020

- Work with Incode to improve the functionality of IVR
- Successfully implement electronic reporting of criminal dispositions to the state
- Work with Johnson County Community Corrections to test a program that uses cell phones for house arrest monitoring

Future Opportunities/Issues

- Manage the impact of medical marijuana legislation that takes effect in Missouri in later this year
- Manage the impact of possible medical marijuana legislation in Kansas

- Manage the increasing complexity of cases
- Manage the change in caseload as the City continues to develop and grow

Key Performance Measures

	FY 2017 Actual	FY 2018 Actual	FY 2019 Estimate	FY 2020 Budget
Objective: Violations filed	8,558	7,213	11,000	12,000
Objective: Clearance rate of charges is 100%	100%	100%	100%	100%
Objective: Defendants scheduled to appear for hearings	16,046	12,378	16,000	17,500
Objective: Amendments & tag fine reductions given by court clerks	282	193	600	750
Objective: Emails processed by Court clerks	6,408	5,725	7,000	8,000
Objective: Open record requests processed	674	657	650	650
Objective: Scheduled trials which are disposed is 70% or greater	51%	59%	70%	70%
Objective: Average age of case on payment docket is less than or equal to 6 months (age is measured from the date of conviction & may include time in warrant status)	8.5 months	9 months	6 months	6 months
Objective: Recidivism rate less than 20%; based on criminal history 2 years after case closure	15%	17%	20%	20%

Expenditure Information

Expenditure Category	FY 2017 Actual	FY 2018 Actual	FY 2019 Original Budget	FY 2019 Revised Budget	FY 2020 Budget
Personal Services	\$473,002	\$482,943	\$498,152	\$498,152	\$506,009
Contractual Services	70,488	80,571	92,240	92,240	92,240
Commodities	7,147	9,116	16,004	16,004	16,004
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	\$550,637	\$572,630	\$606,396	\$606,396	\$614,253

Major Budget Changes for FY 2020

- No major budget changes

Staffing Municipal Court

POSITION	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	2019 REVISED	2020 BUDGET
Municipal Court Clerk	4.50	5.00	5.00	5.00	5.00
Municipal Court Manager	1.00	1.00	1.00	1.00	1.00
Municipal Court Judge	0.75	0.75	0.75	0.75	0.75
MUNICIPAL COURT TOTAL	6.25	6.75	6.75	6.75	6.75



Non-Departmental

GENERAL FUND – NON-DEPARTMENTAL – 03

Activity Description

This activity includes expenditures that are not specific to any one department. This includes the personnel reserve, educational reimbursement allocation and transfers to other funds. Transfers include funding to the Capital Improvement Program and the Equipment Reserve Fund for efficient operation of the City.

Objectives for 2019/2020

- Maintain funds in accordance with reserve policies
- Provide for cash funding of capital projects
- Allocate funding for equipment and technology replacement
- Set aside money acknowledging the City will not receive a portion of the property taxes paid by property owners within the City's active Tax Increment Financing (TIF) districts

Expenditure Information

Expenditure Category	FY 2017 Actual	FY 2018 Actual	FY 2019 Original Budget	FY 2019 Revised Budget	FY 2020 Budget
Personal Services	\$0	\$0	\$1,000,000	\$861,722	\$1,087,946
Contractual Services	0	21,131	0	219,800	467,350
Commodities	0	0	0	59,695	3,000
Capital Outlay	0	0	0	0	0
Transfers	26,805,659	24,428,743	19,531,953	25,239,987	19,268,789
Reserves	0	0	27,292,206	0	29,091,569
Total	\$26,805,659	\$24,449,874	\$47,824,159	\$26,381,204	\$49,918,654

Major Budget Changes for FY 2020

- Personnel reserve allocation is \$1,000,000
- Funding included for Comprehensive Plan update \$200,000 (contractual services)
- Educational reimbursement funds of \$75,000
- Transfer to Equipment Reserve fund equals \$1,700,000
- Transfer to Facilities Maintenance equals \$500,000
- Transfer to Rec Center fund of \$362,737 to partially subsidize the Rec Center facility
- Allowance for TIF is \$3,052,000
- Transfers to Capital Improvement fund equal \$13,654,052 consisting of: art funding \$ 22,000; capital projects \$13,632,052 (funded \$6,835,000 from 3/8 cent sales tax; \$1,623,000 from 1/4 cent county sales/use tax; \$500,000 excise tax; and \$4,674,052 from general revenues)
- General revenues include: \$ 3,044,000 (2.5 mills) for general capital projects; \$950,000 for the Pavement Management Program (0.78 mills); \$ 380,000 for street light replacement; and \$300,052 in unallocated funds



Finance

GENERAL FUND – FINANCE - 10

Mission Statement

Provide effective stewardship of public funds through the timely and efficient delivery of financial services to citizens, the business community, and the City government.

Core Services

- Prepare annual City operating budget and multi-year financial model
- Prepare five-year Capital Improvement Program (CIP)
- Prepare Comprehensive Annual Financial Report (CAFR)
- Process and account for economic incentive revenues and disbursements
- Manage City investment portfolio and debt issuance
- Process and account for all payments of City wages, benefits, tax obligations, and vendor invoices
- Assist retirement committee with oversight of City retirement programs

Accomplishments for 2018

- Completed 2017 CAFR, 2019 annual operating budget and 2019-2023 Capital Improvement Plan (CIP)
- Onboarded new Finance & Accounting Manager
- Implement GASB Statement 75, Accounting and Financial Reporting for Postemployment Benefits other than Pensions (OPEB)
- Completed request for proposal for auditing services
- Implement new version of Munis financial system
- Reviewed and implemented a new armored car services contract

Objectives for 2019/2020

- Prepare annual operating budget, CAFR and five-year CIP
- Research merchant card processes in order to streamline and gain efficiencies
- Optimize use of Munis financial software with implementation of investment review assessment results
- Implement GASB Statement 87, Leases which has new requirements for reporting of leases
- Develop funding scenarios for capital projects and other items identified in multiple studies

Future Opportunities/Issues

- Accounting for complex and numerous economic development projects
- Implementation of complex accounting standards
- Maintain structural balance for City's annual operating budget
- Property tax rates in relation to increasing home values

Key Performance Measures

	FY 2017 Actual	FY 2018 Actual	FY 2019 Estimate	FY 2020 Budget
Objective: Difference between actual and budgeted collections of major revenues sources per fiscal year is 5% or less	3.7%	3.1%	5%	5%
Objective: % of accounts payable payments paid through EFT is 60% or greater	62%	60%	65%	65%
Objective: % of accounts payable invoices paid through purchasing cards is 75% or greater	78%	78%	80%	80%

Expenditure Information

Expenditure Category	FY 2017 Actual	FY 2018 Actual	FY 2019 Original Budget	FY 2019 Revised Budget	FY 2020 Budget
Personal Services	\$767,322	\$893,398	\$965,427	\$965,427	\$987,854
Contractual Services	458,112	562,741	632,300	427,000	427,000
Commodities	12,397	12,847	13,000	13,000	13,000
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	\$1,237,831	\$1,468,986	\$1,610,727	\$1,405,427	\$1,427,854

Major Budget Changes for FY 2020

- Move funding for property taxes and special assessments to Non-Departmental activity
- Increase for credit card fees due to higher volume of credit card payments by customers

Staffing Finance

POSITION	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	2019 REVISED	2020 BUDGET
Assistant Chief Financial Officer	1.00	1.00	1.00	1.00	1.00
Chief Financial Officer	1.00	1.00	1.00	1.00	1.00
Finance & Accounting Manager	0.00	1.00	1.00	1.00	1.00
Senior Accountant	4.00	4.00	4.00	4.00	4.00
FINANCE TOTAL	6.00	7.00	7.00	7.00	7.00



Human Resources

GENERAL FUND – HUMAN RESOURCES DEPARTMENT – 11

Mission Statement

Committed to providing exceptional service by recruiting, developing, rewarding and retaining a diverse and professional workforce.

Core Services

- Recruitment and Retention
- Compensation and benefits
- Compliance
- Policy and Employee Relations
- Training and Performance
- Safety and Worker's Compensation
- Employee recognition and rewards
- HRIS Technology

Accomplishments for 2018

- Formed employee committee to complete design work and oversee implementation of Coaching for Excellence Performance Management process
- Conducted diversity training
- Selected and oriented Investment Advisor and single Record-Keeper for our deferred compensation plans, to include an employee education component
- Created and implemented City-wide safety training plan
- Created recruitment outreach activity calendar, and hosted two career fairs
- Researched and recommended an amended compensation plan designed to pay incumbents wages in line with competitive cities and shorten the time to reach maximum pay. The redesigned plan was presented to the Governing Body in January 2018. The plan was approved on February 6, 2018 and fully implemented by March 23, 2018.
- Developed and implement a new on-the-job injury report
- Successfully completed regular, annual HR projects: quarterly CDL random drug tests; employee appreciation luncheon and awards program; annual wellness screenings and benefits open enrollment
- Collaborated with the Kansas City Collegiate Admissions Professionals to conduct education fairs for City employees
- Revised Salary Administration, Nepotism, and Discrimination, Anti-Harassment and Bullying policies
- City was selected as a finalist for the 2018 Kansas City Business Journal Healthiest Employer Award for our health and wellness program for the third consecutive year
- Acquired and implemented TextRecruit software program for enhanced communication with job applicants
- Administered Performance Management Employee Survey and shared results through organization
- Employee Health and Wellness Fair conducted in September 2018 was the best-attended fair in our history
- Implemented a revised disciplinary review policy and process, including creating a template and flowchart for handling difficult terminations in a consistent manner and in a way that reduces liability for the City
- Began providing A-Team with a quarterly Lenexa HR Update page in the Spring of 2018

Objectives for 2019/2020

- Upgrade Employee Ethics Hotline and implement employee relations database
- Recruit and onboard HR Generalist
- Coordinate an employee safety picnic
- Lead process to assist Governing Body with recruitment and selection of new City Manager
- Develop and propose improvements to LiveWell Health Center offerings. Added physical therapy services and implemented longer hours – Monday through Friday 6 am to 6 pm and Saturday 8 am to noon.
- Continue work to fully implement and utilize ADP modules including performance, DocCloud, reporting & analytics and recruitment
- Substantial completion of implementation of new Performance Management process
- Conduct accident investigation, FML and Workers’ Comp leave training
- Complete implementation of structured hiring process
- Implement employee communications portal
- Scan all personnel and other employee documents into ADP DocCloud
- Increase our training and development offerings, especially for supervisors

Future Opportunities/Issues

- Improve the diversity of our workforce
- Continue efforts toward a more seamless, intuitive employee experience
- Maintaining our culture and values in the face of our expanding and changing workforce
- Building, through process improvements and training, our supervisors’ abilities in the areas of: regular performance discussions with subordinates; giving and receiving critical feedback; demonstrating behaviors in line with our values and being fair and equitable in the distribution of duties, promotions, criticism, praise and rewards

Key Performance Measures				
	FY 2017 Actual	FY 2018 Actual	FY 2019 Estimate	FY 2020 Budget
Objective: Frequency of Workers’ Compensation claims is less than 1.50 per \$100 of payroll	2.44	0.19	1.50	1.50
Objective: Cost per hire – costs incurred on recruiting a new employee	\$298	\$415	\$325	\$325
Objective: Turnover rate for employees (excluding seasonal and temporary employees) is less than 10%	16.7%	6.8%	10.0%	10.0%
Objective: % of full-time employees participating in the Wellness Program is 75% or greater	89%	93%	95%	95%

Expenditure Information

Expenditure Category	FY 2017	FY 2018	FY 2019	FY 2019	FY 2020
	Actual	Actual	Original Budget	Revised Budget	Budget
Personal Services	\$731,051	\$796,059	\$864,985	\$864,985	\$807,357
Contractual Services	319,755	283,729	329,800	415,827	440,489
Commodities	31,955	24,899	24,350	24,350	28,350
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	\$1,082,761	\$1,104,687	\$1,219,135	\$1,305,162	\$1,276,196

Major Budget Changes for FY 2020

- Move education reimbursement funding to Non-Departmental activity
- Additional funding to scan employee personnel files into ADP DocCloud

Staffing Human Resources

POSITION	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	2019 REVISED	2020 BUDGET
Benefits Assistant	1.00	1.00	0.00	0.00	0.00
Human Resources Assistant	1.00	0.00	0.00	0.00	0.00
Human Resources Director	1.00	1.00	1.00	1.00	1.00
Human Resources Generalist	0.00	1.00	1.00	1.00	1.00
Human Resources Manager	2.00	2.00	2.00	2.00	2.00
Human Resources Partner*	0.00	1.00	1.00	1.00	1.00
Human Resources Specialist	2.00	1.30	2.30	2.30	2.38
HUMAN RESOURCES TOTAL	7.00	7.30	7.30	7.30	7.38

* 50% of one Human Resources Partner position is charged to the workers compensation fund.



Information Technology

GENERAL FUND –INFORMATION TECHNOLOGY - 15

Mission Statement

To provide quality and timely business technology solutions that enhances the City's effectiveness in serving the community. Provide professional systems leadership, vision, and assistance to all City departments and provide strategy, research, development and implementation of hardware and software.

Core Services

- Deliver excellent customer service by understanding the business needs and providing timely and effective solutions and communicating effectively with all customers
- Deliver City wide technology vision and leadership through evaluating existing and emerging technologies and implementing business ready technology solutions
- Deliver reliable technology infrastructure aligned with business objectives
- Deliver systems that provide customers with timely, meaningful and secure access to information and services
- Facilitate educational opportunities for City employees
- Deliver technology plans that enable fiscal management of the City's resources

Accomplishments for 2018

- Replaced core server and storage infrastructure with a hyperconverged solution. This solution provides faster server performance, expanded redundancy for hardware failures, and easier management for upgrades and maintenance.
- Completed the migration from on premise email to Office 365 solution. The migration to a hosted solution requires less hardware onsite, and reduces the attack surface for any external threats. The new Office 365 solution also provides an expanded toolset of software for employee collaboration.
- Expanded City Wi-Fi access to all pools and areas of Sar-Ko-Par Trails Park
- Configuration and migration of Microsoft Servers and Microsoft SQL Server from end of life versions to the latest released versions
- Accela improvements: business licensing module design and deployment to increase productivity for business license renewals. Overall reconfiguration of the Accela application and permissions to increase performance and usability.
- Two factor authentication deployment for employee's external access to internal resources. This software solution provides an extra layer of security to ensure resources are protected.

Objectives for 2019/2020

- Data security improvements by providing training on possible attack vectors. LastPass will be implemented to improve password creation and sharing.
- ArcGIS Online cleanup and application rebuild to leverage new data and features. Update and verify layout and configuration of City fiber network.
- Complete the overhaul of City core network infrastructure. The replacement of the Core infrastructure will expand secure network access, and provide an increased level of redundancy.
- VMware Horizon virtual desktop expansion to allow more access to end users throughout City facilities
- Expand City video conference capabilities. The solution will allow building to building calls, as well as a webinar to reduce the amount of in person training.

- Replace City firewalls. The new firewalls will expand redundancy, provide additional separation to protected networks, and diversify network hardware vendors.
- Retire on premise SharePoint and migrate City based communication to new software solution
- Application Team Developments: Upgrade 311 application, Fire Station monitor solution for displaying location and statistics, volunteer application upgrade, and additional overhaul of the Accela environment

Future Opportunities/Issues

- Expand City Wi-Fi capabilities into more City parks
- Expand the use of two factor authentication for internal access to internal resources
- Redesign and expand City disaster recovery plans to include cloud based storage options
- Assist with completion of study for the data room and Public Safety building needs

Key Performance Measures

	FY 2017 Actual	FY 2018 Actual	FY 2019 Estimate	FY 2020 Budget
Objective: Open Service Requests	2,100	2,292	2,200	2,300
Objective: Number of supported users	510	611	600	630
Objective: Supported number of workstations	410	428	450	460
Objective: Supported number of servers	175	162	190	170

Expenditure Information

Expenditure Category	FY 2017 Actual	FY 2018 Actual	FY 2019 Original Budget	FY 2019 Revised Budget	FY 2020 Budget
Personal Services	\$1,157,853	\$1,253,759	\$1,365,279	\$1,365,279	\$1,423,143
Contractual Services	1,726,037	1,642,665	1,677,660	1,677,660	1,632,775
Commodities	524,448	288,223	273,400	273,400	263,900
Capital Outlay	587,616	210,376	231,400	231,400	217,270
Transfers	0	0	0	0	0
Total	\$3,995,954	\$3,395,023	\$3,547,739	\$3,547,739	\$3,537,088

Major Budget Changes for FY 2020

- No major budget changes

Staffing Information Technology

POSITION	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	2019 REVISED	2020 BUDGET
Database Administrator	1.00	1.00	1.00	1.00	1.00
EST Manager	1.00	0.00	0.00	0.00	0.00
GIS Analyst	1.00	1.00	1.00	1.00	1.00
GIS Specialist	1.00	1.00	1.00	1.00	1.00
Applications Support Specialist	1.00	1.00	1.00	1.00	1.00
Information Technology Director	0.00	1.00	1.00	1.00	1.00
Network Administrator	1.00	0.00	0.00	0.00	0.00
Network Architect	0.00	1.00	1.00	1.00	1.00
Programmer Developer	2.00	2.00	2.00	2.00	2.00
Sharepoint Administrator/Webmaster	1.00	0.00	0.00	0.00	0.00
Solution Center Analyst	3.00	3.00	3.00	3.00	3.00
Systems Administrator	1.00	1.00	1.00	1.00	1.00
Systems Engineer	1.00	1.00	1.00	1.00	1.00
INFORMATION TECHNOLOGY TOTAL	14.00	13.00	13.00	13.00	13.00



Legal

GENERAL FUND – LEGAL DEPARTMENT- 18

Mission Statement

Promote the organization's goals and values by providing excellent legal services with integrity, zeal, accuracy and efficiency through competent, responsive and professional representation.

Core Services

- Furnish legal advice and support to elected and appointed City officials, as well as all City departments
- Draft contracts, resolutions, ordinances and all other legal documents
- Prosecute violations of City code including traffic, public offenses and other ordinance infractions, representing the City in municipal court and on subsequent appeals
- Identify, evaluate and manage property and liability risk exposure for the City and secure adequate insurance to transfer such risk as appropriate
- Receive, evaluate and administer all property and liability claims within the City deductible and, where appropriate, seek reimbursement from third parties for damage to City property
- Investigate, defend and prosecute lawsuits involving the City as a named party

Accomplishments for 2018

- Worked with Community Development and the Fire Department to draft and adopt updated Building and Fire Codes
- Drafted and negotiated economic development agreements for a significant number of projects including, but not limited to, the Sonoma Plaza retail and multi-family development, the Vantage Point office park, and several mixed-use projects in the City Center area
- Assisted Municipal Services with the Fleet Facility Project including contractor selection, utility coordination and Design-Build contract
- Revised the Victim's Rights Policy and the City's victim notification process in order to make it easier for victim's to provide the necessary information to the City
- Worked with IT to develop and release the EZ Claims reporting software as well as provided training and support during the roll out process
- Assisted the Executive Department in increasing community engagement by adding Civic Involvement obligations to all economic incentive agreements and obtaining 501(c)(3) status for The Lenexa Foundation
- Successfully defended, resolved and obtained favorable rulings in several lawsuits

Objectives for 2019/2020

- Work with Municipal Court to revise court policies including, but not limited to, the discovery policy and domestic violence policy
- Transition to case and matter management software to increase tracking and file management capabilities and achieve greater efficiency and organization
- Continue to work on several ongoing lawsuits and claims as well as pending and new claims against the City
- Continue ongoing and expected economic development work within City Center as well redevelopment along the I-35 corridor
- Strategize and work through issues related to the deployment of 5G wireless technology such as right-of-way management, land use and aesthetics.
- Work on training for current staff as well as new department members and succession planning

- Assist Community Development and Parks and Recreation with bike-share contracts and e-bike/e-scooter code updates

Future Opportunities/Issues

- Address the legal implications such as privacy and safety arising from the increased use of technology by residents and businesses including personal electronic vehicles, autonomous vehicles and 5G wireless technology
- Assist with the redevelopment of older areas of Lenexa including both residential and commercial areas along I-35
- Continue to solicit and secure competitive and beneficial property and liability insurance lines on behalf of the City and explore other options such as self-insured retention
- Assist with the administration of approved economic incentives and development plans
- Analyze how the City will handle the increased demand for government transparency including increasing open records requests, audio and video recordings of meetings, social media coverage and local media coverage
- Provide training and support to the Police Department on a broad range of legal issues impacting law enforcement in a changing political and social environment

Key Performance Measures				
	FY 2016 Actual	FY 2018 Actual	FY 2019 Estimate	FY 2020 Budget
Objective: Number and type of contracts reviewed Complex/Standard Form	95/281	98/467	74/397	90/380
Objective: % of clearance rate for municipal court charges (i.e. number of charges closed/resolved as a percentage of the total number of charges filed for the same time period) are 95% or greater	100%	100%	95%	95%
Objective: Number of substantive economic development initiatives in which the City Attorney's office provided assistance	47	68	65	55

Expenditure Information

Expenditure Category	FY 2017	FY 2018	FY 2019	FY 2019	FY 2020
	Actual	Actual	Original Budget	Revised Budget	Budget
Personal Services	\$999,003	\$1,051,643	\$1,120,686	\$1,120,686	\$1,178,445
Contractual Services	422,419	416,387	628,970	628,970	606,470
Commodities	2,497	4,489	11,436	11,436	13,936
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	\$1,423,919	\$1,472,519	\$1,761,092	\$1,761,092	\$1,798,851

Major Budget Changes for FY 2020

- Additional funding for file tracking software was budgeted in 2019 (contractual services). This software will be purchased in FY 2019 but will have ongoing maintenance and support costs, which are included in the Information Technology department budget for 2020.

Staffing Legal

POSITION	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	2019 REVISED	2020 BUDGET
Administrative Assistant	0.50	0.50	0.50	0.50	0.50
Assistant City Attorney	3.00	3.00	3.00	3.00	3.00
City Attorney	1.00	1.00	1.00	1.00	1.00
Deputy City Attorney	0.75	0.75	0.75	0.75	0.75
Legal Assistant	1.00	1.00	1.00	1.00	1.00
LEGAL DIVISION TOTAL	6.25	6.25	6.25	6.25	6.25
Legal Assistant	1.00	1.00	1.00	1.00	1.00
Prosecutor	1.63	1.63	1.63	1.63	1.63
PROSECUTION DIVISION TOTAL	2.63	2.63	2.63	2.63	2.63
LEGAL TOTAL	8.88	8.88	8.88	8.88	8.88



Community Dev.

GENERAL FUND – COMMUNITY DEVELOPMENT DEPARTMENT - 20

Mission Statement

Promoting and facilitating the development of high quality public and private built environments to ensure that Lenexa is the best community to live, work and play.

Core Services

- Manage development of infrastructure through the five-year Capital Improvement Program (CIP)
- Perform engineering review and inspection of private development and public infrastructure
- Perform building code review and inspections for all construction
- Review and process all zoning, site, plan, Special Use Permit and subdivision applications
- Enforce property maintenance codes, zoning codes and rental registration
- Ensure safe and efficient movement of traffic through the City
- Issue licenses for businesses, animals, liquor sales, alarms, special events, etc.
- Provide technical support to the City Council, Planning Commission and other City departments
- Provide long-range planning for the City

Accomplishments for 2018

- Adopted 2018 ICC Building and Fire Codes
- Completed the Quivira Road Corridor Study
- Reviewed and processed 12 Special Use Permit applications, 43 acres of rezoning requests, 67 new multifamily units, 182 new single family lots, and nearly 500,000 ft.² of non-residential development
- Launched the Complete Streets Study
- Reviewed and permitted a record \$466 million in total development activity
- Coordinated the Vision 2040 community visioning process
- Closed out five Capital Improvement Plan projects and accepted them for maintenance
- Worked 3,287 code enforcement cases

Objectives for 2019/2020

- Complete Ridgeview Road
- Issue an RFP, select a consultant, and commence Build-Out Study
- Conclude the Complete Streets Study
- Evaluate potential reinvestment in Old Town and elsewhere through the federally-designated Opportunity Zone
- Continue to manage new and ongoing construction at City Center
- Issue an RFP, select a consultant, and commence Comprehensive Plan update
- Review and enhance multifamily and hotel/motel rehabilitation and reinvestment tools – including reauthorization of the Neighborhood Revitalization District
- Reorganize the Licensing & Permitting Division

Future Opportunities/Issues

- State and federal funding challenges for local projects
- Redevelopment opportunities and challenges
- Pace of development
- Management of growth to build out
- Succession planning and staff turnover

- Community expectations in the planning process
- Inter-local cooperation

Key Performance Measures

	FY 2017 Actual	FY 2018 Actual	FY 2019 Estimate	FY 2020 Budget
Objective: % of citizen survey respondents who are “satisfied” or “very satisfied” with enforcement of City codes/ordinances is 75% or greater	70%	70%	>75%	>75%
Objective: % of citizen survey respondents who are “satisfied” or “very satisfied” with how well the City is planning for growth is 75% or greater.	73%	73%	>75%	>75%
Objective: % of service request open more than two days with no action taken	0.6%	0.05%	<1%	<1%
Objective: % of citizens who were satisfied with flow of traffic/congestion management	69%	69%	>75%	>75%

Expenditure Information

Expenditure Category	FY 2017 Actual	FY 2018 Actual	FY 2019 Original Budget	FY 2019 Revised Budget	FY 2020 Budget
Personal Services	\$3,685,312	\$3,879,432	\$4,149,717	\$4,287,995	\$4,320,084
Contractual Services	317,421	438,042	425,750	520,709	405,210
Commodities	22,168	19,491	78,075	88,075	52,575
Capital Outlay	0	3,763	0	0	0
Transfers	0	0	0	0	0
Total	\$4,024,901	\$4,340,728	\$4,653,542	\$4,896,779	\$4,777,869

Major Budget Changes for FY 2020

- Complete streets and build out studies funded in 2019
- Comprehensive Plan update is funded in the Non-Departmental budget for 2020

Staffing Community Development

POSITION	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	2019 REVISED	2020 BUDGET
Administrative Support	1.00	2.00	2.00	2.00	2.00
Assistant to the City Manager	1.00	1.00	1.00	1.00	1.00
Community Development Director	1.00	1.00	1.00	1.00	1.00
Contract Specialist	1.00	1.00	1.00	1.00	1.00
Deputy Community Development Director*	1.00	1.00	1.00	1.00	1.00
Licensing & Permit Technician	3.00	4.00	4.00	4.00	4.00
Licensing & Permitting Supervisor	1.00	1.00	1.00	1.00	1.00
Management Analyst	0.00	1.00	0.00	1.00	1.00
Planning Services Specialist	1.00	1.00	1.00	1.00	1.00
ADMINISTRATION DIVISION TOTAL	10.00	13.00	12.00	13.00	13.00
<small>*20% of Deputy Community Development Director position is funded by the Stormwater Fund.</small>					
Community Standards Officer	2.00	2.00	2.00	2.00	2.00
Community Standards Officer (seasonal)	0.67	0.67	0.67	0.67	0.67
Community Standards Supervisor	1.00	1.00	1.00	1.00	1.00
COMMUNITY STANDARDS DIVISION TOTAL	3.67	3.67	3.67	3.67	3.67
Building Codes Administrator	1.00	1.00	1.00	1.00	1.00
Plans Analyst	2.00	2.00	2.00	2.00	2.00
Building Inspector	4.75	4.75	4.75	4.75	4.75
BUILDING INSPECTION DIVISION TOTAL	7.75	7.75	7.75	7.75	7.75
Community Development Technician	1.00	1.00	1.00	1.00	1.00
Planning & Development Administrator	1.00	1.00	1.00	1.00	1.00
Planner	3.00	3.00	3.00	3.00	3.00
LAND USE DIVISION TOTAL	5.00	5.00	5.00	5.00	5.00
Community Development Technician (Traffic)	1.00	1.00	1.00	1.00	1.00
Construction Inspector	4.75	4.75	4.75	4.75	4.75
Development Eng./Construction Services Admin.	1.00	1.00	1.00	1.00	1.00
Field Engineer Superintendent	1.00	1.00	1.00	1.00	1.00
Right of Way Manager	1.00	1.00	1.00	1.00	1.00
Right of Way Technician	1.00	1.00	1.00	1.00	1.00
Staff Engineer/Project Manager	2.00	2.00	2.00	2.00	2.00
Traffic Engineer	1.00	1.00	1.00	1.00	1.00
Transportation Manager	1.00	1.00	1.00	1.00	1.00
ENGINEERING DIVISION TOTAL	13.75	13.75	13.75	13.75	13.75
COMMUNITY DEVELOPMENT TOTAL	40.17	43.17	42.17	43.17	43.17



Fire Department

GENERAL FUND - FIRE DEPARTMENT - 30

Mission Statement

The Lenexa Fire Department proudly serves our community with professional services through selfless dedication and compassion.

Core Services

- Community risk reduction
- Emergency medical services
- Fire suppression
- Hazardous materials
- Public education
- Fire investigation, origin, and cause
- Technical rescue

Accomplishments for 2018

- Implement market driven pay adjustments
- Implement improved annual firefighter medical & physical screening
- Successful Insurance Services Office (ISO) Public Protection Classification (PPC) Class 1 redetermination
- Annual accreditation compliance report submission and approval
- Ongoing Johnson County Interlocal Cooperation Agreement updates
- Community Development, Legal, Fire Department work to adopt the 2018 Building & Fire Codes
- EMS system cardiac arrest survivability quality measurement
- Firefighter peer support mental health program
- Improved fire apparatus operator training program
- Continued chief officer development: Los Angeles Fire Department Leadership Academy
- Continued grant application for mobile & portable radio replacement
- Community risk reduction positions: Credentialing & Certification Program
- Purchase of 2018 fire apparatus and in-service of 2017 fire apparatus
- Continued support of high school public safety career program (donation of apparatus)

Objectives for 2019/2020

- Approval of fire station location strategic plan
- Complete comprehensive policy and procedure manual revision
- Utilization of technology and software to enhance operational efficiencies and safety
- Continued improvements in advanced emergency medical services
- Creation and delivery of a county-wide incident safety officer program
- Lead and participate in multi-jurisdictional recruit training academy
- Invest in prevention programming to reduce incidence of fires and injuries
- Continued implementation of the emergency preparedness program
- Continued organizational succession work addressing key leadership positions
- Work to become a model for firefighter safety, and cancer risk reduction
- Further enhancements to peer support mental health training
- Renewal of community based strategic plan

- Expand community outreach efforts and formalize volunteer program
- Continued citizens fire academy and fire department open house activities

Future Opportunities/Issues

- Continued advances in emergency medical services & capabilities
- Continuous organizational improvement: CFAI accreditation model
- Robust succession planning program to ensure future leadership talent
- Continued intentional focus on organizational culture: open, honest, transparent communications
- Recruitment of a diverse workforce working to mirror the community
- Community engagement planned events & social media
- Monitor distribution/concentration to ensure effective response coverage
- Continued collaboration and partnerships with emergency response agencies

Key Performance Measures				
	FY 2017 Actual	FY 2018 Actual	FY 2019 Estimate	*FY 2020 Budget
Objective: Total incidents	5,913	6,265	6,400	6,550
Objective: 90 th percentile (1:00) EMS incident turnout time baseline performance 1 st unit	1:04	1:05	1:00	1:00
Objective: 90 th percentile (1:20) fire incident turnout time baseline performance 1 st unit	1:20	1:20	1:20	1:20
Objective: 90 th percentile (4:00) EMS incident travel time baseline performance 1 st unit	5:20	5:21	4:00	4:00
Objective: 90 th percentile (4:00) fire incident travel time baseline performance 1 st unit	5:32	5:36	4:00	4:00

FY 2017-2018 data includes the 90th percentile for all planning areas.
 FY 2019-2020 data includes projections and established Lenexa Fire Department benchmarks (targets) for the east and central planning areas. Refer to the Lenexa Fire Department [Standards of Cover](#) for a detailed list of performance indicators.

Expenditure Information					
Expenditure Category	FY 2017 Actual	FY 2018 Actual	FY 2019 Original Budget	FY 2019 Revised Budget	FY 2020 Budget
Personal Services	\$10,418,709	\$10,769,733	\$11,134,626	\$11,134,626	\$11,272,124
Contractual Services	195,110	245,926	346,672	346,672	486,672
Commodities	339,748	284,764	330,000	383,056	338,000
Capital Outlay	0	0	75,000	134,837	0
Debt Service	0	0	0	0	0
Transfers	0	0	0	0	0
Total	\$10,953,567	\$11,300,423	\$11,886,298	\$11,999,191	\$12,096,796

Major Budget Changes for FY 2020

- Funding for diesel emissions control system (\$140,000 in contractual services)

Staffing Fire

POSITION	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	2019 REVISED	2020 BUDGET
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Deputy Fire Chief	0.00	1.00	1.00	1.00	1.00
Fire Battalion Chief	1.00	1.00	1.00	0.00	0.00
Fire Chief	1.00	1.00	1.00	1.00	1.00
Fire Division Chief	1.00	0.00	0.00	0.00	0.00
ADMINISTRATION DIVISION TOTAL	4.00	4.00	4.00	3.00	3.00
Fire Battalion Chief	1.00	1.00	1.00	1.00	1.00
Fire Captain	2.00	2.00	2.00	2.00	2.00
Fire Division Chief	1.00	1.00	1.00	1.00	1.00
PROF. DEVELOPMENT DIVISION TOTAL	4.00	4.00	4.00	4.00	4.00
Fire Battalion Chief	3.00	3.00	3.00	4.00	4.00
Fire Captain	15.00	15.00	15.00	15.00	15.00
Fire Division Chief	1.00	1.00	1.00	1.00	1.00
Firefighter/Fire Medic/Lieutenant	61.00	64.00	64.00	64.00	64.00
OPERATIONS DIVISION TOTAL	80.00	83.00	83.00	84.00	84.00
Fire Captain	3.00	3.00	3.00	3.00	3.00
Fire Division Chief	1.00	1.00	1.00	1.00	1.00
Fire Lieutenant	2.00	0.00	0.00	0.00	0.00
Fire Prevention Support	0.50	0.73	1.00	1.00	1.00
PLANNING DIVISION TOTAL	6.50	4.73	5.00	5.00	5.00
FIRE TOTAL	94.50	95.73	96.00	96.00	96.00



Police

GENERAL FUND – POLICE DEPARTMENT – 35

Mission Statement

Working in partnership to protect and serve the community, with honor, integrity, and professionalism.

Core Services

- Provide all elements of law enforcement to the community 24/7
- Provide 24/7 routine and emergency communication services for all City departments
- Traffic enforcement
- Community education
- School safety
- Proactive community partnerships to prevent crime
- Criminal investigations
- Participation in safety enhancement projects with other City departments and area law enforcement agencies
- Provide records management, report dissemination and secure storage of property and evidence

Accomplishments for 2018

- Successful completion of compensation study and implementation
- Continue to promote innovation and technology. Ballistic over vests for officers
- Aggressive recruiting campaign for all positions. Currently only have 1 police officer vacancy.
- Implementation of full time Mental Health Co-Responder
- Continued success of internship program. Have hired several previous interns.
- Promote and emphasize community policing for continued trust and confidence of the community
- Utilizing Police Investigative Specialist position
- Promotion of Deputy Police Chief
- Continued emphasis on intelligence led policing
- Continue to develop and adapt our mission and goals with a Strategic Plan

Objectives for 2019/2020

- Full implement new car and body worn camera systems
- Continue aggressive recruiting to fill open and over-hire positions
- Implementation of second full time Mental Health Co-Responder
- Emphasize succession planning, education and position rotation to grow capacity for the future
- Complete Public Safety facility study with a definite plan for the future expansion of the police department
- Monitor growth of the City and any impacts it has level of service
- With increase in workforce, fill open critical specialized and command level positions
- Continued partnerships with other City Departments

Future Opportunities/Issues

- Recruiting, hiring and retention has been positive in the last year but will continue to be a challenge
- Mental health challenges. Working toward more efficient and adequate short-term treatment solutions for adults and juveniles
- Young work force. Challenge in training and added burden on supervisors.
- Continue to monitor City growth. Added responsibilities, school growth and traffic enforcement will

- continue to be a challenge
- Continued analysis and implementation of competitive compensation plan
- Public Safety facility. Added space is imperative for the future of the police department. Space, design and location will need to be addressed in the near future
- Legislative efforts that could have negative impacts on procedures and policies of law enforcement

Key Performance Measures

	FY 2017 Actual	FY 2018 Actual	FY 2019 Estimate	FY 2020 Budget
Objective: Total incidents handled	42,366	41,441	46,000	46,000
Objective: Total calls for service	21,223	22,785	21,000	21,500
Objective: Average non-emergency response times of 12 minutes or less	7.8	8.0	12	12
Objective: Average emergency response times of 5 minutes or less	5	5.3	5	5
Objective: % of citizen survey respondents who are "satisfied" or "very satisfied" with the quality of local police protection is 90% or greater	94%	94%	90%	90%

Expenditure Information

Expenditure Category	FY 2017 Actual	FY 2018 Actual	FY 2019 Original Budget	FY 2019 Revised Budget	FY 2020 Budget
Personal Services	\$12,678,000	\$12,989,435	\$14,435,822	\$14,435,822	\$14,881,726
Contractual Services	913,789	1,007,117	1,302,535	1,302,535	1,500,481
Commodities	468,980	490,418	544,952	576,683	562,006
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	\$14,060,769	\$14,486,970	\$16,283,309	\$16,315,040	\$16,944,213

Major Budget Changes for FY 2020

- Funding for a Crime Analyst and a Police Investigative Specialist
- Additional funding for 2nd Mental Health Co-Responder in contractual services (employed by Johnson County)
- Funding in contractual services for body worn/in car camera payment and moving Versaterm to "cloud" hosting

Staffing Police

POSITION	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	2019 REVISED	2020 BUDGET
Administrative Support	1.23	1.23	1.23	1.23	1.23
Crime Analyst	1.00	1.00	1.00	1.00	2.00
Custodian	2.00	2.00	2.00	2.00	2.00
Deputy Police Chief	0.00	1.00	1.00	1.00	1.00
Database Administrator	1.00	1.00	1.00	1.00	1.00
Information Systems Specialist	2.00	2.00	2.00	2.00	2.00
Police Captain	1.00	1.00	1.00	1.00	1.00
Police Chief	1.00	1.00	1.00	1.00	1.00
Police Dispatcher	13.00	16.00	16.00	16.00	16.00
Police Major	2.00	1.00	1.00	1.00	1.00
Police Sergeant	2.00	2.00	2.00	2.00	2.00
Public Service Officer	10.00	10.00	10.00	10.00	10.00
Technical Services Manager	1.00	1.00	1.00	1.00	1.00
Technical Services Specialist	3.00	3.00	3.00	3.00	3.00
Unit Supervisors	5.00	5.00	5.00	5.00	5.00
Video & Security Systems Technician	1.00	1.00	1.00	1.00	1.00
Video & Security Systems Administrator	1.00	1.00	1.00	1.00	1.00
ADMINISTRATION DIVISION TOTAL	47.23	50.23	50.23	50.23	51.23
Administrative Support	1.00	1.00	1.00	1.00	1.00
Police Corporal/MPO/Officer	9.00	9.00	9.00	9.00	9.00
Police Investigative Specialist	0.00	0.00	0.00	0.00	1.00
Police Sergeant	1.00	1.00	1.00	1.00	1.00
INVESTIGATION DIVISION TOTAL	11.00	11.00	11.00	11.00	12.00
Animal Control Officer	3.00	3.00	3.00	3.00	3.00
Court Security Officer	1.00	2.00	2.00	2.00	2.00
Police Captain	4.00	4.00	4.00	4.00	4.00
Police Corporal/MPO/Officer	67.58	67.00	66.00	66.00	66.00
Police Equipment Technician	1.00	1.00	1.00	1.00	1.00
Police Major	1.00	1.00	1.00	1.00	1.00
Police Sergeant	9.00	9.00	10.00	10.00	10.00
PATROL DIVISION TOTAL	86.58	87.00	87.00	87.00	87.00
POLICE TOTAL	144.81	148.23	148.23	148.23	150.23



Emergency Management

GENERAL FUND – EMERGENCY MANAGEMENT DEPARTMENT – 38

Mission Statement

Develops, prepares, communicates an all-hazards preparedness program that includes a coordinated multi-agency response plan designed to protect the community from terrorist threats or attacks, major disasters, and other large scale emergencies occurring in the community.

Core Services

- All-Hazards Plan Development and Training
- NIMS training and compliance documentation
- Continuity of Operations Plan (COOP) development and training
- Critical Infrastructure (materials, supplies, facilities, security, fuel, information systems) Assessment and Protection Plan Development
- Liaison with local, state, and federal agencies

Objectives for 2019/2020

- Consolidate emergency management plan which is currently provided by various departments (Fire, Police & Municipal Services)
- Onboard new Emergency Preparedness Battalion Chief

Future Opportunities/Issues

- Establishing contacts within region
- Engaging community stakeholders
- Reviewing current emergency management plan

Expenditure Information

Expenditure Category	FY 2017	FY 2018	FY 2019	FY 2019	FY 2020
	Actual	Actual	Original Budget	Revised Budget	Budget
Personal Services	\$0	\$0	\$145,352	\$145,352	\$146,483
Contractual Services	0	0	10,100	10,100	10,300
Commodities	0	0	1,465	1,465	1,625
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	\$0	\$0	\$156,917	\$156,917	\$158,408

Major Budget Changes for FY 2020

- No major budget changes

Staffing Emergency Management

POSITION	2017	2018	2019	2019	2020
	ACTUAL	ACTUAL	BUDGET	REVISED	BUDGET
Emergency Preparedness Battalion Chief	0.00	1.00	1.00	1.00	1.00
EMERGENCY MANAGEMENT TOTAL	0.00	1.00	1.00	1.00	1.00



Municipal Services

GENERAL FUND – MUNICIPAL SERVICES DEPARTMENT - 40

Mission Statement

Provide the community with outstanding public service by maintaining the City's infrastructure and facilities with integrity and innovation.

Core Services

- Maintain all vehicles and equipment
- Maintain streets, curb and gutters, sidewalk and rights-of-way, bike/hiking trails, snow removal and storm related emergencies
- Coordinate the implementation of the City's pavement management program
- Maintain and operate street lights, traffic signs, and traffic signals
- Ensure safe and efficient movement of traffic through the City
- Manage City facilities
- Asset management coordination

Accomplishments for 2018

- Responded to 12 winter events
- Timely response to severe weather events
- Pavement management program treated approximately 70 lanes miles
- Dumpster day recycled material
 - 10.85 tons of e-waste
 - 19.30 tons of steel
- Started construction on new fleet facility
- Fleet maintenance earned ASE Blue Seal of Excellence Certification
- Facilities completed 1,247 work orders
- Fleet division completed 2,674 work orders
- Department hosted first "Truck or Treat" event for kids and families

Objectives for 2019/2020

- Complete construction on new fleet facility and open facility in early fall 2019
- Manage a successful pavement management program
- Hire and train a new street superintendent
- Complete construction of new fabric style salt storage to increase capacity
- Begin process of replacing certain leased vehicles
- Emergency management training for new staff
- Maintain a high level of vehicles and equipment readiness during the new fleet building construction and move in
- Training of new employees
- Assist with pavement management program with in-house asphalt work

Future Opportunities/Issues

- Parking garage maintenance
- Increased amount of square footage of facilities to maintain
- Additional lane miles for street maintenance and snow removal
- Keeping up with new trends and technologies in all areas of the department
- Maintenance of aging facilities and infrastructure

- Succession planning for leadership positions in the department
- Training on LED street lights

Key Performance Measures

	FY 2017 Actual	FY 2018 Actual	FY 2019 Estimate	FY 2020 Budget
Objective: % of fleet operational at all times is 90% or greater	90%	92%	92%	92%
Objective: % of citizen survey respondents who are "satisfied" or "very satisfied" with snow removal on major City streets is 90% or greater	89%	90%	90%	90%
Objective: % of citizen survey respondents who are "satisfied" or "very satisfied" with maintenance of traffic signals is 85% or greater	89%	85%	85%	85%
Objective: % of citizen survey respondents who are "satisfied" or "very satisfied" with maintenance of City streets is 85% or greater	86%	85%	90%	85%
Objective: % of citizen survey respondents who are "satisfied" or "very satisfied" with maintenance of City buildings is 85% or greater	90%	90%	90%	90%
Objective: % of citizen survey respondents who are "satisfied" or "very satisfied" with the adequacy of City street lighting is 80% or greater	75%	85%	85%	85%

Expenditure Information

Expenditure Category	FY 2017 Actual	FY 2018 Actual	FY 2019 Original Budget	FY 2019 Revised Budget	FY 2020 Budget
Personal Services	\$3,954,003	\$4,072,870	\$4,393,126	\$4,393,126	\$4,425,522
Contractual Services	2,182,909	2,478,464	3,231,050	3,231,050	3,266,050
Commodities	1,463,841	1,562,600	2,184,950	2,184,950	2,224,950
Capital Outlay	176,495	363,440	74,000	221,757	716,279
Transfers	0	0	0	0	0
Total	\$7,777,248	\$8,477,374	\$9,883,126	\$10,030,883	\$10,632,801

Major Budget Changes for FY 2020

- Municipal Services vehicle purchases include a single axle cab & chassis for residential snow removal; a tandem axle cab & chassis for arterial/industrial snow removal; additional asphalt combination roller and a Bobcat 5600 with sweeper broom
- Additional ¾ ton truck for Parks Facility Maintenance
- Two additional Drug Enforcement Unit vehicles for the Police Department to replace vehicles previously purchase from the Law Enforcement Trust Fund.

Staffing Municipal Services

POSITION	ACTUAL	ACTUAL	BUDGET	REVISED	BUDGET
Administration Support	2.00	2.00	2.00	2.00	2.00
Asset Management Technician	0.70	0.70	0.70	0.70	0.70
Asset Systems Coordinator	0.20	0.20	0.20	0.20	0.20
Assistant Municipal Services Director*	1.00	1.00	1.00	1.00	1.00
Municipal Services Director*	1.00	1.00	1.00	1.00	1.00
Pavement Management Coordinator	1.00	1.00	1.00	1.00	1.00
Construction Inspector (PMP)	0.00	1.00	1.00	1.00	1.00
ADMINISTRATION DIVISION TOTAL	5.90	6.90	6.90	6.90	6.90
* 20% of the Director and 15% of the Assistant Director position are charged to the Stormwater Fund.					
Maintenance Worker	16.00	16.00	16.00	16.00	16.00
Street Foreman	4.00	4.00	4.00	4.00	4.00
Street Superintendent	1.00	1.00	1.00	1.00	1.00
HIGHWAYS & STREETS DIVISION TOTAL	21.00	21.00	21.00	21.00	21.00
Traffic Sign Technician	1.00	1.00	1.00	1.00	1.00
Traffic Signal Technician	3.00	3.00	3.00	3.00	3.00
Traffic Superintendent	1.00	1.00	1.00	1.00	1.00
TRAFFIC DIVISION TOTAL	5.00	5.00	5.00	5.00	5.00
Administration Support	1.00	1.00	1.00	1.00	1.00
Facilities Foreman	1.00	1.00	1.00	1.00	1.00
Facilities Maintenance Technician	4.75	5.00	5.00	5.00	5.00
Facilities Manager	1.00	1.00	1.00	1.00	1.00
FACILITIES DIVISION TOTAL	7.75	8.00	8.00	8.00	8.00
Body Mechanic	1.00	1.00	1.00	1.00	1.00
Equipment Mechanic	6.00	6.00	6.00	6.00	6.00
Fleet Superintendent	1.00	1.00	1.00	1.00	1.00
Fleet Supervisor	1.00	1.00	1.00	1.00	1.00
Parts Specialist	1.00	1.00	1.00	1.00	1.00
FLEET DIVISION TOTAL	10.00	10.00	10.00	10.00	10.00
MUNICIPAL SERVICES TOTAL	49.65	50.90	50.90	50.90	50.90



Parks & Recreation

GENERAL FUND – PARKS & RECREATION DEPARTMENT – 50

Mission Statement

Lenexa Parks and Recreation strengthens community through exceptional people, programs, facilities and festivals.

Core Services

- Planning and developing parks and facilities that are environmentally sensitive, provide diverse leisure-time opportunities and support the community's vision and desires
- Providing high quality, high impact recreation experiences by organizing, promoting, and delivering programs, festivals, and services to our community
- Responding to our customers' needs through trust and communication
- Promoting collaborative efforts and partnerships with other agencies and businesses to help obtain the vision of the community
- Providing the quality of life for residents, businesses, and visitors that make people choose Lenexa as their home and/or place of business
- Maintain City's landscaped areas including green spaces, gateway and roads

Accomplishments for 2018

- Successful inaugural season of the Farmers Market with 27 vendors and 20,000 attendees
- Staff grew over 8,000 annual and perennial flowers from seed saving the City money
- Sar-Ko-Par Trails Grand Pavilion was dedicated in May
- The Lenexa Outdoor Concert Series was held at the refurbished Lions' Shelter
- Landscaping improvements throughout the City including Renner roundabouts, Gateway interchange improvements, Canyon Creek Blvd, Prairie Star Parkway
- City Center Live kicked off in October (collaboration with the City, Lenexa Arts Council and the Johnson County Library)
- *Body Politic* by Joe O'Connell and *Splash* by Shan Shan Sheng were installed on the City Center commons and the Rec Center
- The Community Center / Senior Center study was launched
- The 5th annual Lenexa Art Fair was held on the Lenexa civic campus to great reviews
- The first year of a traditional summer day camp was offered and all spots were filled quickly
- Senior programs have continually grown and the trips are very popular
- Numerous new youth programs were offered with good attendance
- Planning for surface court replacements at Sar-Ko-Par Trails and Bois D'Arc began

Objectives for 2019/2020

- Freshen the Community Days Parade event encouraging more floats and musical groups
- Finalize procedural guidelines for The Lenexa Foundation
- Foster partnership with the Shawnee Mission School District / Johnson County Parks & Recreation District on new aquatics center
- Manage special events effectively and efficiently
- Successful completion of the Bois D'Arc pickleball courts and the Sar-Ko-Par Trails tennis and roller hockey courts
- Complete the playground replacements
- Complete the Community Center / Senior Center study
- Complete the Aquatics Study
- Enhance sponsorship program for special events and Lenexa Arts Council activities

- Foster a good working relationship with the library

Future Opportunities/Issues

- Secure funding for a parks and recreation master plan update
- Additional resources to manage existing and additional responsibilities
- Develop a compound to house vehicles and equipment adjacent to the Parks Service Center
- Identify funding for park improvements (pool renovations, new trails and connections, trail maintenance, community / senior center project and future park development)
- Staffing – Recruitment / retention of qualified staff

Key Performance Measures				
	FY 2017 Actual	FY 2018 Actual	FY 2019 Estimate	FY 2020 Budget
Objective: % of citizen survey respondents who are “satisfied” or “very satisfied with the quality of parks/recreation programs & facilities is 90% or greater	95%	95%	95%	95%
Objective: % of citizen survey respondents who are “satisfied” or “very satisfied with the maintenance of parks is 93% or greater	94%	94%	94%	94%
Objective: % of citizen survey respondents who are “satisfied” or “very satisfied with the number of parks is 85% or greater	90%	90%	90%	90%
Objective: % of citizen survey respondents who are “satisfied” or “very satisfied the number of athletic programs (youth/adult) is 75% or greater	71% / 67%	75% / 75%	75% / 75%	75% / 75%
Objective: % of citizen survey respondents who are “satisfied” or “very satisfied with the quality of biking/walking trails is 80% or greater	83%	85%	87%	85%

Expenditure Information

Expenditure Category	FY 2017	FY 2018	FY 2019	FY 2019	FY 2020
	Actual	Actual	Original Budget	Revised Budget	Budget
Personal Services	\$4,294,693	\$4,516,183	\$5,038,994	\$5,006,054	\$4,987,812
Contractual Services	1,039,388	952,712	1,292,723	1,366,827	1,335,600
Commodities	637,971	658,469	738,816	738,816	698,592
Capital Outlay	36,815	121,276	37,906	37,906	37,906
Transfers	42,376	100	0	0	0
Total	\$6,051,243	\$6,248,740	\$7,108,439	\$7,149,603	\$7,059,910

Major Budget Changes for FY 2020

- Funding for one additional Parks Maintenance Worker
- Funding to replace artificial turf surface at Sar-Ko-Par Trails Park
- Convert 2 seasonal Park Attendant positions to 1 full time position
- Install lighting bollards around Sar-Ko-Par Trails Park
- Parks & Recreation Building Services division staffing decreased due to transfer of positions to the Rec Center

Staffing Parks & Recreation

POSITION	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	2019 REVISED	2020 BUDGET
Administration Support	1.00	1.00	1.00	1.00	1.00
Assistant Parks & Recreation Director	1.00	0.00	0.00	0.00	0.00
Concierges	0.00	0.00	0.38	0.38	0.38
Customer Service Manager	1.00	1.00	0.00	0.00	0.00
Customer Service Representative	2.00	2.00	2.00	2.00	2.26
Customer Service Supervisor	1.00	1.00	1.00	1.00	1.00
Deputy Park & Recreation Director	0.00	1.00	1.00	1.00	1.00
Parks & Recreation Director	1.00	1.00	1.00	1.00	1.00
Recreation Superintendent	0.00	0.00	1.00	1.00	1.00
ADMINISTRATION DIVISION TOTAL	7.00	7.00	7.38	7.38	7.64
Administration Support	1.00	1.00	1.00	1.00	1.00
Crew Leader	5.00	5.00	5.00	5.00	5.00
Irrigation Technician	1.00	1.00	1.00	1.00	1.00
Maintenance Worker	17.00	18.00	18.00	18.00	20.00
Parks Superintendent	1.00	1.00	1.00	1.00	1.00
Parks Supervisor	3.00	3.00	3.00	3.00	3.00
Seasonal Maintenance Worker	5.57	6.20	6.20	6.20	4.95
MAINTENANCE DIVISION TOTAL	33.57	35.20	35.20	35.20	35.95
Building Services Worker/Crew Leader	12.32	13.77	13.77	13.77	10.72
Building Services Supervisor	1.00	1.00	1.00	1.00	1.00
BUILDING SERVICES DIVISION TOTAL	13.32	14.77	14.77	14.77	11.72
Program Assistant/Receptionist	0.25	0.00	0.00	0.00	0.00
Recreation Program Coordinator	1.75	0.00	0.00	0.00	0.00
Recreation Superintendent	1.00	1.00	1.00	1.00	1.00
Recreation Supervisor	2.50	4.00	4.00	4.00	4.00
PROGRAM ADMINISTRATION DIVISION TOTAL	5.50	5.00	5.00	5.00	5.00
Concierge	1.53	1.53	1.53	1.53	1.53
THOMPSON BARN DIVISION TOTAL	1.53	1.53	1.53	1.53	1.53
Farmers Market Attendant	0.03	0.41	0.41	0.41	0.41
FARMERS MARKET DIVISION TOTAL	0.03	0.41	0.41	0.41	0.41
Camp Counselor	0.00	0.58	0.58	0.58	0.58
Camp Director	0.58	0.58	0.00	0.00	0.00
CAMP DIVISION TOTAL	0.58	1.16	0.58	0.58	0.58
Recreation Supervisor	1.00	1.00	1.00	1.00	1.00
NATURE PROGRAM DIVISION TOTAL	1.00	1.00	1.00	1.00	1.00
Aquatics Specialist	0.42	0.50	0.50	0.50	0.50
Coaches	1.75	1.75	1.75	1.75	1.75
Swimming Pool Seasonal Worker	8.58	8.58	8.58	8.58	6.28
SWIMMING POOLS DIVISION TOTAL	10.75	10.83	10.83	10.83	8.53
PARKS AND RECREATION TOTAL	73.28	76.90	76.70	76.70	72.36



Special Highway

SPECIAL HIGHWAY FUND - 25

Fund Description

To account for monies levied by the State of Kansas (Motor Fuel Tax) producing revenues to be used to defray in whole or in part the cost of constructing, altering reconstructing, maintaining and repairing streets and highways pursuant to KSA 79-3425C.

Core Services

- Funding for pavement management program

Expenditure Information

Expenditure Category	FY 2017 Actual	FY 2018 Actual	FY 2019 Original Budget	FY 2019 Revised Budget	FY 2020 Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Contractual Services	0	0	0	0	0
Commodities	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers	1,405,139	1,448,604	1,435,000	1,435,000	1,460,550
Reserves	0	0	360,861	0	365,032
Total	\$1,405,139	\$1,448,604	\$1,795,861	\$1,435,000	\$1,825,582

Major Budget Changes for FY 2020

- No major changes - \$1,460,550 is allocated for the pavement management program



Special Alcohol

SPECIAL ALCOHOL FUND - 26

Fund Description

To account for monies provided by state liquor taxation on private clubs and expended for the purchase, establishment, and maintenance of services or programs for alcoholism prevention and education.

Core Services

- Alcoholism prevention
- Drug abuse awareness and education

Expenditure Information

Expenditure Category	FY 2017 Actual	FY 2018 Actual	FY 2019 Original Budget	FY 2019 Revised Budget	FY 2020 Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Contractual Services	130,000	149,925	170,000	170,000	221,385
Commodities	34,452	30,062	36,000	36,000	30,000
Capital Outlay	0	0	0	0	0
Transfers	61,229	52,189	60,000	60,000	60,000
Reserves	0	0	492,475	0	564,443
Total	\$225,681	\$232,176	\$758,475	\$266,000	\$875,828

Major Budget Changes for FY 2020

- \$135,000 for Drug & Alcoholism Council
- \$70,000 funding for the Mental Health Co-Responder positions
- \$60,000 for School Resource Officer's salaries (transferred to General Fund)
- Funding of \$ 30,000 for DARE equipment and supplies



Special Parks & Recreation

SPECIAL PARKS & RECREATION FUND - 27

Fund Description

To account for monies provided by state liquor taxation on private clubs and expended for the purchase, establishment and maintenance of services or programs for alcoholism prevention and education. Special Alcohol Funds are to be evenly distributed between the General Fund, Special Parks and Recreation Fund and the Special Alcohol Fund.

Core Services

- Funding for parks capital improvement projects

Expenditure Information

Expenditure Category	FY 2017 Actual	FY 2018 Actual	FY 2019 Original Budget	FY 2019 Revised Budget	FY 2020 Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Contractual Services	0	0	0	0	0
Commodities	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers	264,033	280,572	266,000	266,000	311,385
Reserves	0	0	62,250	0	85,821
Total	\$264,033	\$280,572	\$328,250	\$266,000	\$397,206

Major Budget Changes for FY 2020

- Transfer of funds to parks and recreation capital projects increases due to additional revenue from liquor taxes



Tourism & Convention

TOURISM AND COVENTION FUND - 28

Fund Description

To account for monies derived from transient guest tax levied on the gross rental receipts paid by guests for lodging to be used for promotion of tourism, conventions and economic development.

Core Services

- Funding for Convention & Visitor's Bureau
- Funding for Economic Development Council
- Funding for art purchases
- Funding for Legler Barn operations

Expenditure Information

Expenditure Category	FY 2017 Actual	FY 2018 Actual	FY 2019 Original Budget	FY 2019 Revised Budget	FY 2020 Budget
Personal Services	\$11,151	\$10,885	\$35,377	\$35,377	\$35,642
Contractual Services	553,395	558,684	562,748	614,673	614,673
Commodities	0	0	2,400	2,400	2,400
Capital Outlay	100,000	90,000	864,169	862,244	517,429
Debt Service	274,006	276,506	273,306	273,306	275,106
Transfers	23,000	178,470	22,000	172,269	244,750
Reserves	0	0	1,488,143	0	1,393,905
Total	\$961,552	\$1,114,545	\$3,248,143	\$1,960,269	\$3,083,905

Major Budget Changes for FY 2020

- \$270,000 for the Convention & Visitor's Bureau
- \$335,000 for Lenexa Economic Development Council
- \$22,000 for art purchases (transfer to Capital Improvement Fund)
- \$517,429 available for economic development activities if needed (capital outlay)
- \$45,590 for Legler Barn operations
- \$275,106 for debt service payments on the City Center East Conference Center
- \$222,750 for Public Market Operations (transfer to General Fund)

Staffing Legler Barn

POSITION	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	2019 REVISED	2020 BUDGET
Customer Service Representative	0.50	0.50	0.50	0.50	0.50
TOURISM FUND TOTAL	0.50	0.50	0.50	0.50	0.50



Parks & Recreation Impact Fee

PARKS & RECREATION IMPACT FEE FUNDS – 40, 41, 42

Fund Description

To account for monies provided by park impact fees imposed on new development and expended on parks and recreation facilities and public art. This fee ensures that new development bears a proportionate share of the cost of providing parks and recreation facilities.

Core Services

- The Parks and Recreation Impact Fee Funds (PRIF) are divided into three designated PRIF Districts to ensure the projects are related to the demand generated by the new development in the PRIF District
- Expenditures are budgeted to finance eligible parks and recreation and public art projects

Expenditure Information

Expenditure Category	FY 2017 Actual	FY 2018 Actual	FY 2019 Original Budget	FY 2019 Revised Budget	FY 2020 Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Contractual Services	9,600	0	0	0	0
Commodities	9,902	0	0	0	0
Capital Outlay	10,000	0	0	0	0
Transfers	748,492	0	475,000	475,000	425,000
Reserves	0	0	1,470,612	0	1,750,933
Total	\$777,994	\$0	\$1,945,612	\$475,000	\$2,175,933

Major Budget Changes for FY 2020

- Transfer of funds to parks and recreation capital projects



Street Tree

STREET TREE FUNDS – 43, 44, 45

Fund Description

To account for monies received from building permits for the purpose of financing the landscaping of street-side property in areas under development.

Core Services

- The Street Tree Funds are divided into three designated zones
- The funds are solely for the purpose of purchasing street tree planting for the zone in which the funds were collected

Expenditure Information

Expenditure Category	FY 2017 Actual	FY 2018 Actual	FY 2019 Original Budget	FY 2019 Revised Budget	FY 2020 Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Contractual Services	0	0	0	0	0
Commodities	90,031	74,742	85,000	80,000	90,000
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Reserves	0	0	431,779	0	393,147
Total	\$90,031	\$74,742	\$516,779	\$80,000	\$483,147

Major Budget Changes for FY 2020

- No major budget changes. Funding for cost of street trees.



Transportation Improvement Plan

TRANSPORTATION IMPROVEMENT PLAN FUNDS – 46,47,48

Fund Description

To account for monies provided by traffic impact fees imposed on new development and expended on transportation operational improvements.

Core Services

- The Transportation Improvement Program (TIP) is divided into three designated TIP Districts (Funds) to ensure the projects are related to the traffic demand generated by the new development
- Expenditures are budgeted to finance eligible transportation projects

Expenditure Information

Expenditure Category	FY 2017 Actual	FY 2018 Actual	FY 2019 Original Budget	FY 2019 Revised Budget	FY 2020 Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Contractual Services	0	0	0	0	0
Commodities	0	0	0	0	0
Capital Outlay	5,000	14,000	0	0	0
Transfers	190,000	291,572	546,000	556,000	695,000
Reserves	0	0	1,902,628	0	2,555,829
Total	\$195,000	\$305,572	\$2,448,628	\$556,000	\$3,250,829

Major Budget Changes for FY 2020

- Transfer of funds to traffic capital projects increases due to additional revenue from development activity



Neighborhood Revitalization

NEIGHBORHOOD REVITALIZATION FUND - 50

Fund Description

To provide for revitalization efforts to improve neighborhoods and continue the City's reputation as a safe, attractive and friendly community. The incentives encourage property owners to reinvest and increase the assessed value of their properties. The district boundaries are 85th Street on the north, 98th Street on the south, Goddard Street on the east, and Acuff Lane on the west. The district also includes two small portions of the City to the north and south of this area.

Core Services

- Owners of single family homes or duplexes that are approved for the property tax rebate will receive an 85% rebate of the increase in property tax associated with the increased assessed valuation for 10 years. Owners of multi-family residential and commercial properties will generally receive a 75% rebate for 10 years

Expenditure Information

Expenditure Category	FY 2017 Actual	FY 2018 Actual	FY 2019 Original Budget	FY 2019 Revised Budget	FY 2020 Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Contractual Services	119,084	206,576	300,000	300,000	350,000
Commodities	5,700	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Reserves	0	0	167,341	0	281,138
Total	\$124,784	\$206,576	\$467,341	\$300,000	\$631,138

Major Budget Changes for FY 2020

- Neighborhood Revitalization District rebate payments are charged to contractual services. Contractual services increase by \$50,000 due to a projected increase in assessed valuation within the Neighborhood Revitalization District.



City Center TIF

CITY CENTER TIF DISTRICT FUND - 51

Fund Description

To account for monies received from Johnson County for the Tax Increment Financing (TIF) property tax increment to reimburse the City and developers for certified costs associated with the City Center TIF District.

Core Services

- Reimbursing the City and developers for eligible costs associated with the City Center TIF District

Expenditure Information

Expenditure Category	FY 2017	FY 2018	FY 2019	FY 2019	FY 2020
	Actual	Actual	Original Budget	Revised Budget	Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Contractual Services	0	0	0	0	0
Commodities	0	0	0	0	0
Economic Development	1,700,266	3,070,254	5,074,500	5,074,500	7,330,165
Transfers	951,967	1,779,523	25,500	25,500	36,835
Reserves	0	0	1,984,441	0	1,278,148
Total	\$2,652,233	\$4,849,777	\$7,084,441	\$5,100,000	\$8,645,148

Major Budget Changes for FY 2020

- TIF reimbursements increase due to assessed valuation growth within the TIF district



Mining TIF District

MINING TIF DISTRICT FUND – 53

Fund Description

To account for monies received from Johnson County for the Tax Increment Financing (TIF) property tax increment to reimburse developers for certified costs associated with the Mining TIF District.

Core Services

- Reimbursing developers for eligible costs associated with the Mining TIF District

Expenditure Information

Expenditure Category	FY 2017 Actual	FY 2018 Actual	FY 2019 Original Budget	FY 2019 Revised Budget	FY 2020 Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Contractual Services	0	0	0	0	0
Commodities	0	0	0	0	0
Economic Development	1,521,711	1,585,666	2,625,805	2,625,805	3,091,465
Transfers	3,395	3,507	13,195	13,195	15,535
Reserves	0	0	5,160	0	33,640
Total	\$1,525,106	\$1,589,173	\$2,644,160	\$2,639,000	\$3,140,640

Major Budget Changes for FY 2020

- TIF reimbursements increase due to assessed valuation growth within the TIF district



Ridgeview Mining TIF

RIDGEVIEW MINING TIF FUND – 54

Fund Description

To account for monies received from the Tax Increment Financing (TIF) District for the purpose of redevelopment at the intersection of 95th and Renner Boulevard.

Core Services

- Reimbursing developers for eligible costs associated with the Ridgeview Mining TIF District

Expenditure Information

Expenditure Category	FY 2017 Actual	FY 2018 Actual	FY 2019 Original Budget	FY 2019 Revised Budget	FY 2020 Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Contractual Services	0	0	0	0	0
Commodities	0	0	0	0	0
Economic Development	97,716	518,599	1,012,910	1,012,910	1,117,385
Transfers	0	11,343	5,090	5,090	5,615
Reserves	0	0	1,380,132	0	1,721,301
Total	\$97,716	\$529,942	\$2,398,132	\$1,018,000	\$2,844,301

Major Budget Changes for FY 2020

- TIF reimbursements increase due to assessed valuation growth within the TIF district



Orchard Corners CID

ORCHARD CORNERS CID FUND – 56

Fund Description

To account for monies received from the Community Improvement District (CID) District additional 1% City sales tax for the purpose of redevelopment in the Orchard Corners District.

Core Services

- Reimbursing the developer for eligible costs associated with the Orchard Corners CID district

Expenditure Information

Expenditure Category	FY 2017	FY 2018	FY 2019	FY 2019	FY 2020
	Actual	Actual	Original Budget	Revised Budget	Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Contractual Services	0	0	0	0	0
Commodities	0	0	0	0	0
Economic Development	482,979	484,555	643,500	643,500	643,500
Transfers	4,879	4,895	6,500	6,500	6,500
Reserves	0	0	101,296	0	154,517
Total	\$487,858	\$489,450	\$751,296	\$650,000	\$804,517

Major Budget Changes for FY 2020

- No major budget changes



Prairie Creek CID

PRAIRIE CREEK CID FUND – 57

Fund Description

To account for monies received from the Community Improvement District (CID) District additional 1% City sales tax for the purpose of redevelopment in the Prairie Creek District.

Core Services

- Reimbursing the developer for eligible costs associated with the Prairie Creek CID district

Expenditure Information

Expenditure Category	FY 2017 Actual	FY 2018 Actual	FY 2019 Original Budget	FY 2019 Revised Budget	FY 2020 Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Contractual Services	0	0	0	0	0
Commodities	0	0	0	0	0
Economic Development	81,835	95,352	108,900	108,900	108,900
Transfers	827	963	1,100	1,100	1,100
Reserves	0	0	14,381	0	17,361
Total	\$82,662	\$96,315	\$124,381	\$110,000	\$127,361

Major Budget Changes for FY 2020

- No major budget changes



Quivira 95 CID

QUIVIRA 95 CID FUND – 58

Fund Description

To account for monies received from the Community Improvement District (CID) District additional 1% City sales tax for the purpose of redevelopment in the northwest corner of 95th Street and Quivira Road.

Core Services

- Reimbursing the developer for eligible costs associated with the Quivira 95 CID district

Expenditure Information

Expenditure Category	FY 2017 Actual	FY 2018 Actual	FY 2019 Original Budget	FY 2019 Revised Budget	FY 2020 Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Contractual Services	0	0	0	0	0
Commodities	0	0	0	0	0
Economic Development	39,492	38,317	51,480	51,480	51,480
Transfers	399	387	520	520	520
Reserves	0	0	7,177	0	7,641
Total	\$39,891	\$38,704	\$59,177	\$52,000	\$59,641

Major Budget Changes for FY 2020

- No major budget changes



Greystone Plaza CID

GREYSTONE PLAZA CID FUND – 59

Fund Description

To account for monies received from the Community Improvement District (CID) District additional 1% City sales tax for the purpose of redevelopment in the Greystone Plaza area located north of 87th Street Parkway and west of Rosehill Road.

Core Services

- Reimbursing the developer for eligible costs associated with the Greystone Plaza CID district

Expenditure Information

Expenditure Category	FY 2017 Actual	FY 2018 Actual	FY 2019 Original Budget	FY 2019 Revised Budget	FY 2020 Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Contractual Services	0	0	0	0	0
Commodities	0	0	0	0	0
Economic Development	54,063	60,096	69,300	69,300	69,300
Transfers	546	607	700	700	700
Reserves	0	0	8,946	0	9,261
Total	\$54,609	\$60,703	\$78,946	\$70,000	\$79,261

Major Budget Changes for FY 2020

- No major budget changes



City Center East #1 CID

CITY CENTER EAST #1 CID FUND – 61

Fund Description

To account for monies received from the Community Improvement District (CID) District additional 1% City sales tax for the purpose of redevelopment in the City Center East Village that contains an office building (primarily occupied by AMN Healthcare – B.E. Smith) and the Grand Street cafe.

Core Services

Reimbursing the developer for eligible costs associated with the City Center East #1 CID district

Expenditure Information

Expenditure Category	FY 2017 Actual	FY 2018 Actual	FY 2019 Original Budget	FY 2019 Revised Budget	FY 2020 Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Contractual Services	0	0	0	0	0
Commodities	0	0	0	0	0
Economic Development	40,057	51,044	59,400	19,800	19,800
Transfers	405	-94	600	200	200
Reserves	0	0	9,429	0	28,584
Total	\$40,462	\$50,950	\$69,429	\$20,000	\$48,584

Major Budget Changes for FY 2020

- CID reimbursement decrease due to Kansas Department of Revenue disbursement corrections



City Center East #2 CID

CITY CENTER EAST #2 CID FUND – 62

Fund Description

To account for monies received from the Community Improvement District (CID) District additional 1% City sales tax for the purpose of redevelopment, which includes the portion of the City Center East Village that contains the Hyatt Place hotel and Ignite restaurant.

Core Services

- Reimbursing the developer for eligible costs associated with the City Center East #2 CID district

Expenditure Information

Expenditure Category	FY 2017 Actual	FY 2018 Actual	FY 2019 Original Budget	FY 2019 Revised Budget	FY 2020 Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Contractual Services	0	0	0	0	0
Commodities	0	0	0	0	0
Economic Development	0	27,588	89,100	89,100	89,100
Transfers	186	279	900	900	900
Reserves	0	0	82,292	0	137,947
Total	\$186	\$27,867	\$172,292	\$90,000	\$227,947

Major Budget Changes for FY 2020

- No major budget changes



I-35 & 95th Street TIF

I-35 & 95th STREET TIF FUND – 63

Fund Description

To account for monies received from the Tax Increment Financing (TIF) District for the purpose of redevelopment at the intersection of I-35 and 95th Street.

Core Services

- Reimbursing the developer for eligible costs associated with the I-35 and 95th Street development

Expenditure Information

Expenditure Category	FY 2017 Actual	FY 2018 Actual	FY 2019 Original Budget	FY 2019 Revised Budget	FY 2020 Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Contractual Services	0	0	0	0	0
Commodities	0	0	0	0	0
Economic Development	33,964	35,534	1,197,980	1,197,980	1,283,550
Transfers	171	179	6,020	6,020	6,450
Reserves	0	0	295,152	0	864,901
Total	\$34,135	\$35,713	\$1,499,152	\$1,204,000	\$2,154,901

Major Budget Changes for FY 2020

- TIF reimbursements increase due to assessed valuation growth within the TIF district



SpringHill Suites CID

SPRINGHILL SUITES CID FUND – 64

Fund Description

To account for monies received from the Community Improvement District (CID) District additional 1% City sales tax for the purpose of redevelopment which includes the Marriott SpringHill Suites hotel in City Center North.

Core Services

- Reimbursing the developer for eligible costs associated with the SpringHill Suites CID district

Expenditure Information

Expenditure Category	FY 2017 Actual	FY 2018 Actual	FY 2019 Original Budget	FY 2019 Revised Budget	FY 2020 Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Contractual Services	0	0	0	0	0
Commodities	0	0	0	0	0
Economic Development	0	45,985	43,560	51,480	54,450
Transfers	0	465	440	520	550
Reserves	0	0	9,439	0	6,546
Total	\$0	\$46,450	\$53,439	\$52,000	\$61,546

Major Budget Changes for FY 2020

- No major budget changes



Candlewood Suites CID

CANDLEWOOD SUITES CID FUND – 65

Fund Description

To account for monies received from the Community Improvement District (CID) District additional 1% City sales tax for the purpose of redevelopment which includes Candlewood Suites hotel located near the I-35 and 95th Street interchange.

Core Services

- Reimbursing the developer for eligible costs associated with the Candlewood Suites CID district

Expenditure Information

Expenditure Category	FY 2017 Actual	FY 2018 Actual	FY 2019 Original Budget	FY 2019 Revised Budget	FY 2020 Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Contractual Services	0	0	0	0	0
Commodities	0	0	0	0	0
Economic Development	0	0	23,760	23,760	23,760
Transfers	0	0	240	240	240
Reserves	0	0	1,142	0	18,968
Total	\$0	\$0	\$25,142	\$24,000	\$42,968

Major Budget Changes for FY 2020

- No major budget changes



Holiday Inn Express CID

HOLIDAY INN EXPRESS CID FUND - 66

Fund Description

To account for monies received from the Community Improvement District (CID) District additional 1% City sales tax for the purpose of redevelopment which includes the Holiday Inn Express hotel located near the I-35 and 95th Street Interchange.

Core Services

- Reimbursing the developer for eligible costs associated with the Holiday Inn Express CID district

Expenditure Information

Expenditure Category	FY 2017	FY 2018	FY 2019	FY 2019	FY 2020
	Actual	Actual	Original Budget	Revised Budget	Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Contractual Services	0	0	0	0	0
Commodities	0	0	0	0	0
Economic Development	0	0	27,720	27,720	29,700
Transfers	0	0	280	280	300
Reserves	0	0	2,709	0	26,995
Total	\$0	\$0	\$30,709	\$28,000	\$56,995

Major Budget Changes for FY 2020

- No major budget changes



Sonoma Plaza CID

SONOMA PLAZA CID FUND - 67

Fund Description

To account for monies received from the Community Improvement District (CID) District additional 1% City sales tax for the purpose of redevelopment which includes Sonoma Plaza retail development located south of 87th Street Parkway along Maurer Road.

Core Services

- Reimbursing the developer for eligible costs associated with the Sonoma Plaza CID district

Expenditure Information

Expenditure Category	FY 2017 Actual	FY 2018 Actual	FY 2019 Original Budget	FY 2019 Revised Budget	FY 2020 Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Contractual Services	0	0	0	0	0
Commodities	0	0	0	0	0
Economic Development	0	0	0	70,000	277,200
Transfers	0	0	0	0	2,800
Reserves	0	0	0	0	0
Total	\$0	\$0	\$0	\$70,000	\$280,000

Major Budget Changes for FY 2020

- CID is effective on January 1, 2020 (estimates are preliminary)



City Center Area E CID

CITY CENTER AREA E CID FUND - 68

Fund Description

To account for monies received from the Community Improvement District (CID) District additional 1% City sales tax for the purpose of redevelopment which includes the new building (Area E) located in the southwest corner of 87th Street Parkway and Renner Boulevard.

Core Services

- Reimbursing the developer for eligible costs associated with the City Center Area E CID district

Expenditure Information

Expenditure Category	FY 2017 Actual	FY 2018 Actual	FY 2019 Original Budget	FY 2019 Revised Budget	FY 2020 Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Contractual Services	0	0	0	0	0
Commodities	0	0	0	0	0
Economic Development	0	0	0	10,000	49,500
Transfers	0	0	0	0	500
Reserves	0	0	0	0	0
Total	\$0	\$0	\$0	\$10,000	\$50,000

Major Budget Changes for FY 2020

- CID is effective on July 1, 2019 (estimates are preliminary)



Stormwater

STORMWATER FUND - 80

Mission Statement

Maintain and enhance Lenexa's stormwater management system by implementing innovative and sustainable stormwater management practices.

Core Services

- Operate, inspect, maintain and construct stormwater collection systems, drainage structures, stormwater quality Best Management Practices (BMPs) and stream stabilization, restorations and enhancements
- Implement stormwater management plan to meet regulatory requirements that address flood control, water quality, public education and protecting the natural environment
- Coordinate stormwater management activities with other departments and agencies to provide recreational opportunities, limit stormwater impact on street infrastructure and enhance the quality of new construction and redevelopment throughout the City

Accomplishments for 2018

- Installed 11,195 plants in 13 new and existing stormwater facilities and streams, grown from seeds in our green house that were collected at City owned BMPs
- Removed 1,275 cubic yards of debris by street sweeping and leaf removal
- Lined 118 storm boxes with the storm box lining program
- Inspected 95,259 feet of pipe
- Removed 463 bags of trash and 47 Bags or recyclables out of the City owned streams and BMP's
- Removed 280 cubic yards of sediment out of Hidden woods pond and Central green basins through our dredging program
- Continued to use volunteers to assist with stream cleaning, plant installation, seed collection and weed removal for a total of 98 hours

Objectives for 2019/2020

- Continue to respond to citizen requests related to stormwater maintenance and repair
- Inspect, maintain, construct, and manage stormwater assets to ensure integrity and function
- Coordinate pipe replacement program with pavement management program
- Improve on our in-house dredging program for ponds and wetlands
- Utilize compost from leaf removal program
- Implement an improved pollution prevention and good housekeeping program
- Continue effort of improving our education and outreach programs
- Strengthen the street sweeping program

Future Opportunities/Issues

- Corrugated Metal Pipe (CMP) replacement
- Continue to have a positive community outreach program on the benefits for stormwater
- With additional lane miles being added, street sweeping will become more of a challenge to make sure all streets are kept clean and free of debris

- Maintenance or existing BMPs and infrastructure
- Maintenance of additional BMPs and infrastructure with continued growth in the community

Key Performance Measures

	FY 2017 Actual	FY 2018 Actual	FY 2019 Estimate	FY 2020 Budget
Objective: % of citizen survey respondents who are "satisfied" or "very satisfied" with the quality of the City's stormwater/runoff management is 80% or greater	78%	80%	85%	85%

Expenditure Information

Expenditure Category	FY 2017 Actual	FY 2018 Actual	FY 2019 Original Budget	FY 2019 Revised Budget	FY 2020 Budget
Personal Services	\$1,266,077	\$1,461,883	\$1,648,698	\$1,648,698	\$1,739,328
Contractual Services	77,680	57,955	176,150	176,150	176,150
Commodities	76,664	92,090	137,600	137,600	137,600
Capital Outlay	246,939	206,212	29,000	29,000	0
Debt Service	3,863,479	3,816,689	2,999,527	2,912,867	2,860,388
Transfers	650,878	1,300,000	1,719,116	2,219,116	1,746,390
Reserves	0	0	2,225,200	0	2,509,388
Total	\$6,181,717	\$6,934,829	\$8,935,291	\$7,123,431	\$9,169,244

Major Budget Changes for FY 2020

- Debt service and transfers are adjusted to incorporate stormwater projects funded in Capital Improvement Program
- Funding for an additional Street sweeper position

Staffing Stormwater

POSITION	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	2019 REVISED	2020 BUDGET
Asset Management Technician	0.30	0.30	0.30	0.30	0.30
Asset Systems Coordinator	0.80	0.80	0.80	0.80	0.80
ADMINISTRATION DIVISION TOTAL	1.10	1.10	1.10	1.10	1.10
Assistant to the Municipal Service Director	0.00	1.00	1.00	1.00	1.00
Maintenance Worker	11.00	12.00	12.00	12.00	13.00
Stormwater Maintenance Foreman	2.00	2.00	2.00	2.00	2.00
Stormwater Superintendent	1.00	1.00	1.00	1.00	1.00
MAINTENANCE DIVISION TOTAL	14.00	16.00	16.00	16.00	17.00
Erosion Control Inspector	1.00	1.00	1.00	1.00	1.00
Project Manager	1.00	1.00	1.00	1.00	1.00
Stormwater Specialist	1.00	1.00	1.00	1.00	1.00
DEVELOPMENT DIVISION TOTAL	3.00	3.00	3.00	3.00	3.00
STORMWATER TOTAL	18.10	20.10	20.10	20.10	21.10



Rec Center

REC CENTER FUND – 82

Mission Statement

Lenexa Parks and Recreation strengthens community through exceptional people, programs, facilities and festivals.

Core Services

- Offer a variety of quality programs and services for all ages to engage a wide variety of users
- Provide a safe and affordable place for our community members to recreate, socialize and foster a healthy lifestyle
- Maintain excellent facilities and services that help our customers live better lives
- Build and strengthen community through our programs and services

Accomplishments for 2018

- Finished calendar year with 130% cost recovery
- Started member engagement program by hosting facility events. (Outlined 2019 calendar of events as well)
- Ended 2018 with 8,065 members
- Hosted 852 birthdays parties
- Filled the first ever state-licensed summer day camp within weeks of opening registration
- Successful transition to sales of Personal Training packages
- 252,000+ membership visits for the year (not accounting tours, program participants, etc.)

Objectives for 2019/2020

- Continue to develop and grow program offerings
- Continue to engage current members to help retain them by offering community-style events and ways to keep them involved in the Rec Center
- Develop a comprehensive preventative maintenance program for both cardio and strength equipment
- Develop a sustainable 'pro shop' operation, complete with asset management procedures
- Continue to build a team of education- driven Personal Trainers to assist with overall revenue generation
- Continue to achieve 100% cost recovery while not sacrificing the service and product that has become our brand

Future Opportunities/Issues

- Team building to promote collaboration and avoid burnout
- Ensuring the aquatic programming remains top-notch as the SMSD facility starts up
- Continued efforts towards maintaining 100% cost recovery
- Creation of Capital Improvement plan including equipment replacement schedules
- Continued improvement on services offered with the Birthday Party rentals
- Staff recruitment, primarily lifeguards
- Heavy reliance on variable staff to operate facility

Key Performance Measures

	FY 2017 Actual	FY 2018 Actual	FY 2019 Estimate	FY 2020 Budget
Objective: % of citizen survey respondents who are "satisfied" or "very satisfied" with the quality of Rec Center facilities is 93% or greater	79%	79%	93%	93%
Objective: % of citizen survey respondents who are "satisfied" or "very satisfied" with the quality of Rec Center fitness equipment options is 85% or greater	N/A	N/A	85%	85%
Objective: % of citizen survey respondents who are "satisfied" or "very satisfied" with quantity of Rec Center program options is 87% or greater	N/A	N/A	87%	87%
Objective: % of citizen survey respondents who are "satisfied" or "very satisfied" with the quality of Rec Center programs and services is 85% or greater	N/A	N/A	85%	85%
Objective: % of citizen survey respondents who are "satisfied" or "very satisfied" with the cleanliness of Rec Center facilities is 93% or greater	N/A	N/A	93%	93%
Objective: % of citizen survey respondents who are "satisfied" or "very satisfied" with the Rec Center usage pricing options to the value received is 75% or greater	N/A	N/A	75%	75%

Expenditure Information

Expenditure Category	FY 2017	FY 2018	FY 2019	FY 2019	FY 2020
	Actual	Actual	Original Budget	Revised Budget	Budget
Personal Services	\$867,339	\$1,518,901	\$1,862,476	\$1,862,476	\$2,085,529
Contractual Services	175,093	364,970	489,493	489,493	496,993
Commodities	103,414	184,111	208,435	208,435	258,715
Capital Outlay	0	14,310	25,000	25,000	25,000
Debt Service	0	0	0	0	0
Transfers	0	0	0	0	0
Reserves	0	0	303,753	0	1,001,945
Total	\$1,145,846	\$2,082,292	\$2,889,157	\$2,585,404	\$3,868,182

Major Budget Changes for FY 2020

- Conversion of Aquatics Program coordinator to a full time position instead of a seasonal position
- Purchase of additional folding tables and inflatable structures for birthday parties
- Addition of a Fitness Coordinator position to assist with oversight and community engagement events centered around fitness
- Rec Center Building Services division staffing increased (3.05 FTE) due to transfer of positions from Parks & Recreation

Staffing Rec Center

POSITION	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	2019 REVISED	2020 BUDGET
Assistant Rec Center Manager	0.92	0.50	0.50	0.50	0.50
Rec Center Manager	1.00	1.00	1.00	1.00	1.00
ADMINISTRATION DIVISION TOTAL	1.92	1.50	1.50	1.50	1.50
Attendant	0.00	3.75	3.75	3.75	3.75
Customer Service (Front Desk) Representative	3.21	5.50	5.90	5.90	5.90
Customer Service Supervisor	0.83	1.00	1.00	1.00	1.00
Program Coordinator	0.25	0.00	0.00	0.00	0.00
CUSTOMER SERVICE DIVISION TOTAL	4.29	10.25	10.65	10.65	10.65
Facilities Maintenance Technician	0.67	1.00	1.00	1.00	1.00
Parks Maintenance Worker	0.67	1.00	1.00	1.00	1.00
FACILITIES DIVISION TOTAL	1.34	2.00	2.00	2.00	2.00
Building Services Worker/Crew Leader	2.28	3.92	3.92	3.92	5.74
BUILDING SERVICES DIVISION TOTAL	2.28	3.92	3.92	3.92	5.74
Assistant Rec Center Manager	0.00	0.50	0.50	0.50	0.50
Attendants	0.00	0.85	0.85	0.85	0.85
RENTAL & EVENTS DIVISION TOTAL	0.00	1.35	1.35	1.35	1.35
Program Instructor	0.00	0.69	0.69	0.69	0.69
ENRICHMENT DIVISION TOTAL	0.00	0.69	0.69	0.69	0.69
Attendant/Counselor	5.60	2.58	4.50	4.50	4.50
Camp Director	0.00	0.00	0.58	0.58	0.58
Recreation Supervisor	0.00	0.25	0.25	0.25	0.25
Program Instructor	2.24	0.00	0.00	0.00	0.00
CAMPS DIVISION TOTAL	7.84	2.83	5.33	5.33	5.33
Attendant	0.00	0.00	0.96	0.96	0.96
Recreation Supervisor	0.00	0.25	0.25	0.25	0.25
DANCE DIVISION TOTAL	0.00	0.25	1.21	1.21	1.21
Attendant	0.00	2.94	2.94	2.94	2.94
Recreation Supervisor	0.00	0.25	0.25	0.25	0.25
SPORTS DIVISION TOTAL	0.00	3.19	3.19	3.19	3.19
Aquatics Specialist	0.42	0.50	0.50	0.50	0.50
Aquatics Program Coordinator	0.00	0.00	0.00	0.00	0.52
Lifeguards	8.50	13.39	13.39	13.39	13.39
Pool Managers	1.13	1.83	1.83	1.83	1.83
Recreation (Aquatics) Supervisor	0.50	0.50	0.50	0.50	0.50
SWIMMING POOL DIVISION TOTAL	10.55	16.22	16.22	16.22	16.74
Attendant	0.00	1.55	1.55	1.55	1.55
Fitness Coordinator	0.00	0.00	0.00	0.00	0.72
Program Instructor	0.00	2.58	2.58	2.58	2.58
Recreation Supervisor	0.83	0.75	0.75	0.75	0.75
FITNESS DIVISION TOTAL	0.83	4.88	4.88	4.88	5.60
REC CENTER TOTAL	29.05	47.08	50.94	50.94	54.00



Non-Budgeted Funds

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Non-Budgeted Funds

The city's non-budgeted funds consist of special revenue funds, expendable trust funds and internal service fund types. Typically, these funds are used to account for revenues derived from specific sources, which are designated to finance particular functions or activities of the city. Applicable Kansas statutes require that annual budgets be legally adopted for all funds unless exempted by a specific statute. Control over spending in funds that are not subject to legal budgets is maintained by the use of internal spending limits established by the city.

03 *Lenexa Foundation Fund*

To account for monies provided by public donations and restricted contributions.

10 *Capital Improvement Fund (C.I.F.)*

To account for monies transferred from the General Fund and any other city funds for the purpose of financing authorized capital improvement projects and expenditures for machinery and equipment. Included in the 2020 budget is a \$14,209,052 transfer to this fund and is distributed as follows:

3/8 Cent Sales Tax: This sales tax will be used for parks/civic projects and the Pavement Maintenance Program.	\$6,835,000
1/4 Cent County Sales/Use Tax: This sales tax will be used for public safety projects.	\$1,623,000
Capital Projects: These monies will be added to the 2017-2021 CIP to help fund various capital projects.	\$5,729,052
Art Projects: These monies will be added to the CIF to help fund the purchase of art for the City.	\$22,000

15 *Grants*

To account for monies received by various Grants and to fund a specific purpose. (i.e. Sobriety/Saturation Grant and STEP).

20 *Law Enforcement Trust Fund*

To account for monies received from the confiscation and sale of items seized in drug related offenses.

21 *Legal Trust Fund*

To account for monies received from the confiscation and sale of items seized in drug related offenses and also proceeds from certain state grant programs.

73 *Facilities Maintenance Fund*

To account for monies transferred from the General Fund and Capital Improvement Fund and reserved for repairs to city buildings. In the 2020 budget, \$500,000 has been allocated to transfer to this fund.

75 *Equipment Reserve Fund*

To account for monies transferred from the General Fund and Capital Improvement Fund to provide for level funding of equipment replacements in all city departments. In the 2020 budget, \$1,700,000 has been allocated to transfer to this fund.

- 85 *Health Plan Fund*
To account for the City of Lenexa's self insured health plan for employees, retirees, and individuals eligible for continued coverage.
- 86 *Risk Management Fund*
To account for monies transferred from the General Fund and reserved for the purpose of paying claims and related costs arising from legal action and settlement.
- 87 *Workers Compensation Fund*
To account for the city's self insured worker's compensation plan for employees.
- 90 *Pension Trust Fund*
To account for the accumulation of resources for pension benefit payments from the City's Defined Benefit Pension Plan.



Appendix

**Annual Budget Document
2020
City of Lenexa
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Glossary

ACCOUNTING SYSTEM - The total structure of records and procedures which discover, record, classify, summarize, and report information on the financial position and results of operations of the city government.

ADMINISTRATIVE TEAM – The Administrative Team (A-team) is composed of the following positions: City Manager, Deputy City Manager, Assistant City Manager, Assistant to the City Manager, Chief Financial Officer, Assistant Chief Financial Officer, City Attorney, Deputy City Attorney, Community Development Director, Deputy Community Development Director, Fire Chief, Deputy Fire Chief, Fire Division Chief, Human Resources Director, Human Resources Manager, Municipal Services Director, Assistant or Deputy Municipal Services Director, Parks and Recreation Director, Assistant or Deputy Parks and Recreation Director, Police Chief, Police Major, Communications Director, Information Technology Director, and Municipal Court Manager.

ACCRUAL ACCOUNTING – A method of accounting that recognizes the financial effect of transactions, events, and interfund activities when they occur, regardless of the timing of related cash flows.

APPRAISED VALUATION - The value set upon real estate or other property by the Johnson County Appraiser.

APPROPRIATION - The act of authorizing the expenditure of a designated amount of public funds for a specific purpose.

A.P.W.A. – (American Public Works Association) An international educational and professional association of public agencies, private sector companies, and individuals dedicated to providing high quality public works goods and services

ASSESSED VALUATION - By law, a fixed percentage of the appraised market valuation as found by the Appraiser.

BALANCED BUDGET – Budget in which projected resources (revenues plus use of fund balance) equal projected expenditures. Applies to each fund appropriated in the city's budget.

BMP – (Best Management Practices) Practices that are determined to be the most technologically or economically feasible means of preventing or managing potential impacts.

BOND - A written promise, generally under seal, to pay a specific sum of money, called the face value, at a fixed time in the future, called the date of maturity, and carrying interest at a fixed rate, usually payable periodically.

BOND INDEBTEDNESS - The portion of a government's debt represented by outstanding bonds.

B.O.Z.A. – (Board of Zoning Appeals) The Board of Zoning Appeals is the body that considers and makes decisions about; appeals of the city's actions in administering the zoning regulations of the Unified Development Code (UDC), variances from the specific requirements of the UDC and exceptions that are specifically authorized by the UDC.

BUDGET - A financial plan, for a specified period, of the governmental operation, that matches all planned revenues and expenditures with the services provided the residents of the city.

C.A.D. – (Computer Aided Design) The use of a wide range of computer based tools that assist engineers, architects and other design professions in their design activities.

C.A.F.R. – (Comprehensive Annual Financial Report) A financial report that encompasses all funds and component units of the government.

CAPITAL ASSETS - Assets of significant value and having a useful life of several years, also called fixed assets. Capital assets includes land, improvements to land, easements, buildings, building improvements, vehicles, machinery, equipment, art and infrastructure. All land will be capitalized, infrastructure will be capitalized if it is valued over \$300,000 and has a useful life of greater than 5 years, and items other than land or infrastructure will be capitalized if it is valued over \$10,000 for Governmental funds, and \$5,000 for Enterprise funds and has a useful life of greater than 2 years.

CAPITAL EXPENDITURES - An expenditure that results in the acquisition of or addition to fixed assets (capital assets).

CAPITAL IMPROVEMENTS - Expenditures related to the acquisition, expansion or rehabilitation of an element of the government's physical plant, sometimes referred to as infrastructure.

CAPITAL OUTLAY - Fixed assets that have a value of \$10,000 or more and have a useful economic lifetime of more than one year; or, assets of any value if the nature of the item is such that it must be controlled for custody purposes as a fixed asset.

CAPITAL PROJECT - Major construction, acquisition, or renovation activities which add value to a government's physical assets or significantly increase their useful life, also called capital improvements.

C.A.R.S. – (County Assisted Road System) A program which provides funds to the cities of Johnson County to construct and maintain their major arterials.

CASH BASIS LAW – A statute that requires that cash be on hand before incurring an obligation.

C.D.B.G. – (Community Development Block Grant) A grant provided by Johnson County to serving low- to moderate-income residents throughout the County.

C.D.L. – (Commercial Drivers License) A license that meets certain "standards" that are the same for every state and that is required to drive certain kinds of commercial vehicles.

C.I.F. – (Capital Improvement Fund) A fund that accounts for monies transferred from the General Fund and any other city funds for the purpose of financing authorized capital improvement projects and expenditures for machinery and equipment.

C.I.P. – (Capital Improvement Program) – A plan that serves as a guide for the efficient and effective provision of public facilities, outlining timing and financing schedules of capital projects for a five year time period.

COMMODITIES - Expendable items that are consumable or have a short life span. Examples include office supplies, gasoline, minor equipment, and asphalt.

COMMUNITY IMPROVEMENT DISTRICT (CID) - Established to encourage and promote economic development, tourism and community investment within a defined CID area. A CID Project should provide public benefit such as strengthening economic development and employment opportunities; reducing blight, enhancing tourism; upgrading older real estate through redevelopment or rehabilitation; or promoting sustainability. Public financing is achieved by levying and collecting special assessments and/or a CID sales tax upon property in the District.

CONTINGENCY - A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

CONTRACTUAL SERVICES - Service rendered to a government by private firms, individuals, or other governmental agencies. Examples include utilities, rent, maintenance agreements, and professional consulting services.

C.O.P.S. – (Community Oriented Policing Services) A grant provided to local law enforcement agencies to advance community policing.

D.A.R.E. – (Drug Awareness Resistance Education) A police officer-led series of classroom lessons that teaches children how to resist peer pressure and live productive drug and violence-free lives.

DEBT SERVICE - The cost of paying principal and interest on borrowed money according to a predetermined payment schedule.

DEBT SERVICE FUND - A fund established to account for the accumulation of resources for, and the payment of, long-term principal and interest.

DEPARTMENT - A major administrative organizational unit of the city that indicates overall management responsibility for one or more activities.

DEPRECIATION - Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.

DERIVATIVE – Contract whose value depends on, or derives from, the value of an underlying asset, reference rate or index.

DIVISION - A distinct subsection of a department that also indicates a separation of management responsibility.

D.U.I. – (Driving Under the Influence) The act of operating a motor vehicle after having consumed alcohol or other drugs, to the degree that mental and motor skills are impaired.

EMPLOYEE BENEFITS - Contributions made by a government to meet commitments or obligations for employee fringe benefits. Included are the government's share of costs for Social Security and the various pension, medical, and life insurance plans.

ENCUMBRANCE - The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a specified future expenditure, to a specific vendor.

ENTERPRISE FUND - An enterprise fund is used to account for the acquisition, operation, and maintenance of governmental facilities and services that are predominately self-supporting through user charges. The city currently has no enterprise funds.

E.P.A. – (Environmental Protection Agency) An independent regulatory agency responsible for the implementation of federal laws designed to protect the environment.

EXPENDITURES - A decrease in the net financial resources of the city due to the acquisition of goods and services.

EXPENSE - Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest or other charges.

F.H.W.A. – (Federal Highway Administration) Provides Federal financial resources and technical assistance to State and local governments for constructing, preserving, and improving the National Highway System.

FIDUCIARY FUNDS - A category of funds used to report assets held in a trustee or agency capacity for others and which therefore cannot be used to support the government's own programs.

FISCAL YEAR - A twelve-month period to which the annual budget applies. (The City of Lenexa's fiscal year is from January 1, to December 31.)

F.T.E. – (Full Time Equivalent) Personnel numbers are represented in full time equivalents. One full time equivalent generally equates to 2,080 hours per year.

FULL FAITH AND CREDIT - A pledge of the general taxing power of a government to repay debt obligations.

FUNCTION - A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible. (Example: Governmental Administration.)

FUND - An accounting entity with a self-balancing set of accounts that record financial transactions for a specific government activity or function.

FUND BALANCE – Net position of a governmental fund (difference between assets, liabilities, deferred outflows of resources, and deferred inflows of resources).

G.A.A.P. - Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

G.A.S.B. – Governmental Accounting Standards Board. The authoritative standard setting body for state and local governments.

GENERAL FUND - This is the general operating fund of a city. The revenues and expenditures associated with all services traditionally associated with local governments are accounted for in this fund, except for those services that are required to be accounted for in some other fund.

GENERAL OBLIGATION BONDS - (G.O. Bonds) Bonds that finance a variety of public projects that pledge the full faith and credit of the city.

G.F.O.A. – (Government Finance Officers Association) An association of public finance professionals that plays a major role in the development and promotion of GAAP for state and local governments.

G.I.S. – (Geographic Information Systems) A collection of computer hardware, software, and geographic data for capturing, managing, analyzing, and displaying all forms of geographically referenced information.

GOAL - A statement of broad direction, purpose or intent based on the needs of the community.

GOVERNMENTAL FUND – Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital projects funds, and permanent funds.

G.P.S. – (Global Positioning System) An aid used to navigate and a tool for map-making and land surveying.

GRANTS - Contributions or gifts of cash or other assets from another governmental unit (typically state or federal) to be used or expended for a specified purpose or activity.

INTERFUND TRANSFERS - Amounts transferred from one fund to another.

INTERGOVERNMENTAL REVENUES - Funds received from federal, state and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

I.R.B. – (Industrial Revenue Bonds) Bonds issued by a governmental agency to finance acquisition and construction of industrial, commercial and industrial properties on behalf of private businesses.

K.D.H.E. – (Kansas Department of Health and Environment) The State Department responsible for protecting the health and environment of all Kansans.

K.D.O.T. – (Kansas Department of Transportation) The State Department, which provides for a statewide transportation system.

KORA – Kansas Open Records Act

KOMA – Kansas Open Meetings Act

LEGAL DEBT MARGIN - The current statutory debt limit for all Kansas cities pursuant to K.S.A. 79-5037 is 30% of assessed valuation including the motor vehicle valuation.

LEVY - To impose taxes for the support of government activities.

LINE ITEM - An individual expenditure category listing in the budget. (Example: salary, supplies, contractual services, etc.)

LONG TERM DEBT - Debt with a maturity of more than one year after the date of issuance.

M.A.R.C. – (Mid America Regional Council) An association that serves city and county governments and the metropolitan planning organization for the bi-state Kansas City region.

MAJOR FUND – Funds whose revenues, expenditures, assets or liabilities are at least 10 percent of corresponding totals for all governmental or enterprise funds and at least 5 percent of the aggregate amount for all governmental and enterprise funds for the same item. The General Fund is always considered a major fund.

MANAGEMENT TEAM – The Management Team is composed of the following positions: City Manager, Deputy City Manager, Chief Financial Officer, City Attorney, Community Development Director, Fire Chief, Human Resources Director, Municipal Services Director, Parks and Recreation Director, Police Chief, Communications Director, and the Information Technology Director.

MILL - The property tax rate that is based on the valuation of property. A tax rate of one mill produces one dollar of taxes on each \$1,000 of assessed property valuation.

MODIFIED ACCRUAL ACCOUNTING – A basis of accounting in which revenues are recognized in the accounting period when they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred.

N.F.P.A. – (National Fire Protection Association) An association whose mission is to reduce the worldwide burden of fire and other hazards on the quality of life by providing and advocating consensus codes and standards, research, training, and education.

N.P.D.E.S. – (National Pollution Discharge Elimination System) A national program under Section 402 of the Clean Water Act for regulation of discharges of pollutants from point sources to waters of the United States. Discharges are illegal unless authorized by an NPDES permit.

OBJECTIVE - A statement of specific direction, purpose or intent based on the needs of the community and the goals established for a specific program.

OBJECT OF EXPENDITURE - An expenditure classification, referring to the lowest and most detailed level of classification, such as salaries, office supplies and furniture.

ORGANIZATION (ORG) CLASSIFICATION - Expenditure classification according to the specific lines of work performed by the organizational units.

P.C. – (Planning Commission) The body that reviews development proposals for compliance with the Unified Development Code and makes recommendations to the Governing Body.

P.C.I. – (Pavement Condition Index) A numerical index between 0 and 100 and is used to indicate the condition of a roadway.

PERFORMANCE INDICATORS - Quantitative and/or qualitative objective measurement of results by a department or division, which helps to determine effectiveness in meeting goals and objectives.

PERSONAL SERVICES - Expenditures for salaries, wages, and fringe benefits of a government's employees.

P.M.P. – (Pavement Maintenance Program) A program funded to maintain quality roadways in the city. The primary source of funding in the Special Highway Fund (gas tax).

PRIF – (Parks and Recreation Impact Fee) Funds set up to account for money provided by park impact fees imposed on new development and expended on parks and recreation facilities and public art.

RESERVES - An account used to indicate that a portion of a fund balance is restricted or set aside for emergencies or unforeseen expenditures not otherwise budgeted.

RESOURCES - Total amounts available for appropriation including estimated revenues, fund transfers, and beginning balances.

REVENUES - Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, forfeitures, grants, shared revenues, and interest income.

R.O.W. – (Right of Way) A type of easement that gives someone the right to travel across property owned by another person or entity.

RPT – (Regular Part-Time) A position scheduled for year-round employment averaging 20 to 30 hours per week and more than 1,000 hours in a year.

S.M.A.C. – (Stormwater Management Advisory Council) SMAC is an advisory group that reviews recommendations of the Stormwater Management Program and makes recommendations to the Johnson County Board of Commissioners for Stormwater Management.

SPECIAL ASSESSMENTS - A compulsory levy made against certain properties to defray a part of the cost of a specific improvement, such as street paving, curb and gutter replacement, sanitary sewers, etc., which are deemed to primarily benefit those properties.

SPECIAL REVENUE FUNDS - These funds are used to account for revenues derived from specific taxes, governmental grants or other revenue sources, which are designated to finance particular functions or activities of the city.

TAX LEVY - The total amount to be raised by general property taxes for the purposes specified in the approved city budget.

TAX RATE - The amount of tax levied for each \$1,000 of assessed valuation.

T.I.F. – (Tax Increment Financing) TIF is a tool, which uses future increases in tax revenues to finance the current improvements that will create those gains. When a public project such as a road, is built, there is an increase in the value of surrounding real estate and often-new investment (new or rehabilitated buildings, for example). This increased site value and investment creates more taxable property, which increases tax revenues. The increased tax revenues are the "tax increment." Tax Increment Financing dedicates that increased revenue to finance debt issued to pay for the project.

T.I.P. – (Transportation Improvement Program) Funds set up to account for monies provided by traffic impact fees imposed on new development and expended on transportation operational improvements.

TRANSFERS IN/OUT - Amounts transferred from one fund to another to assist in financing the services for the recipient fund.

U.B.C. - Uniform Building Code

U.D.C. – (Unified Development Code) The portion of the Lenexa Municipal Code that deals with Unified Development Code is Title 4. This includes Zoning Ordinances and Subdivision Ordinance or Subdivision Regulations.

U.N.E. – (Unbundled Network Elements) The parts of the telecommunications network that the incumbent local exchange carriers are required to offer on an unbundled basis.

U.N.E.P. – (Unbundled Network Element Platforms) A combination of UNEs that allow end-to-end service delivery without any facilities.

VoIP – (Voice over Internet Protocol) The routing of voice conversations over the Internet or through any other IP-based network.