

Lenexa Old Town Activity Center — Tech, Amenities & Room Diagrams

Room Rental (please circle) for:

Haskins North	Haskins South	Haskins North & South	Oak	Walnut	½ Gym	Full Gym
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Renter's Name: _____ **Phone:** _____

Event Contact Name: _____ **Phone:** _____

Event Date: _____ **Type of Event:** _____

Rental Start/End Times (on receipt): _____ **Event Start Time:** _____

Technology and Amenities

Below are options that the City of Lenexa provides at no additional cost unless otherwise noted.

Please select Yes or No for items you will use for your event.

Technology and Amenities			
Audio/Visual Equipment <ul style="list-style-type: none"> TV with casting capabilities and HDMI ports (Haskins N, Haskins S, Haskins N & S, Oak, Walnut). Handheld microphone for announcements (Haskins N, Haskins S, Haskins N & S). Gym Audio/Visual (handheld microphone, portable screen, and portable sound). Renter must provide their own projector. 	Yes	No	
	Yes	No	
	Yes	No	
Rolling Whiteboard (one for Haskins, Oak, Walnut) <ul style="list-style-type: none"> Renter must provide own supplies. 	Yes	No	
Stage (Gym only) - Stage must be requested and paid for 60 days prior to event date. <ul style="list-style-type: none"> Large 16' x 24' - \$250 Medium 16' x 16' - \$250 Small 16' x 8' - \$250 	Yes	No	
	Size: S M L		
Kitchen (Haskins N, Haskins N & S, Gym) – Refrigerator/Freezer, Ice Machine, Warming Oven, Coffee Maker (circle all that are needed). <ul style="list-style-type: none"> Haskins Kitchen is NOT available M-F, 8am-5pm Johnson County Nutrition Warming Oven is NOT available for any rental. Items in kitchen cabinets are property of City of Lenexa and/or Johnson County Nutrition and not available for private rentals. Kitchen cabinets will remain locked. No items may be brought in prior to rental start time. Renter must provide own coffee/condiments/cups/utensils. Hourly Fee: \$25 Resident / \$35 Non-Resident 	Yes	No	
Gym Courts (Pickleball, Volleyball, Basketball). 3 total, circle activity & number of courts needed. <ul style="list-style-type: none"> Renter must provide own sports equipment. Half Gym Rental – 1 court available, Full Gym Rental – 2 or 3 courts available 	Pickleball	Volleyball	Basketball
	Number of Courts Needed 1 2 3		
Outdoor Courts – **Available Fall 2025** <ul style="list-style-type: none"> Pickleball (4): \$15/court/hour - Residents, \$20/court/hour - Non-Resident Shuffleboard (2): \$10/court/hour – Resident, \$15/court/hour – Non-Resident 	Shuffleboard	Pickleball	
	Number of Courts Needed 1 2 3 4		
Special Tape to adhere things to surfaces (pick up from staff on day of event)	Yes	No	
Utility Cart to transport items to/from your rental location.	Yes	No	
Please complete this form and return it to the Lenexa Old Town Activity Center 60 days prior to rental date.			
Wi-Fi is free: Connect to 'Lenexa Guest'			